



**AGENDA  
REGULAR MEETING  
BOARD OF TRUSTEES  
April 6, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**CLOSED SESSION**

**2:45 PM**

**District Office  
45 Lake Street  
Point Arena, California**

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library  
270 Lake Street  
Point Arena, California**

**Section 1:**

1.1 Call to Order

1.2 Roll Call

1.3 Public Comments on items to be heard in **Closed Session**

1.4 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

**CONFERENCE WITH LABOR NEGOTIATOR**

Dr. Colleen Cross, District Chief Negotiator

South Coast Chapter #343, California School Employees Association (Point Arena & Arena)

Point Arena High School Teachers Association (PAHSTA)

Arena Union Teachers Organization (AUTO)

- b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

i. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

ii. PUBLIC EMPLOYMENT

Superintendent

iii. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Superintendent

- c. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9:

- i. Conference with Legal Counsel – Anticipated Litigation  
One Case

**Section 2: Return to Open Session**

- 2.1 Call to Order
- 2.2 Pledge of Allegiance to the Flag
- 2.3 Roll Call
- 2.4 Approval of the Agenda
- 2.5 Announcements of reportable action from Closed Session

**Section 3: Public Comment Regarding Open Session Items NOT the Agenda**

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations. If you do have a complaint, please see the Superintendent, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 25 copies of any handouts for the Board and members of the audience.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**Section 4: Public Comment Regarding Open Session Item ON the Agenda**

- 4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. The Board President may allow additional time as appropriate.

**Section 5: Brief Reports**

- 5.1 Board of Trustees
- 5.2 Superintendent (Dr. Cross)
  - LCAP Annual Review Update
- 5.3 Point Arena High School Principal (Dr. Barakos-Cartwright)
  - WASC Review Update
- 5.4 Arena Union Elementary Principal (Dr. Crossman)
  - After School Program Annual Report
- 5.5 AUTO

5.6 PAHSTA

5.7 CSEA

**Section 6: Consent Agenda (Action Item)**

6.1 A. Minutes

- A.1 Approve the minutes from the Regular Board of Trustee's meeting held March 11, 2015 (Pgs. 1-8).
- A.2 Approve the minutes from the Special Board of Trustee's meeting held March 16, 2015 (Pgs. 9-10).
- A.3 Approve the minutes from the Special Board of Trustee's meeting held March 30, 2015 (Pg. 11-12).
- A.4 Approve the minutes from the Special Board of Trustee's meeting held March 31, 2015 (Pg. 13-14).

6.2 B. Finances

- B.1 Approve Point Arena Schools Commercial Warrant Register numbers 0050-0055 in the amount of \$126,880.22 (Pgs. 15-41).
- B.2 Approve Point Arena Schools Purchase Order numbers 150290-150304 in the amount of \$36,515.44 (Pgs. 42-46).
- B.3 Approve Point Arena Schools Budget Transfer Transactions, numbers 150262-150274 in the amount of \$144,357.24 (Pgs. 47-49).
- B.4 Approve Arena Union Elementary School's Student Body Account Report for the month of January 2015 (Pg. 50).

6.3 C. Personnel

- C.1 Accept the resignation from Nicole Andrijauskas, Arena Union Elementary School Teacher, effective June 15, 2015 (Pg. 51).
- C.2 Accept the resignation from Whitney Badgett, Point Arena High School .28 Spanish Teacher, effective June 15, 2015 (Pg. 52).
- C.3 Accept the resignation from Darrin MacLeod, Point Arena Schools District Teacher, effective June 15, 2015 (Pg. 53).
- C.4 Ratification of Temporary Contract between Arena Union Elementary and Frederick Hansen effective April 1, 2015 – June 15, 2015 (Pg. 54).
- C.5 Approve the employment of Maria Elena Biaggi as .86 FTE Spanish Teacher for Point Arena High School for the 2015-2016 school year (AB 0/1, \$38,946).
- C.6 Accept the resignation from Griselda Villagomez from her Paraeducator – Special Education position at Arena Union Elementary School effective April 3, 2015.

6.4 D. Other

- D.1 Approve the agreement between Arena Union Elementary School District and CLEAResult, a subcontractor of PG&E, to access our school site to help plan for Phase 2 of the Prop 39 application process (Pgs. 55-58).
- D.2 Approve the agreement between Point Arena High School District and CLEAResult, a subcontractor of PG&E, to access our school site to help plan for Phase 2 of the Prop 39 application process (Pgs. 59-62).
- D.3 Accept Point Arena Schools Measure E General Obligation Bond Performance and Financial Audit Report for the year ended June 30, 2014 (Attachment #1).
- D.4 Approve the Point Arena High School and Arena Union Elementary Schools to participate in the State Seal of Biliteracy program (Pgs. 63-71).
- D.5 Adopt the recommendations of the Policy Committee regarding the following policies (Pgs. 72-73):
  - BP/AR 0420.1, School-Based Program Coordination (recommend to delete – program was eliminated)
  - BP/AR 0440, District Technology Plan (updated information, now requires only 3-year plan)
  - AR 1220, Citizen Advisory Committee (updated to include LCAP)
  - BP/AR 1240, Volunteer Assistance (updated to add CSBA optional section but District did not add optional language)
  - BP/AR 3100, Budget (updated to reflect new law)
  - AR 4112.4, 4212.4, 4312.4, Health Examinations (updated to reflect new law)
- D.6 Approve Arena Union Elementary School’s Comprehensive School Safety Plan for the 2015-2016 school year (Pgs. 74-107).
- D.7 Approve Point Arena High School’s Comprehensive School Safety Plan for the 2015-2016 school year (Pgs. 108-128).
- D.8 Approve the Quarterly Report on Williams Uniform Complaints for the third quarter (Jan., Feb., and March 2015) for Point Arena Schools District. No complaints were filed (Pg. 129).
- D.9 Approve the Request for Allowance of Attendance because of Emergency Conditions (Form J-13A) for Point Arena Schools District for Material Decrease in attendance on February 6, 2015 (Pgs. 130-135)
- D.10 Approve to be surplus from the Point Arena High School Weight Room:
  - Leg Extension (By Magnum Fitness Systems) SN# 42499, Order # B3320
  - Lower Back (#12)(by M.F.S.) SN# 42511, Order B3320
  - Abdominal Crunch (#13)(By M.F.S.) SN#42512, Order #B3320
  - Cybox Arc Trainer (Cardio Machine) Model #600A, SN# X06-26600A9014N-4661
- D.11 Approve Point Arena Schools District Integrated Pest Management Plan (Pgs. 136-137).
- D.12 Accept the donation from Mendocino Coast Children’s Fund in the amount of \$300 to be used as emergency funds for Point Arena High School students.

- D.13 Accept the donation from Good Buy Clothes in the amount of \$1000 to be used for the Mary Rose Program at Arena Union Elementary School.
- D.14 Approve Point Arena High School's Softball Schedule for the 2014-2015 school year (Pg. 138).
- D.15 Accept Mendocino County Investment Holdings Report as of February 28, 2015 (Pgs. 139-146).
- D.16 Approve the MOU between Sonoma County Superintendent of Schools as the Local Educational Agency for the North Coast Beginning Teacher Program, Participating County Offices of Education, and Participating School Districts and Employing Agencies (Pgs. 147-151).
- D.17 Approve the table replacement bid for Arena Union Elementary Multi-Purpose Room from Sierra School Equipment Company \$32,971.00 (\$29,378 funded by a grant) (Pgs. 152-153).
- D.18 Approve to surplus two steel containers at the bus barn.
- D.19 Approve Class of 2015 Senior Trip to Six Flags/Discovery Kingdom April 23-24, 2015 (Pgs. 154-158).
- D.20 Approve two bids from Coast Tree Service to take down three pine trees at South Coast Continuation High School/Wellness Center, (safety risk) (Job #1: \$800; Job #2 \$700).

**Section 7: Discussion with Possible Action**

- 7.1 **Discussion with possible action** consideration to approve Aaron Paving to slurry coat the student and staff parking lots at Point Arena High School (Pgs. 159-164).
- 7.2 **Discussion with possible action** consideration to approve After School Program Director, Kim Swenson's request for a 14% reduction to her work schedule during the 2015-2016 school year (Pg. 165).
- 7.3 **Discussion with possible action** consideration of the following policies for first read (Summary Briefs of recommended policies are available at the district office as are the full policies) (Pgs. 166-172):

E 3511.1, Integrated Waste Management (Recommend DELETION. Outdated/no longer necessary)  
 AR/E 4112.5, 4212.5, 4312.5, Criminal Record Check (AR revised, E added)  
 AR/E 4112.62, 4212.62, 4312.62, Maintenance of Criminal Offender Records (Recommend DELETION of AR and E)  
 AR 4117.4, Dismissal (Recommend DELETION)  
 BP/AR 4118, Dismissal/Suspension/Disciplinary Action (Revised - new law re: dismissal notifications)  
 BP 4121, Temporary/Substitute Personnel (Revised to include paid sick leave under certain conditions (new law))  
 AR 4161.1, 4361.1, Personal Illness/Injury Leave (Revised - new law adds sick leave for subs under certain conditions)  
 AR 4161.2, 4261.2, 4361.2, Personal Leaves (Revised to include paid sick leave under certain conditions (new law))  
 AR 4261.1, Personal Illness/Injury Leave (Revised - to include paid sick leave under certain conditions (new law))  
 BP/AR 5125, Student Records (Revised - adds privacy language re: electronic files & social media)  
 AR 5141, Health Care and Emergencies (Revised – new laws re: AEDs)  
 AR 5141.21, Administering Medication and Monitoring Health Conditions (Revised – new law re: epinephrine)

AR 5141.3, Health Examinations (Revised – new law re: vision screening)  
BP/AR 5141.4, Child Abuse Prevention and Reporting (Revised – new law expands mandatory child abuse reporting requirements)  
BP/AR 5144.1, Suspension and Expulsion/due Process (Revised – new law prohibits expulsion for grades K-3)  
AR 6145.2, Athletic Competition (Revised – new law re: posting requirements)  
BP/AR 6158, Independent Study (Revised – new law adds online learning and length of I.S.)  
AR 6162.51, State Academic Achievement Tests (Revised – changed name to CAASPP)  
AR 6173, Education for Homeless Children (Revised – new law expands homeless student rights)  
AR/E 4112.5, 4212.5, 4312.5, Criminal Record Check (Revised – change reporting requirements)

- 7.4 **Discussion with possible action** consideration of the annual review of Pacific Community Charter School's MOU (Must notify PCCS by May 1 if changes are proposed).
- 7.5 **Discussion with possible action** adoption of Point Arena High School Resolution No. PAS-15-4306, Elimination/Reduction of Certain positions in the Classified Service and directing notification of classified employees (Pg. 173).
- 7.6 **Discussion with possible action** consideration of request from Allan Jacobs dated March 24, 2015 (Pgs. 174).
- 7.7 **Discussion with possible action** ratification of Superintendent employment agreement effective July 1, 2015 (Pgs. 175-183).

**Section 8:        Items for Next Meeting/Next Meeting Date/Adjournment**

- 8.1        Items for Next Board Meeting
- 8.2        Next Regular Meeting: Monday May 13, 2015 @ 4:30 PM
- 8.3        Adjournment