



**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
May 13, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

CLOSED SESSION

4:00 PM

**District Office
45 Lake Street
Point Arena, California**

OPEN SESSION

4:30 PM

**Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 1:

1.1 Call to Order

4:00 PM

1.2 Roll Call

Board Member Shimon was absent.

1.3 Public Comments on items to be heard in **Closed Session**

No comments were made.

1.4 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Dr. Colleen Cross, District Chief Negotiator

South Coast Chapter #343, California School Employees Association (Point Arena & Arena)

Point Arena High School Teachers Association (PAHSTA)

Arena Union Teachers Organization (AUTO)

Section 2: Return to Open Session

2.1 Call to Order

4:30 PM

2.2 Pledge of Allegiance to the Flag

2.3 Roll Call

Board Member Shimon was absent.

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Board Packet - June 10, 2015

2.4 Approval of the Agenda

A motion was made by DeWilder and seconded by Cione to approve the agenda as presented.

MSC: DeWilder/Cione Vote: Student Board Member: Yes Board: 6-0-0-1

2.5 Announcements of reportable action from Closed Session

There were no reportable actions from Closed Session.

Section 3: Public Comment Regarding Open Session Items NOT the Agenda

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations. If you do have a complaint, please see the Superintendent, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Board President Miles pointed out that the number of copies speakers are requested to bring has been changed from 25 copies to 10 copies.

No comments were made.

Section 4: Public Comment Regarding Open Session Item ON the Agenda

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. The Board President may allow additional time as appropriate.

Community Member Allan Jacobs read a statement about item 8.3. and pointed out corrections to the packet.

Community Member Mary Alice Bastian spoke in regards to the start time of board meetings, and about the lottery monies.

Section 5: Special Recognition

5.1 Special Recognition of Chris Galletti and Janine O'Neil – Cal Pads/ Data Management

Superintendent Cross gave a special recognition to Chris Galletti and Janine O'Neil for their hard work in submitting a perfect Cal Pads/Data Management report for all four quarters of 2013-2014.

5.2 Special Recognition of Matti Childlaw and Lauren Curlee who will present their Project Based Learning results.

Board President Miles and Superintendent Cross gave a special recognition to Matti Childlaw and Lauren Curlee who presented their Project Based Learning Results about Oreo cookies.

Section 6: Brief Reports

6.1 Board of Trustees

Student Board member Allen reported the students at Point Arena High School would like to see more school spirit in the upcoming school year.

Several board members gave brief reports about activities they participated in.

6.2 Superintendent (Dr. Cross)

Superintendent Cross thanked the Gualala Rotary Club for the academic awards luncheon last week. The top students who were honored each received a \$50 bill.

- LCAP Annual Review Update
Superintendent Cross thanked Dr. Crossman, Dr. Cartwright and Ms. Chin for their commitment to complete the annual update and craft a workable plan for 2015-2016. Dr. Cross said, the process has been collaborative and included all stakeholders. She reported at the last NAEAC meeting there was an interactive discussion with parents on the LCAP goals and the parents had some excellent ideas to contribute. Dr. Cross reported Business Manager Chin is in the process of assigning a cost to each component of every action item, and the Public Hearing for LCAPs will be June 10, 2015. Dr. Cross reported that the LCAPs align with District Goals & Strategic Plan, Single Plan for Student Achievement/LEA goals, WASC goals, EL Master Plan goals and the Technology Plan goals.
- Bandwidth Update (Howard Cole)
Howard Cole, Technology Coordinator, gave a report about bandwidth and distributed a chart showing bandwidth use for AUES and PAHS.

Blake More, Arena Technology Center Director, gave a report about activities at Arena Technology Center. She reported a summer program called, *Minecraft* will begin the first or second week of July through August. Other ATC classes will be posted in the ICO.

6.3 Point Arena High School Principal (Dr. Barakos-Cartwright)

Dr. Barakos-Cartwright gave a brief report about the Seal of Biliteracy, WASC, LCAP, Testing, refining board policy on plagiarism, drug testing policy, *Addams Family the Musical Play* and Algebra I Summer School.

- ADOBE Voices Grant Report – Cheryl Rhodes

Cheryl Rhodes gave a presentation about the ADOBE *Voices* grant.

6.4 Arena Union Elementary Principal (Dr. Crossman)

Dr. Crossman gave a brief report about testing, college/career ideas, Pirate Pride T-Shirts, Blair Day, 8th Grade Promotion, end-of-year field trips, and Summer School for ELL and struggling students in grades 1-6).

6.5 AUTO

Charlie Sittloh read a letter on behalf of AUTO asking the Board to reconsider the non-reelect of two teachers.

6.6 PAHSTA

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No report from PAHSTA

6.7 CSEA

Chris Galletti gave a brief report.

Section 7: Consent Agenda (Action Item)

7.1 A. Minutes

A.1 Approve the minutes from the Regular Board of Trustee's meeting held April 6, 2015 (Pgs. 1-9).

A.2 Approve the minutes from the Special Board of Trustee's meeting held April 29, 2015 (Pgs. 10-13).

7.2 B. Finances

B.1 Approve Point Arena Schools District Commercial Warrant Register numbers 0056-0062 in the amount of \$149,289.61 (Pgs. 14-39).

B.2 Approve Point Arena Schools Purchase Order numbers 150310-150327 in the amount of \$7,102.96 (Pg. 40).

B.3 Approve Point Arena Schools District Budget Transfer Transactions, numbers 150275-150302 in the amount of \$380,336.23 (Pgs. 41-47).

B.4 Accept Arena Union Elementary School's Student Body Account Report for the months of February, March, April and May 2015 (Pg. 48-83).

B.5 Accept Point Arena High School's Student Body Account Report for the months of February and March 2015 (Pgs. 84-101).

7.3 C. Personnel

C.1 Approve the employment of Griselda Villagomez as Administrative Assistant I for Arena Union Elementary School effective May 11, 2015 (\$16.83 per hour, 8 hours per day, 10 months per year).

C.2 Approve the resignation for retirement, from Christina Chapman, School Nurse for Point Arena Schools District, effective June 12, 2015.

C.3 Approve the resignation from Mike Facari, Maintenance I Worker for Point Arena High School District, effective May 29, 2015.

7.4 D. Other

D.1 Approve the agreement between Point Arena Joint Union High School District and Document Tracking Services (DTS) to provide a license to use DTS proprietary web-based application. (Template for LCAP and LEA/SPSA) (Pgs. 102-106)

D.2 Approve the 30-day display of Houghton Mifflin Harcourt, *Advancemos!* (copyright 2013) for Spanish 1, 2 and 3 classes at Point Arena High School (Grades 9-12).

D.3 Adopt the recommendations of the Policy Committee regarding the following policies: (Note: BP = Board Policy, AR = Administrative Regulation, E = Exhibit)

(Summaries of these policies are in the board packet and on display at the District Office.) (Pgs. 107-113)

- E 3511.1, Integrated Waste Management (Recommend Deletion per CSBA recommendation. Outdated/no longer necessary)
- AR/E 4112.5, 4212.5, 4312.5, Criminal Record Check (AR revised, E added)
- AR/E 4112.62, 4212.62, 4312.62, Maintenance of Criminal Offender Records (Recommend Deletion of AR and E per CSBA recommendation)
- AR 4117.4, Dismissal (Recommend Deletion per CSBA recommendation)
- BP/AR 4118, Dismissal/Suspension/Disciplinary Action (Revised to include new law regarding dismissal notifications)
- BP 4121, Temporary/Substitute Personnel (Revised to include new law regarding paid sick leave under certain conditions)
- AR 4161.1, 4361.1, Personal Illness/Injury Leave (Revised to include new law regarding adding sick leave for substitutes under certain conditions)
- AR 4161.2, 4261.2, 4361.2, Personal Leaves (Revised to include new law regarding paid sick leave under certain conditions)
- AR 4261.1, Personal Illness/Injury Leave (Revised to include new law regarding paid sick leave under certain conditions)
- BP/AR 5125, Student Records (Revised - adds privacy language regarding electronic files and social media)
- AR 5141, Health Care and Emergencies (Revised to include new law regarding AEDs)
- AR 5141.21, Administering Medication and Monitoring Health Conditions (Revised to include new law regarding epinephrine)
- AR 5141.3, Health Examinations (Revised to include new law regarding vision screening)
- BP/AR 5141.4, Child Abuse Prevention and Reporting (Revised to include new law regarding expanding mandatory child abuse reporting requirements)
- BP/AR 5144.1, Suspension and Expulsion/Due Process (Revised to include new law regarding prohibiting expulsion for grades K-3)
- AR 6145.2, Athletic Competition (Revised to include new law regarding posting requirements)
- BP/AR 6158, Independent Study (Revised to include new law regarding adding online learning and clarifies length of Independent Study).
- AR 6162.51, State Academic Achievement Tests (Revised – changed name to CAASPP)
- AR 6173, Education for Homeless Children (Revised to include new law regarding expanding homeless student rights)
- AR/E 4112.5, 4212.5, 4312.5, Criminal Record Check (Revised to include revised law regarding changes reporting requirements)

BB9320, Meetings and Notices (Clarification to language regarding regular meetings. See minutes from April 29, 2015 for information on this item)

- D.4 Accept the Certification of Unused Sites for Arena Union Elementary School District and Point Arena Joint Union High School District (District has unused properties and must declare this annually) (Pgs. 114-118).
- D.5 Approval of three CAHSEE Waivers for students at Point Arena Joint Union High School.
- D.6 Approval of the MOU with MCOE for Point Arena Joint Union High School to participate in the Digital Age Learning Leadership Academy (DALLA) for the 2015-2016 school year (Pgs. 119-120)

A motion was made by DeWilder and seconded by Cione to approve the Consent Agenda as presented.

MSC: DeWilder/Cione

Vote: Student Board Member: Yes

Board: 6-0-0-1

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Section 8: Discussion with Possible Action

8.1 **Discussion with possible action** consideration to accept the first read of Point Arena Schools District Strategic Plan (Pgs. 121-132).

A motion was not necessary to review the first read of Point Arena Schools District Strategic Plan.

8.2 **Discussion with possible action** consideration to adopt Point Arena High School Resolution No. PA-15-4307, Final Action on Resolution and Decision Not to Reemploy Certificated Employees for the 2015-2016 School Year (Pgs. 133-137).

A motion was made by DeWilder and seconded by Miles to adopt Point Arena High School Resolution No. PA-15-4307, Final Action on Resolution and Decision Not to Reemploy Certificated Employees for the 2015 2016 School Year.

MSC: DeWilder/Miles Vote: Student Board Member: Yes Board: 6-0-0-1

8.3 **Discussion with possible action** consideration to approve response to Allan Jacobs' packet dated March 26, 2015 and April 9, 2015 regarding alleged infractions (Pgs. 138-187).

Board Member Robinson led the Board and Mr. Jacobs in a discussion about the document included in item 8.3. After reviewing each item Board President Miles stated it was apparently not necessary to take action to adopt the response to Allan Jacob's packet dated March 26, 2015 and April 9, 2015.

8.4 **Discussion with possible action** consideration to approve the Board response to the Grand Jury Report (the Grand Jury Report is included in the Board packet and, the draft Board response will be distributed at the Board meeting as a hand out) (Pgs. 188-192).

Public comment was encouraged prior to the Board President leading the Board in a discussion about the Board's response to the Grand Jury Report. The Board's response was distributed to the board and Attendees at the meeting, page by page. After a discussion about each page or portion of each page, the board voted as follows:

A motion was made by Gardiner and seconded by DeWilder to accept page 1 of the Board's response to the Grand Jury Report titled Summary.

MSC: Gardiner/DeWilder Vote: Student Board Member: Abstain Board: 5-1-0-1 (Board Member Robinson voted no)

A motion was made by DeWilder and seconded by Cione to accept page 2 of the Board's response to the Grand Jury Report.

MSC: DeWilder/Cione Vote: Student Board Member: Abstain Board: 5-1-0-1 (Board Member Robinson voted no)

A motion was made by DeWilder and seconded by Bates to accept page 3 of the Board's response to the Grand Jury Report up to, but not the last paragraph on page 3.

MSC: DeWilder/Bates Vote: Student Board Member: Abstain Board: 5-1-0-1 (Board Member Robinson voted no)

A motion was made by DeWilder and seconded by Gardiner to accept page 4 of the Board's response to the Grand Jury Report up to, but not the last paragraph on page 4.

MSC: DeWilder/Gardiner Vote: Student Board Member: Abstain Board: 5-1-0-1 (Board Member Robinson voted no)

A motion was made by Gardiner and seconded by DeWilder to accept page 5 of the Board's response to the Grand Jury Report up to, but not Finding #3 on page 5.

MSC: Gardiner/DeWilder Vote: Student Board Member: Abstain Board: 6-0-0-1

A motion was made by DeWilder and seconded by Bates to accept page 6 of the Board's response to the Grand Jury Report up to Finding #6 on page 7.

MSC: DeWilder/Bates Vote: Student Board Member: Abstain Board: 5-0-1-1 (Board Member Robinson abstained)

A motion was made by DeWilder and seconded by Cione to accept page 7 of the Board's response to the Grand Jury Report up to Finding #9 on page 7.

MSC: DeWilder/Cione Vote: Student Board Member: Abstain Board: 6-0-0-1

A motion was made by DeWilder and seconded by Gardiner to accept Recommendations R1-R6 on page 8 of the Board's response to the Grand Jury Report up to Recommendations.

MSC: DeWilder/Gardiner Vote: Student Board Member: Yes Board: 6-0-0-1

A motion was made by DeWilder and seconded by Bates to accept page 9 of the Board's response to the Grand Jury Report.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 6-0-0-1

A motion was made by DeWilder and seconded by Bates to accept R7-R12 on page 10 of the Board's response to the Grand Jury Report.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 6-0-0-1

A motion was made by DeWilder and seconded by Bates to agree with Findings 1 and 8 on the last page (summary) of the Grand Jury Report.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 6-0-0-1

A motion was made by DeWilder and seconded by Bates to disagree wholly or partially with Findings 2, 3, 4, 5, 6, 7, 9, 10, and 11 of the Grand Jury Report.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 6-0-0-1

A motion was made by Miles and seconded by DeWilder that Recommendations No. R1-R12 of the Board's response to the Grand Jury Report have been implemented.

MSC: Miles/DeWilder Vote: Student Board Member: Yes Board: 6-0-0-1

A motion was made by DeWilder and seconded by Gardiner to approve the Board's entire responses to the Grand Jury Report.

MSC: DeWilder/Gardiner Vote: Student Board Member: Yes Board: 6-0-0-1

Parent Lucienne Allen spoke in regards to the cheating item mentioned in the Grand Jury Report.

8.5 **Discussion with possible action** consideration to approve a request from Jan Henley, Arena Union Elementary Kindergarten Teacher requesting a reduction from 1.0 FTE to .93 FTE for the 2015-2016 school year (Pg. 193).

A motion was made by DeWilder and seconded by Cione to approve a request from Jan Henley, Arena Union Elementary Kindergarten Teacher requesting a reduction from 1.0 FTE to .93 FTE for the 2015-2016 school year.

MSC: DeWilder/Cione Vote: Student Board Member: Yes Board: 6-0-0-1

8.6 **Discussion with possible action** consideration to adopt Point Arena Schools District Resolution No. PAS 15-6108, regarding the Education Protection Account (Pgs. 194-196).

A motion was made by DeWilder and seconded by Bates to adopt Point Arena Schools District Resolution No. PAS 15-6108, regarding the Education Protection Account.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 6-0-0-1

Section 9: Items for Next Meeting/Next Meeting Date/Adjournment

9.1 Items for Next Board Meeting

No requests from the board were made.

9.2 Next Regular Meeting: June 10, 2015 at 4:30 PM

9.3 Adjournment

A motion was made by DeWilder and seconded by Bates to adjourn at 8:59 PM

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 6-0-0-1

Approved and entered into the official minutes of the Point Arena Schools on this 10th day of June 2015.

Cindy Cione, Clerk of the Board

Date

Dr. Colleen Cross, Secretary of the Board

Date