



EMERGENCY MINIMUM DAY PROCEDURES

An emergency minimum day is defined as a day on which students will be dismissed early due to any of the following emergencies:

1. Power outage of at least 90 minutes
2. Flood *
3. Fire
4. Earthquake
5. Gas leak
6. Any other health-threatening situation

If the Superintendent declares an emergency minimum day the following procedure will be implemented:

1. A *One Call Now* and/or *Parent Square* will notify families of School Closure.
2. District Office will be responsible to notify radio stations.
3. Buses will take students home.
4. All 6 -12th grade bus students will be allowed to get off the bus.
5. All PreK-5 grade students must be released to the custody of an adult (18 years or older), or a family member who is at least in 6th grade.
6. Any PreK-5 grade student who cannot be left with a responsible adult or appropriate family member will be brought back to school and remain there until a parent picks him/her up.

*Regarding the Garcia River and flooding

If the district is notified of the closure of Highway 1 at the Garcia River, the District Superintendent will determine if a "Storm Day/School Closure" for all students is warranted. Parents will be notified of this via a *One Call Now* and/or *Parent Square* message, and radio stations will also be notified.

These guidelines ensure a minimum number of problems on an emergency minimum day. Please understand the first priority is the safety of the students.

07/24/2024

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