



**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
February 11, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

CLOSED SESSION

3:00 PM

**District Office
45 Lake Street
Point Arena, California**

OPEN SESSION

4:30 PM

**Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 1:

1.1 Call to Order

3:00 PM

1.2 Roll Call

All board present

1.3 Public Comments on items to be heard in **Closed Session**

No comments were made

1.4 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Dr. Colleen Cross, District Chief Negotiator

South Coast Chapter #343, California School Employees Association (Point Arena & Arena)

Point Arena High School Teachers Association (PAHSTA)

Arena Union Teachers Organization (AUTO)

- b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9:

I. Conference with Legal Counsel-Existing Litigation (Subdivision (a) of Section 54956.9):

Point Arena High School Teachers Association v. Point Arena Joint Union High School District,
Unfair Practice Charge No. SF-CE-3097-E

II. Conference with Legal Counsel – Anticipated Litigation

One Case

- c. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

i. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

1.5 Recess or Adjourn from Closed Session to Open Session

OPEN SESSION

**Point Arena High School Library
270 Lake Street
Point Arena, CA 95468**

Section 2: Open Session

2.1 Call to Order

4:36 PM

2.2 Pledge of Allegiance to the Flag

2.3 Roll Call

All board present. Student Board Member Allen was absent.

2.4 Approval of the Agenda

A motion was made by DeWilder and seconded by Cione to approve the agenda as presented.

MSC: DeWilder/Cione Student Board Member: Absent Board: 7-0-0-0

2.5 Announcements from Closed Session

There were no announcement made out of closed session.

Section 3: Public Comment Regarding Open Session Items NOT the Agenda

3.1 Individual speakers shall be allowed three minutes to address the Board on each item not on the agenda. Law (Government Code 54954.3) prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations. If you do have a complaint, please see the Superintendent, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 25 copies of any handouts for the Board and members of the audience.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Community member Jacobs spoke in regard to his allegations that there were Brown Act violations at the December Board meeting.

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Community member Rush spoke in regard to the Unification Resolution from 2004.

Section 4: Public Comment Regarding Open Session Item ON the Agenda

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda.

Community member Jacobs spoke in regard to his cease & desist letter to the board.

Section 5: Recognition

5.1 Special recognition of *Adobe Youth Voices* Student Film Makers:

Priscilla Vega, Faye Ritchie, Evelyn Garcia and Chris Roddy

Superintendent Cross and Board President Miles recognized student Faye Ritchie, who was present, for her outstanding video. Students Priscilla Vega, Evelyn Garcia and Chris Roddy were not present but recognized for their films.

Section 6: Public Hearings (Individual speakers shall be allowed six minutes to make comments)

6.1 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning the Arena Union Elementary School's Comprehensive Safety Plan (Pgs. 1-25).

Open Public Hearing: **4:46 PM**

There were no comments

Close Public Hearing: **4:47 PM**

6.2 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning the Point Arena High School's Comprehensive Safety Plan (Pgs. 26-46).

Open Public Hearing: **4:48 PM**

There were no comments

Close Public Hearing: **4:49 PM**

Section 7: Reports

7.1 Board of Trustees

Board Member Robinson, Cione, Shimon, Gardiner and DeWilder reported about activities they attended. All of the board members will serve as judges for the Arena Elementary Science Fair.

7.2 Superintendent (Dr. Cross)

Superintendent Cross reported the district had a visit from County Superintendent of Schools Warren Galletti and County Board member Don Cruzar. She also reported there was a district-wide Safety/Emergency Preparedness meeting that was held to complete the District Emergency Plan and to plan a staff-wide training at the end of March.

Superintendent Cross clarified that the move of the weight room to the current facility was based on needing a slab floor to support the donated fitness equipment. Superintendent Cross stated, “The discussion to where to relocate the art classes was included in the decision-making regarding the weight room move from the very beginning, and teachers were involved in the process.” Superintendent Cross said the district is finalizing a plan for where to locate the art classes.

Superintendent Cross announced the WASC Report and Action Plan have been completed for Point Arena High School. The plan will be sent by the end of the week. Superintendent Cross thanked the staff and Dr. Cartwright for their hard work on the process and a special thank you to Jaime Erwin for her leadership as WASC Coordinator.

Finally, Superintendent Cross announced March will be a district-wide month of “22 Acts of Kindness.” A calendar listing a suggested kindness focus for each day will be sent to the sites.

- Prop. 39 Update - Dr. Miller

Dave Miller gave an update about energy proficient projects that he has been working on with M&O Staff.

At this time the board moved to Section 11, the timed agenda item regarding input of the Superintendent Selection Criteria.

Board President Miles announced at this time the board is soliciting input from the public to get their ideas about what they would like to see listed on the Superintendent Selection Criteria.

Shauna Boyd, Pacific Community Charter Governance Council member stated she would like the Superintendent to be familiar with oversight of Charter Schools, who can demonstrate a history of working with Charter schools, and who will continue to build a positive and supportive relationship with the Charter School.

There were no other comments.

The board returned to item 7.3

7.3 Point Arena High School Principal (Dr. Barakos-Cartwright)

Point Arena High School Principal Dr. Cartwright reported she rode school busses for three consecutive days just to experience a full day of a student. Dr. Cartwright commended the drivers for always having a smile on their faces and making positive comments to the students as they got on and off the bus.

Dr. Cartwright reported all students were given the Scholastic Reading Inventory assessment. Staff used this data to support appropriate student placement classes.

Dr. Cartwright spoke about the Keith Hawkins Assembly which focused on moving through obstacles and struggles.

Dr. Cartwright informed the Board, that with the help of the staff, the guidance and support of Dr. Cross and Jaime Erwin, the WASC report will be sent to the WASC visiting committee the following day.

7.4 Arena Union Elementary Principal (Dr. Crossman)

Dr. Crossman thanked board members Cione, Bates and Shimon for attending Arena’s Celebrate Learning Day on January 30th. Students were awarded certificates for Academic Achievement, Citizenship, and two new categories, Library Scholarship, and Lunch and Recess Citizenship.

Dr. Crossman thanked board member Shimon, Gualala Supermarket owner Chuckie Sorenson, and parents: Kelli Mason, Jennifer Spangler, Brenda Jordan, and Jen Caughey for supporting the students who earned no discipline referrals during the entire first semester. Mr. Shimon organized a party in honor of those students.

Dr. Crossman reported Arena purchased educational software, Rosetta Stone, for the newest English learner students.

New cabinets were installed in the main hallway to support more space for classroom storage.

7.5 AUTO

AUTO member Jennifer Biglow gave the AUTO report.

7.6 PAHSTA

PAHSTA member Jaime Erwin gave the PAHSTA report.

7.7 CSEA

CSEA member Bill Stokem gave the CSEA report.

Section 8: Consent Agenda (Action Item)

8.1 A. Minutes

A.1 Approve the minutes of the Regular Board of Trustee's meeting held January 14, 2015 (Pgs. 47-73).

A.2 Approve the minutes of the Special Board of Trustee's meeting held January 26, 2015 (Pgs. 74-75).

B. Finances

B.1 Approve Point Arena Schools Commercial Warrant Register numbers 0035-0042 in the amount of \$150,379.57 (Pgs. 76-99).

B.2 Approve Point Arena Schools Purchase Order numbers 150244-150269 in the amount of \$11,049.58 (Pgs. 100-101).

B.3 Approve Point Arena Schools Budget Transfer Transactions, numbers 150215-150222 in the amount of \$154,577.80 (Pgs. 102-103).

B.4 Approve Arena Union Elementary School's Student Body Account Report for the months of October, November and December 2014 (Pgs. 104-106).

C. Personnel

C.1 Approve the Teacher Consent Form from Roger Little, High School teacher at Point Arena High School to teach Physics which is outside his credential area, for the 2014-2015 school year (Pg. 107).

C.2 Accept Superintendent Collen Cross' letter of resignation for retirement effective June 30, 2015 (Pg. 108).

C.3 Approve a request from Kristine Hahn for a partial leave of absence as Teacher on Special Assignment. Her workload would be reduced to 58%, or 117.6 days (a 42% reduction based on a TOSA work year of 204 days) (Pg. 109).

D. Other

D.1 Adopt the recommendation of the Policy Committee regarding the following policies (Pgs. 110-118):

BP/E 5030, Student Wellness

D.2 Approve Williams Quarterly Report for the Second Quarter (Oct, Nov, Dec 2014), no Uniform Complaints were submitted (Pg. 119-123).

D.3 Approve the list of surplus equipment of Computers/Printers/Overhead equipment from Point Arena Schools as listed on attachment (Pg. 124).

D.4 Accept the Jerome O'Brien Scholarship donation from Carla Basom to be awarded to a Latina female student at Point Arena High School in the amount of \$7,500.

D.5 Accept the donation in the amount of \$250 from The Community Foundation of Mendocino County, Inc. to be used as emergency funds for Arena Elementary students.

D.6 Accept the donation in the amount of \$300 from Mendocino Coast Children's Fund, to be used as emergency funds for Arena Elementary students.

D.7 Accept the donation from Soroptimist International of Mendocino-Sonoma Coast, Inc. for, "Where the Wild Things Are", an Integrated Arts program at Arena Elementary School.

D.8 Accept the donation in the amount of \$1,500 from Redwood Credit Union to be used for the After School Education & Safety Program.

D.9 Approve the Request for Allowance of Attendance Because of Emergency Conditions (Form J-13A) for Point Arena School for school closure on December 11, 2014 (Pgs. 125-130)

D.10 Approve Point Arena High School Impact Aid Application for FY 2016 (Pgs.131-149).

D.11 Approve Arena Union Elementary Impact Aid Application for FY 2016 (Pgs. 150-168).

A motion was made by DeWilder and seconded by Cione to approve the consent agenda as presented.

MSC: DeWilder/Cione

Student Board Member: Absent

Board: 7-0-0-0

Section 9: Discussion

9.1 Brown Act

Superintendent Cross announced there will be a County-Wide Brown Act training on March 2, 2015 from 5:30 – 8:00 PM at MCOE. There will also be a video conference option in Fort Bragg. Manchester Elementary is also working on holding a video conference option at their site.

9.2 Review of district legal support.

Superintendent Cross gave a short report about our district legal support.

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MSC: DeWilder/Gardiner **Student Board Member:** Absent **Board:** 7-0-0-0

10.5 **Discussion with Action:** Change date of regular Board Meeting in April.

A motion was made by DeWilder and seconded by Bates to change the regular board meeting in April from April 22nd to April 6th, which is a Monday.

MSC: DeWilder/Bates **Student Board Member:** Absent **Board:** 7-0-0-0

10.6 **Discussion with Action:** Accept bid from Fort Bragg Electric for bond approved electrical repair at Arena (Pgs. 250-259).

A motion was made by DeWilder and seconded by Cione to accept the bid from Fort Bragg Electric for bond approved electrical repair at Arena.

MSC: DeWilder/Cione **Student Board Member:** Absent **Board:** 7-0-0-0

10.7 **Discussion with Action:** Approve the recommendation of the Curriculum Committee to approve the new Point Arena High School courses titled: Critical Thinking and Foundational Geometry (Pgs. 260-263).

A motion was made by Gardiner and seconded by Robinson to approve the recommendation of the Curriculum Committee to approve the new Point Arena High School courses titled: Critical Thinking and Foundational Geometry.

MSC: Gardiner/Robinson **Student Board Member:** Absent **Board:** 7-0-0-0

Section 11 was discussed earlier in the meeting.

Section 11: Timed Agenda Item (5:30 PM) (Individual speakers shall be allowed six minutes to make comments)

11.1 Public Input – Superintendent Selection Criteria

Section 12: Next Meeting/Adjournment (Action Item)

12.1 Items for Next Board Meeting

12.2 Next Regular Meeting: TBD

12.3 Adjournment

A motion was made by Shimon and seconded by Miles to adjourn at 6:23 PM

Approved and entered into the official minutes of the Point Arena Schools on this 11th day of March 2015.

Cindy Cione, Clerk of the Board

Date

Dr. Colleen Cross, Secretary of the Board

Date