



**AGENDA  
SPECIAL MEETING  
BOARD OF TRUSTEES  
February 25, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**CLOSED SESSION**

**3:30 PM**

**District Office  
45 Lake Street  
Point Arena, California**

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library  
270 Lake Street  
Point Arena, California**

**Section 1:**

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Public Comment on item(s) to be heard in **Closed Session**
- 1.4 Recess to Closed Session
  - a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9:
    - i. Conference with Legal Counsel – Anticipated Litigation  
(One Potential Case)

**Section 2: Return to Open Session**

- 2.1 Call to Order
- 2.2 Pledge of Allegiance to the Flag
- 2.3 Roll Call
- 2.4 Approval of the Agenda
- 2.5 Announcements, if any, from Closed Session

**Section 3: Public Comment Regarding Open Session Items ON the Agenda**

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on all items on the agenda. The Board President may allow additional time as appropriate.

**Section 4: Discussion with Possible Action Items**

4.1 **Discussion with possible action** regarding the following items originally considered at the December 10, 2015 Board Meeting:

- 4.1.1 Selection of Board President
- 4.1.2 Selection of Clerk of the Board
- 4.1.3 Appointment of Superintendent Committees and Board Liaison Assignments (Pg. 1)
- 4.1.4 Establish dates for 2015 Board Meetings (Pg. 2)
- 4.1.5 Approval of the 2015 Board Action Calendar (Pgs. 3-7)
- 4.1.6 Approval of Superintendent Cross as Secretary to the Board

4.2 **Discussion with possible action** with regard to the “cease and desist” letter received by the Board regarding alleged Brown Act violations.

4.3 **Discussion with possible action** with regard to membership on the Community Advisory Committee (CAC).

4.4 **Discussion with possible action** regarding the Selection Matrix for the hiring of a new Superintendent (Pg. 8).

4.5 **Discussion with possible action** regarding the first reading of the following proposed board policies: (Refer to Agenda Addendum (listed below) for summary description of policies. (Pgs. 9-40):

- BP/AR 1312.3, Uniform Complaint Procedures
- BP 5131.2, Bullying
- BP 5145.3, Nondiscrimination/Harassment
- BP/AR 5145.7, Sexual Harassment

4.6 **Discussion with possible action** regarding proposed BP/E 6146.1, High School Graduation Requirements (Pgs. 41-45).

4.7 **Discussion with possible action** regarding the updated Contract for Consultant Services between Point Arena Schools and David G. Miller (Pg. 46).

4.8 **Discussion with possible action** to consider accepting the resignation from Susan Spurlock, teacher at Arena Union Elementary Teacher effective June 30, 2015.

4.9 **Discussion with possible action** to consider accepting the resignation from Jennilee Lombardi, Food Service Cook from Point Arena Schools District effective June 30, 2015.

4.11 **Discussion with possible action** to consider accepting Griselda Villagomez’s request for a 1 hour leave of absence from her 4 hour Special Education Paraeducator position at Arena Union Elementary for the 2015-2016 school year (Pg. 47).

**Section 5: Announcement/Adjournment (Action Item)**

5.1 Brown Act, Ethics and Conflict of Interest Training – March 2, 2015, 5:30 – 8:00 PM, MCOE or by video conference – Diedrich Center Fort Bragg, CA.

5.2 Adjournment

Agenda Addendum for item 5.4 listed above:

**BP/AR 1312.3, Uniform Complaint Procedures**

(BP/AR revised) Mandated policy updated to expand the scope of the uniform complaint procedures to include complaints regarding a district's failure to comply with legal requirements related to the implementation of the local control and accountability plan and to reflect NEW TITLE 5 REGULATIONS (Register 2013, No. 38) regarding noncompliance with state law prohibiting the charging of student fees.

Mandated regulation updated to more clearly spell out district responsibilities, especially with regards to discrimination complaints. Revised regulation also specifies clear and effective practices that facilitate prompt and fair resolution of complaints, including training for compliance officer(s), establishment of well-defined timelines, and provision of comprehensive requirements regarding essential components of the complaint process such as findings of facts, notification, translation, and corrective action.

**BP 5131.2, Bullying**

(BP revised) Optional policy updated to provide for an informal, site-level reporting process leading to investigation of any bullying complaint pursuant to the uniform complaint procedures and to clarify when suspension and expulsion may be used as corrective action for a student who commits an act of bullying.

**BP 5145.3, Nondiscrimination/Harassment**

(BP/AR revised) Mandated policy revised to specify that discrimination includes disparate treatment and to provide for an informal, site-level reporting process leading to investigation pursuant to the uniform complaint procedures.

Mandated regulation reorganizes the list of measures a district could implement to prevent discrimination under a new heading "Measures to Prevent Discrimination," and clarifies the requirement for translation under certain circumstances. Within section "Process for Initiating and Responding to Complaints," added new paragraphs for reporting of incidents by employees and to specify district's responsibility to investigate an incident even when a formal complaint is not filed. Within section "Transgender and Gender-Nonconforming Students," refined materials related to the privacy rights of all students.

**BP/AR 5145.7, Sexual Harassment**

(BP/AR revised) Mandated policy revised to provide for the use of the uniform complaint procedures to investigate and resolve sexual harassment complaints and to add language for disciplining any employee who commits sexual harassment against a student. Additionally, language formerly in policy regarding confidentiality has been moved to the regulation.

Mandated regulation revised to require designation of the employee(s) responsible for coordinating the district's Title IX compliance efforts. Material formerly in policy expanded and reorganized under a new section "Confidentiality." Section "School-level Complaint Process/Grievance Procedures" reorganized into two separate sections, "Reporting Process and Complaint Investigation and Resolution" and "Response Pending Investigation," to integrate site-level processes with the uniform complaint procedures.