



**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
February 4, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

CLOSED SESSION

9:00 AM
District Office
45 Lake Street
Point Arena, California

OPEN SESSION

10:00 AM
Point Arena High School, Room 5
270 Lake Street
Point Arena, California

Section 1:

1.1 Call to Order

9:00 AM

1.2 Roll Call

All Board present.

1.3 Public Comments on items to be heard in **Closed Session**

No comments were made.

1.4 Recess to Closed Session

a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

i. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Superintendent

1.5 Recess or Adjourn from Closed Session to Open Session

OPEN SESSION

**Point Arena High School, Room 5
270 Lake Street
Point Arena, CA 95468**

Section 2: Open Session

2.1 Call to Order

10:00 AM

2.2 Pledge of Allegiance to the Flag

2.3 Roll Call

Board Member Gardiner was absent. Student Board Member Allen was absent.

2.4 Approval of the Agenda

A motion was made by DeWilder and seconded by Cione to approve the agenda as presented.

**MSC: DeWilder/Cione
Board: 6-0-0-1**

2.5 Announcements from Closed Session

Board President Miles announced the Board conducted Superintendent Cross' evaluation but no actions were taken.

Board Member Gardiner arrived.

Section 3: Public Comment Regarding Open Session Items NOT the Agenda

3.1 Individual speakers shall be allowed three minutes to address the Board on each item not on the agenda. Law (Government Code 54954.3) prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations. If you do have a complaint, please see the Superintendent, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 25 copies of any handouts for the Board and members of the audience.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

There were no comments made.

Section 4: Public Comment Regarding Open Session Item ON the Agenda

4.1 Individual speakers shall be allowed three minutes to address the Board on each item on the agenda.

There were no comments made.

Section 5: Discussion with Action

5.1 Discussion with action: Schedule for recruitment and hiring of the Superintendent for the Point Arena Schools for the 2015-2016 school year.

Board President Miles spoke about the "baseline" calendar which had been provided to the Board that encompassed actions necessary to recruit and hire a new superintendent and said the calendar can be changed. The Board discussed the timelines and matrices and made changes. The Board also discussed the possibility of forming an interview committee -- named the Community Advisory Committee (CAC) -- which would be comprised of people who have been very active in the schools, or very supportive of the schools

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efforts, or representative of the community. The CAC's singular purpose would be to interview superintendent candidates on the same day the Board interviews the candidates. After interviewing candidates, the CAC would provide the Board with opinions of each candidate.

The board suggested the CAC would probably have 8 – 14 members and would include one representative from each Union. Nominations for people to be on the CAC would be made by Board members and people can nominate themselves for consideration.

The selection of candidates for the CAC would be made by an Ad Hoc Superintendent's committee that would include only three board members. This committee would contact the people whose names have been submitted and ask them if they are interested in being on the CAC. Once this process has been done and the Board approves the recommendations for members of the CAC, the Superintendent's Ad Hoc committee would be dissolved.

The Board invited anyone who wishes to submit comments about what they would like to see on the superintendent selection matrix to provide them to Eloisa Oropeza @ eoropeza@mcn.org who will then pass the information to the board. The deadline to submit comments is February 18, 2015.

The discussed holding a public hearing during the board meeting on February 11, 2015 to solicit public comment about what criteria they would like on the superintendent selection matrix. The board would also hold a special board meeting on February 25, 2015 at 4:30 PM in the high school library to take action to approve the CAC and the matrix.

Board President Miles stated the board members would be joined in the interview of the candidates for superintendent by the two principals, the Business Manager and the H. R. Analyst. Once interviews have been conducted, these four non-board members will give input, then leave so the board can deliberate and make a selection.

A motion was made by DeWilder and seconded by Shimon to approve the Superintendent to form an Ad Hoc committee, the timeline calendar, to form a Community Advisory Committee, approve the public hearing during the meeting on February 11, 2015 and to approve a special board meeting on February 25, 2015.

MSC: DeWilder/Cione
Board: 7-0-0-0

Section 6: Adjournment (Action Item)

6.1 Adjournment

A motion was made by DeWilder and seconded by Gardiner to adjourn at 11:29 AM.

MSC: DeWilder/Gardiner
Board: 7-0-0-0

Approved and entered into the official minutes of the Point Arena Schools on this 11th day of February 2015.

Cindy Cione, Clerk of the Board

Date

Dr. Colleen Cross, Secretary of the Board

Date