



**AGENDA
SPECIAL MEETING
BOARD OF TRUSTEES
June 10, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

CLOSED SESSION

3:15 PM

**District Office
45 Lake Street
Point Arena, California**

OPEN SESSION

4:30 PM

**Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 1:

1.1 Call to Order

1.2 Roll Call

1.3 Public Comments on items to be heard in **Closed Session**

1.4 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Dr. Colleen Cross, District Chief Negotiator

South Coast Chapter #343, California School Employees Association (Point Arena & Arena)

Point Arena High School Teachers Association (PAHSTA)

Arena Union Teachers Organization (AUTO)

Section 2: **Return to Open Session**

2.1 Call to Order

2.2 Pledge of Allegiance to the Flag

2.3 Roll Call

2.4 Approval of the Agenda

2.5 Announcements of reportable action from Closed Session

Section 3: **Public Comment Regarding Open Session Items NOT the Agenda**

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the

agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations. If you do have a complaint, please see the Superintendent, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Section 4: Public Comment Regarding Open Session Item ON the Agenda

- 4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. The Board President may allow additional time as appropriate.

Section 5: Special Recognition

- 5.1 Special Recognition for new retirees: Lisa Olson, Accounts Payable/Payroll and Christina Chapman, School Nurse.
- 5.2 Presentation of the 7th Grade ROPES course field trip.

Section 6: Public Hearing/Discussion

- 6.1 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning the 2015-2016 LCAP Plan for Point Arena High School (Pgs. 1-155).

Presentation of the 2015-2016 LCAP Plan for Point Arena High School

Open Public Hearing
Close Public Hearing

Board Discussion

- 6.2 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning the 2015-2016 LCAP Plan for Arena Union Elementary School (Pgs. 156-276).

Presentation of the 2015-2016 LCAP Plan for Arena Union Elementary School

Open Public Hearing
Close Public Hearing

Board Discussion

- 6.3 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning the 2015-2016 proposed Budget for Point Arena Schools District (Pgs. 277-455).

Presentation of the 2015-2016 proposed Budget

Open Public Hearing

Close Public Hearing

Board Discussion

Section 7: Brief Reports

- 7.1 Board of Trustees
- 7.2 Superintendent (Dr. Cross)
- 7.3 Point Arena High School Principal (Dr. Barakos-Cartwright)
- 7.4 Arena Union Elementary Principal (Dr. Crossman)
- 7.5 AUTO
- 7.6 PAHSTA
- 7.7 CSEA

Section 8: Consent Agenda (Action Item)

- 8.1 A. Minutes
 - A.1 Approve the minutes from the Special Board of Trustee’s meeting held March 27, 2015 (Pgs. 456-457).
 - A.2 Approve the minutes from the Regular Board of Trustee’s meeting held May 13, 2015 (Pgs. 458-465).
- 8.2 B. Finances
 - B.1 Approve Point Arena Schools District Commercial Warrant Register numbers 0063-0072 in the amount of \$188,483.75 (Pgs. 466-500).
 - B.2 Approve Point Arena Schools Purchase Order numbers 150330-150329 in the amount of \$45,668.51 (Pg. 501-503).
 - B.3 Approve Point Arena Schools District Budget Transfer Transactions, numbers 150303-150351 in the amount of \$4,064,853.93 (Pgs. 504-515).
 - B.4 Approval of replacing Dr. Colleen Cross as signatory for Point Arena School’s bank account with Redwood Credit Union and adding Mr. Brent Cushenbery effective July 1, 2015. (Catharine Chin, Business Manager and Eloisa Oropeza, HR Analyst remain signatories).
- 8.3 C. Personnel
 - C.1 Approve the resignation from Ryan Dougherty, 5.5 hr. Maintenance I Worker for Point Arena High School District, effective June 12, 2015.

- C.2 Approve the resignation from Jaime Erwin, Point Arena Schools District Music Teacher, effective June 15, 2015.
- C.3 Accept the employment of Sara Cover, Arena Union Elementary 6th Grade Teacher for the 2015-2016 school year (Step/Column TBD).
- C.4 Accept the employment of Lori Ledbetter, Arena Union Elementary 3rd / 4th grade teacher for the 2015-2016 school year (AB90/10, \$58,733).
- C.5 Accept the employment of Kelly Piper, Point Arena Schools District Accounting Technician. (4 hrs./per day June 15-19, 2015. Starting 8 hrs./day on June 27, 2015 (Step 1, \$17.56 per hour).
- C.6 Approve the employment of the following for Summer School at Arena Union Elementary (June 26, 2015 - July 10, 2015):
 Cristin Allen, Certificated Teacher (\$1,674.05, 4.5 hrs./day)
 Jennifer Biglow, Certificated Teacher (\$1,502.19, 4.5 hrs./day)
 Luis Beguiristain, Paraeducator – Reg. Ed. (\$518.56, 3.5 hrs./day)
- C.7 Approve the employment of the following for Algebra Academy (June 15, 2015 - July 10, 2015):
 Katharine Bates, Certificated Teacher (\$2,025.14, 4.5 hrs./day June 15, 2015 – July 1, 2015)
 David Blair, Certificated Teacher (\$1,367.73, 4.5 hrs./day July 2, 2015 – July 10, 2015)
 Cheryl Rhodes, Paraeducator (\$1,257.97, 3.5 hrs./day)
 Renee Kling, Food Service Director (\$1,011.48, 4.0 hrs. Mondays & Tuesdays)
 Mary Rose, Food Service Cook (\$795.86, 4.25 hrs./day, Wednesdays, Thursdays & Fridays)
 Tom Craig, Bus Driver for Summer School, Algebra Academy and Extended Session (\$1,223.00, June 15, 2015 – July 10, 2015, 3.14 hrs./day)
 Jon Luther, Bus Driver for Summer School, Algebra Academy and Extended Session (\$1,008.77, June 15, 2015 – July 10, 2015, 3.25 hrs./day).
- C.8 Approve the employment of the following for Extended Session (June 15, 2015 – July 10, 2015):
 Wendy Brooks, Administrator (\$500)
 Daniel Jimerson, Certificated Teacher (\$3,742.88, 4.5 hrs./day)
 Doug Burkey, Paraeducator – Sp. Ed. (\$1,181.88, 3.5 hrs./day)
 Tom Craig, Paraeducator – Sp. Ed. (\$1,460.59, 3.75 hrs./day)
 Maria Ramirez, Paraeducator – Sp. Ed. (\$1,157.96, 3.75 hrs./day)
 Maria Servin Inst. Sp. Health Tech. Sp. Ed. (\$1,037.26, 3.5 hrs./day)
- C.9 Approve the employment of Leah Kirby, After School Program Director for Arena Union Elementary School effective August 21, 2015 (Step 11, \$27.11 per hr.)

8.4 D. Other

- D.1 Accept the Williams Legislation Settlement Quarterly Report and response for the 3rd Quarter (January – March 2014-2015) (Pgs. 516-522).

- D.2 Approve the contract for various counseling/student support services between the Mendocino County Youth Project (MCYP) and Point Arena Joint Union High School District for the 2015-2016 school year (Cost NTE \$24,832) (Pgs. 523-524).
- D.3 Approve the MOU between Point Arena Joint Union High School and William Jessup University to provide student teaching, assisting and observation experiences. William Jessup will pay Dr. Cartwright, Master Teacher \$400 per student teacher for the 2015-2016 school year (Pgs. 525-528).
- D.4 Approve the surplus of the following outdated/obsolete/nonworking equipment from Point Arena Jt. Union High School:

eMac, 347123, iMac, 270204, XA0020QWHZ9, iMac 270201, XA0020V8HZ9, Dell Precision laptop, 14848415353, IMac 270206 XA0020WQHZ9, iMac 270203 XA0020ROHZ9, Lexmark Z65 printer 0408A043145.

Rodentatro Pro 79470-ID-001, with gasoline reel, Patriot 24" leaf vacuum CBV 2455H PP010000242, Giant vac. Leaf vacuum model 55HV 032201012, McClane cylinder model 25-5.5-10 series 609283, Mi-t-M Pressure washer model WP2500-HDRB 10594522.
- D.5 Accept Mendocino County Consolidated Investment Report as of April 30, 2015 (Pgs. 529-537).
- D.6 Approve the MOU between Mendocino County Office of Education and Arena Union Elementary School to participate in the WorkAbility Middle School Program (Pgs.538-539).
- D.7 Approve the Agreement and Professional Rate Schedule between Lozano Smith, LLP and Point Arena Schools District for legal services for the 2015-2016 school year (Pgs. 540-542).
- D.8 Approve the Point Arena High School's Designation of CIF Representatives to League for the 2015-2016 school year (Pg. 543-544).
- D.9 Approval of Mr. Brent Cushenbery, Superintendent to sign Federal, State and County reports and as signatory for the Arena Union Elementary School District, Point Arena Jt. Union High School District, and Point Arena Schools District effective July 1, 2015.
- D.10 Approval of the Agreement between Mendocino County Office of Education/SELPA and Point Arena Joint Union High School District to provide training and support for WorkAbility (WA) Teacher/Transition Partnership Program (TPP) Vocational Services Coordinators (Pgs. 545-546)

Section 9: Discussion with Possible Action

- 9.1 **Discussion with possible action** consideration to adopt Point Arena Schools District Strategic Plan (Pgs. 547-558).
- 9.2 **Discussion with possible action** consideration to adopt Point Arena Schools Resolution No. PAS-15-6109, Specification of Election Order for Mendocino County (to elect 3 members to the Governing Board) (Pg. 559-560).
- 9.3 **Discussion with possible action** consideration to adopt Point Arena Schools Resolution No. PAS-15-6110, Specification of Election Order for Sonoma County (to elect 3 members to the Governing Board) (Pg. 561-562).

- 9.4 **Discussion with possible action** consideration to approve the Declaration of Needs for certificated staff at Point Arena Joint Union High School District for the 2015-2016 school year (Pgs. 563-565).
- 9.5 **Discussion with possible action** consideration to approve the Declaration of Needs for certificated staff at Arena Union Elementary School District for the 2015-2016 school year (Pgs. 566-568).
- 9.6 **Discussion with possible action** consideration to approve the updated LEA/Single Plan for Student Achievement for Point Arena High School (Current LEA/SPSA Plan is in effect through 2018, but this update aligned goals with LCAP) effective July 2014 – August 2019 (Pgs. 569-644).
- 9.7 **Discussion with possible action** consideration to adopt the Single Plan for Student Achievement (aligned to LCAP) for Arena Union Elementary School effective July 2015 – August 2018 (Pgs. 645-681).
- 9.8 **Discussion with possible action** consideration to approve Point Arena High School’s new courses, *Integrated STEM Environmental and Biological Sciences* and *Freshman Seminar/Health* (Pgs. 682-688).
- 9.9 **Discussion with possible action** consideration to adopt Point Arena Schools Resolution No. PAS-15-6111, Transfer Between Funds to Permit Payment of Obligations at Close of Year (Pgs. 689).
- 9.10 **Discussion with possible action** consideration to adopt Point Arena Schools Resolution No. PAS-15-6112, Fund Balance for Upcoming Fiscal Year (Pg. 690-691).
- 9.11 **Discussion with possible action** consideration to adopt Point Arena Schools Resolution No. 15-6113, Appropriating the ending 2014-2015 Balance to a Reserve (if there is a surplus vs. deficit spending) (Pg. 692-693).
- 9.12 **Discussion with possible action** consideration to approve paying Dr. Barakos-Cartwright an additional five (5) days outside her contracted days (NTE: \$2,508.55).
- 9.13 **Discussion with possible action** consideration to approve paying Dr. Crossman an additional five (5) days outside her contracted days (NTE: \$2,478.85).
- 9.14 **Discussion with possible action** consideration to approve the following 2015-2016 Salary Schedules (Pgs. 694-704):
- Administrator (No change)
 - Business Manager (Added the Masters and Doctorate Stipend)
 - Confidential Management (Deleted the Accounts Payable/Payroll Tech. column (not used it in Many year) added .25% to the Longevity steps, and aligned the District Secretary column to Admin. Assistant II on the Classified Salary Schedule)
 - Certificated (Decreased days from 186 to 184)
 - Certificated Teacher on Special Assignment (No change)
 - Counselor (No change)
 - CTE/ROP (New)
 - Coaches (New)
 - Classified Directors (Added After School (ASES) to the Transportation Column)
 - Pre-School (No change)
 - Classified (Deleted Attendance Clerk and Receptionist from column D. Deleted Bilingual Spanish Office/Attendance Clerk from column E. Moved Administrative Assistant II from column F to column G and deleted School Secretary (renamed Administrative Assistant II) in column F. Deleted Paraeducator: Healthy Family Outreach Worker in column G.
- 9.15 **Discussion with possible action** consideration to appoint Mr. Brent Cushenbery as Secretary to the Board effective July 1, 2015.

- 9.16 **Discussion with possible action** consideration to adopt Point Arena High School Resolution No. PA-15-4308, Authorizing the closure of the 2000 Point Arena Jt. Union High School district fund (Pgs. 705-706).

Section 10: Items for Next Meeting/Next Meeting Date/Adjournment

- 10.1 Items for Next Board Meeting
- 10.2 Next Regular Meeting: June 17, 2015
- 10.3 Adjournment