

COMPREHENSIVE SCHOOL SAFETY PLAN 2014-2015

Component II

Place, Continued

Point Arena High School

School/Site

Who will take the lead	Principal, Leadership Team, Transportation Supervisor, Maintenance Supervisor, Student Leaders
Completion Date and Budget	December 2015, Maintenance and Operations/Facility/PAHS and District Budgets
Resources Needed	Newsletter, committee meeting time, results of research accessed in visits/conversations with other school sites and county offices
How we will Monitor and evaluate	Have staff, parents and students review effectiveness of measures taken to establish a secure campus

**COMPREHENSIVE SCHOOL SAFETY PLAN 2014-2015
ENSURING A SAFE AND ORDERLY ENVIRONMENT**

Component II - Place

Point Arena High School

School/Site

Component II: Place (Have at least one goal, measurable objective and activity for each component)
Goal #2 Establish and create a communication system for immediate contact of all site and district personnel in an emergency.
Objective: By March 2015, 100% of PAHS staff will provide current contact information, cell/home phone number, email/ mailing address through either email reply or hard copy form to PAHS office staff, Administrative Assistants I or II (AA I II).
Action Steps
1.0 Administrative Assistants I or II (AA I II) review current site and district personnel contact list a. Identify and add new staff b. Identify and delete former staff
2.0 Create and distribute memo requesting current contact information from all site and district personnel a. Staff meeting b. Staff mail slots c. E-mail communication
3.0 AA I & II update list and systems a. Internal phone system b. One-Call-Now c. List Serve d. Classroom safety kits
4.0 Annually review and update system for optimal communication a. Determine whether additional steps need to be taken. b. Complete a test emergency call using updated contact information to determine whether immediate contact was completed to all site and district personnel

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Component II

Place, Continued

Point Arena High School

School/Site

Who will take the lead	Administrative Assistant's I & II (AA I & II) with Site Principal's direction
Completion Date and Budget	March 2015
Resources Needed	Time, possible substitute for AA I & II to review, request, collect and update current site and district personnel contact information, test the system
How we will Monitor and evaluate	Personnel compliance check list update weekly to Principal

**COMPREHENSIVE SCHOOL SAFETY PLAN 2014-2015
COMMUNICATION OF THE PLAN**

Point Arena High School
School/Site

<p>Method for Communicating Plan and Notifying Public: <i>Ed Code 32288</i></p>	<p>Date of Public Hearing Feb. 11, 23 and March 11, '15</p> <p>Site of Public Hearing Point Arena High School Library</p> <p>The School site council or school safety planning committee shall notify, in writing, the following persons and entities, if available, of the public meeting:</p> <ul style="list-style-type: none"> • Local Mayor • Representative of the local school employee organization • A representative of each parent organization at the school site, including the parent teacher association and parent teacher clubs • A representative of each teacher organization at the school site • A representative of the student body government • All persons who have indicated they want to be notified 	
	<p>The School site council or school safety planning committee is encouraged to notify, in writing, the following persons and entities, if available, of the public meeting:</p> <ul style="list-style-type: none"> • A representative of the local churches • Local civic leaders • Local business organizations • In order to ensure compliance with this article, each School District or County Office of Education shall annually notify the State Department of Education by October 15 of any schools that have not complied with <i>Ed Code 32281</i> 	
Review of Progress for Last Year	Name: Rebekah Barakos-Cartwright	Date: 2/2015
Law Enforcement Review	Name:	Date:
Site Council Approval	Name:	Date: 2/23/2015
School Board Approval	Name:	Date: 3/11/15

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Point Arena High School
School/Site

How was the previous plan monitored?

The plan for the 2013-2014 school year did not include specific goals which could be addressed. Point Arena High School staff will begin monitoring the 2014-2015 School Safety Plan and review the goals established in this plan every six weeks throughout the 2014-2015 and 2015-2016 school years.

What progress was made on Component 1 (People and Programs)?

The plan for the 2013-2014 school year did not include specific People and Programs goals which could be addressed. Point Arena High School staff will begin monitoring the goals established in the 2014-2015 School Safety Plan and review the goals established in this plan every six weeks throughout the 2014-2015 and 2015-2016 school years.

What progress was made on Component 2? (Place / Physical Environment)

The plan for the 2013-2014 school year did not include specific Place / Physical Environment goals which could be addressed. Point Arena High School staff will begin monitoring the goals established in the 2014-2015 School Safety Plan and review the goals established in this plan every six weeks throughout the 2014-2015 and 2015-2016 school years.

ANNUAL REPORT ON THE STATUS OF THE PLAN (Attach SARC)

ATTACH OR REFERENCE DISASTER / CRISIS RESPONSE PLAN

ATTACH OR REFERENCE PROCEDURES FOR SAFE INGRESS AND EGRESS

ATTACH OR REFERENCE ADOPTED BOARD POLICIES