

Statement of Agreement

Mendocino County Office of Education WorkAbility Middle School September 1, 2015-June 30, 2016

Point Arena Schools District agrees to enter into this Memorandum of Understanding with the Mendocino County Office of Education for participation in the WorkAbility Middle School Program.

Arena Middle School agrees to implement a WorkAbility I Middle School Program serving seven (7) students who have Individualized Education Plans (IEPs).

The services to be rendered and the terms and conditions of this Memorandum of Understanding are as follows:

1. Mendocino County of Education agrees to:

- provide the Arena Middle School teachers access to limited funding for transition/career awareness-related materials, training and transportation to job shadows, tours and other relevant transition-related activities (request is submitted to WA Program Director and purchases are made by MCOE WA)
- provide clerical support for materials, travel reimbursement (if staff provide transportation for field trips or drive to training) and training requests processed through MCOE/SELPA
- plan, coordinate and conduct in-service activities
- provide program monitoring to ensure objectives are met
- provide fiscal monitoring
- develop and conduct program evaluations based on state guidelines
- draft and submit mandated state reports
- provide information on relevant professional development opportunities
- provide limited Vocational Technician hours (MCOE employee) to help organize, coordinate and/or implement transition-related curriculum and activities in the classroom including interest and/or learning styles assessment, self-advocacy, disability awareness and career exploration activities; he may also assist with the organization and implementation of field trips and guest speakers.

2. Point Arena Schools District agrees to:

- if school transportation is used for field trips, process billing for the transportation for career exploration/ awareness field trips and bill MCOE WorkAbility after each field trip
- provide program monitoring and staff supervision at site
- provide the mandated WorkAbility Array of Services to seven (7) students with IEPs

- assist with any needed data collection
- release staff and provide substitutes for relevant in-service trainings (two mandatory WA business meetings each year)
- have a clear understanding of budget limitations and maintain fiscal accountability
- indemnify and hold the superintendent, its employees, agents and officers harmless for any and all claims, costs, damages, loss or liability of any kind which arise from the performance of this agreement and/or the performance of the employee's duties, except that a party's obligation under this paragraph to indemnify and hold harmless shall be limited to the sum that exceeds the amount of insurance proceeds, if any, received by the party being indemnified

The authorized representatives of the contracting parties have agreed upon the above conditions. This agreement is effective from September 1, 2015 through June 30, 2016.

Paula Martin, SELPA Director

Date

Colleen Cross, Ed.D., Point Arena Schools Supt

Date