



**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
March 11, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

CLOSED SESSION

2:00 PM

**District Office
45 Lake Street
Point Arena, California**

OPEN SESSION

4:30 PM

**Point Arena High School Auditorium
270 Lake Street
Point Arena, California**

Section 1:

1.1 Call to Order

2:00 PM

1.2 Roll Call

All board members were present.

1.3 Public Comments on items to be heard in **Closed Session**

South Coast Continuation High School Teacher, Leah Martini made a comment.

Board President Miles announced the board would be addressing items 1.4. a, b.I, c.i and c.ii, but not item b.II during closed session.

1.4 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Dr. Colleen Cross, District Chief Negotiator

South Coast Chapter #343, California School Employees Association (Point Arena & Arena)

Point Arena High School Teachers Association (PAHSTA)

Arena Union Teachers Organization (AUTO)

- b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9:

I. Conference with Legal Counsel-Existing Litigation (Subdivision (a) of Section 54956.9):

Point Arena High School Teachers Association v. Point Arena Joint Union High School District,
Unfair Practice Charge No. SF-CE-3097-E

II. Conference with Legal Counsel – Anticipated Litigation

One Potential Case

c. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

i. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

ii. PUBLIC EMPLOYMENT

Superintendent

Section 2: Return to Open Session

2.1 Call to Order

4:30 PM

2.2 Pledge of Allegiance to the Flag

2.3 Roll Call

All board members were present.

2.4 Approval of the Agenda

A motion was made by DeWilder and seconded by Cione to approve the agenda as presented.

MSC: DeWilder/Cione Vote: Student Board Member: Yes Board: 7-0-0-0

2.5 Announcements of reportable action from Closed Session

There were no reportable action from Closed Session.

Section 3: Public Comment Regarding Open Session Items NOT the Agenda

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations. If you do have a complaint, please see the Superintendent, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 25 copies of any handouts for the Board and members of the audience.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Mike Dinning, Point Arena High School Staff member made a comment.

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Allan Jacobs, Community Member made a statement about the Brown Act Training.

Section 4: Public Comment Regarding Open Session Item ON the Agenda

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. The Board President may allow additional time as appropriate.

Allan Jacobs, Community Member made a comment about item 8.12.

Jaime Erwin, Point Arena High School Teacher read a statement from Cheryl Rhodes about item 8.5.

Jaime Erwin, Point Arena High School Teacher made a comment about item 8.6.

Section 5: Recognition

5.1 Special recognition to Arena Union Elementary Science Fair Students and teacher Cristin Allen.

Superintendent Cross and Board President Miles commended Cristin Allen and her students for their work at the Science Fair.

Violette DeGarmo Baker (8th Grade), Lexi Brooks, James Ritchie, and Mariana Moreles (6th Grade), Gus Spacek and Jack Spacek (3rd Grade).

Section 6: Brief Reports

6.1 Board of Trustees

Board Members reported on various activities they attended.

6.2 Superintendent (Dr. Cross)

- WASC Video
- LCAP Annual Review
- Prop 39 update

Superintendent Cross showed a WASC video then thanked Jaime Erwin for an excellent job as WASC Coordinator.

Superintendent Cross said the schools are busy reviewing data and revising their LCAP plans for adoption in June.

Superintendent Cross announced we receive the California Energy Commission’s full report and audit for our Prop 39 project which is 303 pages. Superintendent Cross said funds for approved projects will be dispersed over 5 years, but only the first two years are guaranteed to be funded. Funds can only be used for projects reviewed and recommended by the CEC. “For district our size, up to 50% of the first 2 years total funding may be used for planning purposes, including consultant fees for energy audits and project planning.” “We budgeted only 30% of the funds - \$30 K per school site for planning.” “The next step is to prioritize the projects.”

6.3 Point Arena High School Principal (Dr. Barakos-Cartwright)

Dr. Cartwright gave an update about activities at Point Arena High School. She asked the board to consider approving Point Arena School’s District’s participation in the California State Seal of Biliteracy (SSB) program.

6.4 Arena Union Elementary Principal (Dr. Crossman)

Dr. Crossman gave an update about activities at Arena Union Elementary School and reviewed facilities/infrastructures on the campus.

6.5 AUTO

Mr. Fraser made the AUTO report.

6.6 PAHSTA

Mrs. Erwin made the PAHSTA report.

6.7 CSEA

Mr. Stokem made the CSEA report.

Section 7: Consent Agenda (Action Item)

7.1 A. Minutes

- A.1 Approve the minutes from the Special Board of Trustee's meeting held February 4, 2015 (Pgs. 1-3).
- A.2 Approve the minutes from the Regular Board of Trustee's meeting held February 11, 2015 (Pgs. 4-11).
- A.3 Approve the minutes from the Special Board of Trustee's meeting held February 25, 2015 (Pgs. 12-16).
- A.4 Approve the minutes from the Special Board of Trustee's meeting held March 6, 2015 (Pgs. 17-18)

7.2 B. Finances

- B.1 Approve Point Arena Schools Commercial Warrant Register numbers 0043-0049 in the amount of \$201,365.91 (Pgs. 19-41).
- B.2 Approve Point Arena Schools Purchase Order numbers 150270-150288 in the amount of \$9,303.12 (Pgs. 42-43).
- B.3 Approve Point Arena Schools Budget Transfer Transactions, numbers 150223-150261 in the amount of \$2,352,547.85 (Pgs. 44-71).
- B.4 Approve Point Arena High School's Student Body Account Report for the months of December 2014 and January 2015 (Pgs. 72-88).

7.3 C. Personnel

- C.1 Approval of the Teacher Consent form from Jaime Erwin, High School teacher at Point Arena High School to teach Drama which is outside her credential area, for the 2014-2015 school year (Pg. 89).
- C.2 Approval of the Teacher Consent form from David Blair, High School teacher at Point Arena High School to be designated Dean of Discipline which is outside his credential area, for the 2014-2015 school year (Pg. 90).

- C.3 Approval of a Short-Term Temporary Classified One-on-One, Special Education Paraeducator position at Point Arena High School effective March 16, 2015 – June 12, 2015 for 8.0 hrs. per day, Monday – Friday (will fill only if need materializes).
- C.4 Approval of eliminating the following classified positions at Arena Union Elementary School effective March 11, 2015:
 - 4.0 hr. Attendance Clerk position
 - 4.0 hr. Receptionist position
- C.5 Approval of a new classified position at Arena Union Elementary School titled, Administrative Assistant I, 8 hrs. per day, 10 months per year effective April 7, 2015.
- C.6 Accept the resignation from Elizabeth Ballou, Arena Union Elementary School Teacher, effective June 15, 2015 (Pg. 91).

7.4 D. Other

- D.1 Approval of the 2014-2015 Spring Athletic Sport Schedules for Point Arena High School (Pg. 92-96).
- D.2 Approval of Point Arena High School's 2014-2015 School Accountability Report Card (data from the 2013-2014 school year) (Attachment 1).
- D.3 Approval of Arena Union Elementary School's 2014-2015 School Accountability Report Card (data from the 2013-2014 school year) (Attachment 2).
- D.4 Accept the Mendocino County Investment Pool as of January 31, 2015 (Pgs. 97-104).
- D.5 Approval of the 2014-2015 Temporary Athletic Coaches Certification (Pg. 105)
- D.6 Approval of the Statement of Agreement between Point Arena Schools District and Pacific Community Charter School for after school services in which PCCS agrees to pay \$6,000 for 7 students for the second semester (Pg. 106).
- D.7 Approval to surplus the remaining van in the transportation department (1994 Dodge B350).
- D.8 Approval of Point Arena Schools Master Plan: English Learner Services for the 2014-2015 & 2015-2016 school years (Pgs. 107-182).
- D.9 Approval of Arena Union Elementary School District's 2013-2014 Bond Continuing Disclosure Report (Pgs. 183-205).
- D.10 Approval of Point Arena Joint Union High School's 2013-2014 Bond Continuing Disclosure Report (Pgs. 206-215).
- D.11 Accept the donation from Herbert & Judith Kohl in the amount of \$200 to be spent on Arena Union Elementary Special Education related expenses.
- D.12 Adopt the recommendations of the Policy Committee regarding the following policies (Pgs. 216-217)
 - BP/AR 1312.3, Uniform Complaint Procedures
 - BP 5131.2, Bullying

BP 5145.3, Nondiscrimination/Harassment
BP/AR 5145.7, Sexual Harassment

- D.13 Accept Pacific Community Charter School's 2014-2015 Second Interim Report (Pgs. 218-224)

A motion was made by DeWilder and seconded by Shimon to approve the consent agenda as presented.

MSC: DeWilder/Shimon Vote: Student Board Member: Yes Board: 7-0-0-0

Section 8: Discussion with Possible Action

- 8.1 **Discussion with possible action** consideration to adopt Point Arena Schools District Resolution No. PAS-15-6106, Staywell Health Plan JPA for the 2015-2016 school year (Pgs. 225-226)

A motion was made by DeWilder and seconded by Robinson to adopt Point Arena Schools District Resolution No. PAS-15-6106, Staywell Health Plan JPA for the 2015-2016 school year.

MSC: DeWilder/Robinson Vote: Student Board Member: Yes

Roll Call Vote:

Bates, Yes/Cione, Yes/DeWilder, Yes/Gardiner, Yes/Miles, Yes/Robinson, Yes/Shimon, Yes.

- 8.2 **Discussion with possible action** consideration to adopt Point Arena Schools District Resolution No. PAS-15-6107, Closure of Fund 67, Self-Insured Side Fund, in accordance with Ed. Code § 17566 (Pg. 227).

A motion was made by DeWilder and seconded by Bates to adopt Point Arena Schools District Resolution No. PAS-15-6107, Closure of Fund 67, Self-Insured Side Fund, in accordance with Ed. Code § 17566.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 7-0-0-0

- 8.3 **Discussion with possible action** regarding the approval of the 2014-2015 Second Interim Financial Report for Point Arena Schools (Pgs. 228-365).

A motion was made by DeWilder and seconded by Bates to approve the 2014-2015 Second Interim Financial Report for Point Arena Schools.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 7-0-0-0

- 8.4 **Discussion with possible action** regarding first read of the following policies (policy summaries are available at the District Office) (Pgs. 366-367):

BP/AR 0420.1, School-Based Program Coordination (recommend to delete – program was eliminated)
BP/AR 0440, District Technology Plan (updated information)
AR 1220, Citizen Advisory Committee (updated to include LCAP)
BP/AR 1240, Volunteer Assistance (updated to add optional section)
BP/AR 3100, Budget (updated to reflect new law)
AR 4112.4, 4212.4, 4312.4, Health Examinations (updated to reflect new law)

- 8.5 **Discussion with possible action** regarding proposed BP/E 6146.1, High School Graduation Requirements (Pgs. 338-342).

A motion was made by DeWilder and seconded by Bates to approve BP/E 6146.1, High School Graduation Requirements which eliminates the 10 credits of Computer Applications as a graduation requirement, but keeps the total credits required at 250; direct the K-8 principal to embed the teaching of basic technology

skills and keyboarding in regular classes beginning in 2nd grade per Common Core and to consider if and when to eliminate the Computer Applications class at the high school level and direct the high school principal to embed technology skills in all high school courses per Common Core, and authorize the Superintendent to take any appropriate action needed to implement this decision of the Board, including notifying PAHSTA of any changes that may impact the terms and conditions of employment within the scope of bargaining.

MSC: DeWilder/Bates Vote: Student Board Member: Abstain Board: 7-0-0-0

8.6 Discussion with possible action proposals (and bids) for remodel of room 9 for Art classes and old Art room for Electronics/Computer Science classes at Point Arena High School (Pgs. 343-347).

A motion was made by DeWilder and seconded by Gardiner to approve the proposals (and bids) for remodel of room 9 for Art classes and old Art room for Electronics/Computer Science classes at Point Arena High School.

MSC: DeWilder/Gardiner Vote: Student Board Member: Yes Board: 7-0-0-0

8.7 Discussion with possible action proposal and related bid for repair/reconstruction of gym foyer at Point Arena High School due to drainage related dry rot and mold at Point Arena High School (Pgs. 348-349).

A motion was made by DeWilder and seconded by Cione to approve the proposal and related bid for repair/reconstruction of gym foyer at Point Arena High School due to drainage related dry rot and mold at Point Arena High School

MSC: DeWilder/Cione Vote: Student Board Member: Yes Board: 7-0-0-0

8.8 Discussion with possible action consideration to adopt Arena Union Elementary School Resolution No. AR-15-4102, regarding elimination of classified employee services (4.0 hours/day) (60 day layoff notice) (Pg. 350).

A motion was made by DeWilder and seconded by Shimon to adopt Arena Union Elementary School Resolution No. AR-15-4102, regarding elimination of classified employee services (4.0 hours/day) (60 day layoff notice).

MSC: DeWilder/Shimon Vote: Student Board Member: Yes Board: 7-0-0-0

8.9 Discussion with possible action consideration to adopt Point Arena High School Resolution No. PA-15-4303, regarding Certificated Reduction in Force (.74 FTE-Layoffs) for the 2015-2016 school year (Pgs. 351-352).

A motion was made by DeWilder and seconded by Cione to adopt Point Arena High School Resolution No. PA-15-4303, regarding Certificated Reduction in Force (.74 FTE-Layoffs) for the 2015-2016 school year

MSC: DeWilder/Cione Vote: Student Board Member: Yes Board: 7-0-0-0

8.10 Discussion with possible action consideration to post a .86 FTE (5 periods plus prep) Spanish Teacher position for Point Arena High School for the 2015-2016 school year.

A motion was made by DeWilder and seconded by Robinson to post a .86 FTE (5 periods plus prep) Spanish Teacher position for Point Arena High School for the 2015-2016 school year.

MSC: DeWilder/Robinson Vote: Student Board Member: Yes Board: 7-0-0-0

8.11 Discussion with possible action consideration to post a 1.0 FTE Counselor/Teacher position for Point Arena High School for the 2015-2016 school year.

A motion was made by DeWilder and seconded by Bates to post a 1.0 FTE Counselor/Teacher position for Point Arena High School for the 2015-2016 school year.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 7-0-0-0

8.12 Discussion with possible action consideration of forming a special committee charged with review of ethics complaints.

A motion was made by Miles and seconded by DeWilder that this Board address any complaints of Brown Act non-compliance, ethics violations, or conflict of interest and take appropriate and expeditious action.

MSC: Miles/DeWilder Vote: Student Board Member: Abstain Board: 7-0-0-0

8.13 Discussion with possible action consideration of allocating up to \$10,000 for teacher professional growth.

A motion was made by DeWilder and seconded by Robinson to allocate up to \$10,000 for teacher professional growth per year.

MSC: DeWilder/Robinson Vote: Student Board Member: Abstain Board: 7-0-0-0

8.14 Discussion with possible action consideration to hold a special board meeting on March 16, 2015 to review application packets for the Superintendent position.

A motion was made by DeWilder and seconded by Robinson to hold a special board meeting on March 16, 2015 at 10:00 AM to review application packets for the Superintendent position.

MSC: DeWilder/Robinson Vote: Student Board Member: Yes Board: 7-0-0-0

Section 9: Correspondence

9.1 Correspondence from MCOE regarding review of 2014-2015 First Interim report for Point Arena High School and Arena Union Elementary School (Pg. 353-354).

Section 10: Items for Next Meeting/Next Meeting Date/Adjournment

10.1 Items for Next Board Meeting

10.2 Next Regular Meeting: Monday April 6, 2014 @ 4:30 PM

10.3 Adjournment

A motion was made by DeWilder and seconded by Bates to adjourn at 7:08 PM.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 7-0-0-0

Approved and entered into the official minutes of the Point Arena Schools on this 6th day of April 2015.

Cindy Cione, Clerk of the Board

Date

Dr. Colleen Cross, Secretary of the Board

Date