



**AGENDA
REGULAR MEETING
BOARD OF TRUSTEES
December 10, 2014**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

CLOSED SESSION

3:00 PM

**District Office
45 Lake Street
Point Arena, California**

OPEN SESSION

4:30 PM

**Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 1:

1.1 Call to Order

1.2 Roll Call

1.3 Public Comments on items to be heard in **Closed Session**

1.4 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Dr. Colleen Cross, District Chief Negotiator

South Coast Chapter #343, California School Employees Association (Point Arena & Arena)

Point Arena High School Teachers Association (PAHSTA)

Arena Union Teachers Organization (AUTO)

- b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9:

Conference with Legal Counsel-Existing Litigation (Subdivision (a) of Section 54956.9):

- i. Point Arena High School Teachers Association v. Point Arena Joint Union High School District, Unfair Practice Charge No. SF-CE-3097-E

- ii. Conference with Legal Counsel – Anticipated Litigation

One Case

- c. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- 1.5 Recess or Adjourn from Closed Session to Open Session

OPEN SESSION

**Point Arena High School Library
270 Lake Street
Point Arena, CA 95468**

Section 2: Open Session

- 2.1 Call to Order
2.2 Pledge of Allegiance to the Flag
2.3 Roll Call
2.4 Approval of the Agenda
2.5 Announcements from Closed Session

Section 3: Board Reorganization (Action Item)

Superintendent Cross will Chair item 3.1.

- 3.1 Selection of Board President.

The selected Board President will assume his/her duties and run the remainder of the meeting.

- 3.2 Selection of Clerk of the Board.
3.3 Appointment of Superintendent Committees and Board Liaison Assignments (Pg. 1).
3.4 Establish dates for 2015 Board Meetings (Pg. 2).
3.5 Approval of the 2015 Board Action Calendar (Pgs. 3-7).
3.6 Approval of Superintendent Cross as Secretary to the Board.

Section 4: Public Comment Regarding Open Session Items NOT the Agenda

- 4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. Law (Government Code 54954.3) prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations. If you do have a complaint, please see the Superintendent, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 25 copies of any handouts for the Board and members of the audience.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Section 5: Public Comment Regarding Open Session Item ON the Agenda

5.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda.

Section 6: Reports

6.1 Board of Trustees

6.2 Superintendent (Dr. Cross)

- Update on Special Projects (Dr. Miller)

6.3 Point Arena High School Principal

6.4 Arena Union Elementary Principal (Dr. Crossman)

6.5 AUTO

6.6 PAHSTA

6.7 CSEA

Section 7: Consent Agenda (Action Item)

7.1 A. Minutes

A.1 Approve the minutes of the Regular Board of Trustee's meeting held October 15, 2014 (Minutes were tabled at the November 5, 2014 Board Meeting) (Pgs. 8-14).

A.2 Approve the minutes of the Regular Board of Trustee's meeting held on November 5, 2014 (Pgs. 15-21).

A.3 Approve the minutes of the Superintendent/Board Retreat held on November 10, 2014 (Pgs. 22-24).

A.4 Approve the minutes of the Special Board of Trustee's meeting held on November 15, 2014 (Pgs. 25-28).

B. Finances

B.1 Approve Point Arena Schools Commercial Warrant Register, numbers 0026-0030 in the amount of \$149,585.01 (Pgs. 29-56).

B.2 Approve Point Arena Schools Purchase Orders numbers 150208-150222 in the amount of \$99,379.16 (Pgs. 57-58).

B.3 Approve Point Arena Schools Budget Transfer Transactions, numbers 150146-150186 in the amount of \$843,649.10 (Pgs. 59-67).

C. Personnel

C.1 Ratify the 1.5 year Contract for Dr. Rebekah Barakos-Cartwright, as Principal for Point Arena High School effective January 1, 2015 – June 30, 2016, 210 days per year (With the exception of the 2014-2015 school year in which she will work 123 days) (Step 6, Merit 6 \$102,389, which includes \$2,000 for a Ph.D.) (Pgs. 68-74).

- C.2 Ratify the employment of Mia Ritchie, Mail Clerk for Point Arena Schools (.5 hrs. per day. Same step/column she is currently on as a Maintenance I Worker).
- C.3 Ratify the employment of Whitney Badgett, Art/Spanish Teacher for Point Arena High School effective November 24, 2014 (AB45/4).
- C.4 Ratify the employment of Jon Luther, Bus Driver for Point Arena High School for 1.5 hours per day, effective December 3, 2014 (Step 4, \$14.92).
- D. Other
 - D.1 Approval to surplus Point Arena High Schools' 1983 Toyota Truck (Pg. 75).
 - D.2 Approve Williams Settlement Legislation First Quarterly Report (July – September 2014-2015) (Pgs. 76-81).
 - D.3 Accept Point Arena High School's 2014-2015 Basketball and Wrestling Schedule (Pgs. 82-83).
 - D.4 Accept the Mendocino County Investment Pool as of October 31, 2014 (Pgs. 84-91).
 - D.5 Surplus the following Point Arena High School textbooks:
 - Glenco, *Writer's Choice Grammar and Composition 9*, Grades 9-12, copyright 1996.
 - Prentice Hall, *Magruder's American Government*, Grades 9-12, copyright 2000.
 - Glenco McGraw Hill, *Glenco World Geography*, Grades 9-12, copyright 2000.
 - D.6 Surplus the following unused band equipment:
 - Four (4) Marching Snare Drums (and pieces of them)
 - Two (2) Field Snare Drums
 - Four (4) Congas
 - Various Marching Band Harnesses
 - A Particle Practice Drum Set (Bass drum, and two Toms) incomplete and broken
 - D.7 Accept Pacific Community Charter School's June 30, 2014 Annual Financial Report (Pgs. 92-121).

Section 8: Discussion

- 8.1 First Read (Pgs. 122-126):
 - AR/E 1312.4, Williams Uniform Complaint Procedures
 - BP 1330, Use of School Facilities
 - BP/AR 4112.2, Certification
 - BP/AR 4112.21, Interns
 - BP/AR 4115 Evaluation/Supervision
 - BP 4117.3, Personnel Reduction
 - BP/AR 4131.1, Beginning Teacher Support/Induction
 - BP/AR 4138, Mentor Teachers
 - BP/AR 4139, Peer Assistance and Review
 - BP 4315, Evaluation/Supervision
 - BP 4315.1, Staff Evaluating Teachers
 - E 4319.21, Professional Standards
 - BP 5147, Dropout Prevention
 - BP 5149, At-Risk Students

AR 6146.2, Certificate of Proficiency/High School Equivalency
BP/AR 6172, Gifted and Talented Student Program
E 9323.2, Actions by the Board

- 8.2 BB 9005, Governance Standards – review sample policy (Pgs. 127-133).
- 8.3 Point Arena Schools draft Injury & Illness Prevention Plan for the 2014-2015 school year (Pgs. 134-160).

Section 9: Discussion with Action

- 9.1 **Discussion with action:** Adopt Point Arena Schools Resolution No. PAS-15-6101, Close the Commercial Property Loophole (Pgs.161-162).
- 9.2 **Discussion with action:** Adopt Point Arena Schools Resolution #PAS-15-6102, regarding Accounting of Development Fees for 2013-2014 Fiscal Year in the Developer Fees Fund (Pgs. 163-169).
- 9.3 **Discussion with action:** Adopt Point Arena Schools Resolution No. PAS-15-6103, Local Reserves Cap, SB 858, Section 27/California Education Code 42127.01 (Pgs. 170-171).
- 9.4 **Discussion with action:** Consideration of Point Arena High School Resolution No. PA-15-4300, Regarding Elimination/Reduction of Classified Employee Services for: Elimination of 6.5 hours/day and Reduction of 1.0 hours/day (Pgs. 172-173)
- 9.5 **Discussion with action:** Adopt Arena Union Elementary School District’s Resolution No. AR-15-4100, to Withdraw its Petition to Unify the Point Arena Schools (Pg. 174-175).
- 9.6 **Discussion with action:** Adopt Point Arena Joint Union High School District’s Resolution No. PA-15-4301, to Withdraw its Petition to Unify the Point Arena Schools (Pg. 176-177).
- 9.7 **Discussion with action:** Adopt revised E (1 & 2) 4121, Temporary/Substitute Personnel (Certificated Personnel) (Pgs. 178-179).
- 9.8 **Discussion with action:** Adopt revised E (1 & 2) 4221, Temporary/Substitute Personnel (Classified Personnel) (Pgs. 180-181).
- 9.9 **Discussion with action:** Approve the 2014-2015 First Interim Financial Report for Point Arena Schools (Pgs. 182-317).
- 9.10 **Discussion with action:** BP/AR 5131.61, Student Drug Testing (Pgs. 318-330).

Section 10: Next Meeting/Adjournment (Action Item)

- 10.1 Items for Next Board Meeting
- 10.2 Next Regular Meeting: TBA
- 10.3 Adjournment