



**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
November 5, 2014**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

CLOSED SESSION

**3:00 PM
District Office
45 Lake Street
Point Arena, California**

OPEN SESSION

**4:30 PM
Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 1:

1.1 Call to Order

3:00 PM

1.2 Roll Call

All board present

1.3 Public Comments on items to be heard in **Closed Session**

There were no public comments.

1.4 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Dr. Colleen Cross, District Chief Negotiator
South Coast Chapter #343, California School Employees Association (Point Arena & Arena)
Point Arena High School Teachers Association (PAHSTA)
Arena Union Teachers Organization (AUTO)

- b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9:

Conference with Legal Counsel-Existing Litigation (Subdivision (a) of Section 54956.9):

Point Arena High School Teachers Association v. Point Arena Joint Union High School District,
Unfair Practice Charge No. SF-CE-3097-E

- c. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- 1.5 Recess or Adjourn from Closed Session to Open Session

OPEN SESSION

**Point Arena High School Library
270 Lake Street
Point Arena, CA 95468**

Section 2: Open Session

- 2.1 Call to Order

4:30 PM

- 2.2 Pledge of Allegiance to the Flag

- 2.3 Roll Call

All Board Present

- 2.4 Approval of the Agenda

Board President Miles recommended moving item 5.1 after 2.4 and renumbered it 2.4a. He also moved item A.1, meeting minutes for the October 15, 2014 board meeting off the agenda.

A motion was made by Cione and seconded by DeWilder to move item 5.1 up on the agenda and place it after 2.4, and to table the October 15, 2014 board minutes to another meeting.

MSC: Cione/DeWilder Vote: Student Board Member: Yes Board: 7-0-0-0

At this time Board President Miles and Superintendent Cross acknowledged Mr. Kenny Jowers for his donation of exercise equipment for the high school weight room. It is fully equipped now, and beautiful. Mr. Jowers was presented with a Certification of Appreciation. Mr. Jowers offered to come and show coaches how to properly use the equipment.

- 2.5 Announcements from Closed Session

There were no announcements from Closed Session.

Section 3: Public Comment Regarding Open Session Items NOT the Agenda

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. Law (Government Code 54954.3) prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations. If you do have a complaint, please see the superintendent, or if the complaint is about the superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 25 copies of any handouts for the Board and members of the audience.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations. Government Code section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132)

Community Member and former teacher and board member Alan Jacobs read a statement requesting financial records from 2013-2014 and 2014-2015 school year.

Pacific Community Charter School Head Teacher, Yolanda Highhouse and PCCS Director Sigrid Hillscan spoke in regards to their five-year annual review.

Section 4: Public Comment Regarding Open Session Item ON the Agenda

4.1 Individual speakers shall be allowed **three minutes** to address the Board on items **ON** the agenda.

There were no public comments.

Section 5: Recognition

5.1 Recognition of Mr. Kenny Jowers for the donation of weight room equipment and Mr. David Blair for spearheading the donation of the equipment.

Item moved up on the agenda.

Section 6: Public Hearing

6.1 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals who reside or work on federal lands to present their views concerning ways the District can assist their children in realizing the benefits to be derived from the educational programs assisted under P.L. 874 Federal Impact Aid.

Open Public Hearing: **4:54 PM**

There were no public comments.

Close Public Hearing: **4:55 PM**

Section 7: Reports

7.1 Board of Trustees

Student Board Member Allen spoke about Homecoming. She shared that the Sophomore Class was disappointed that they didn't get to participate in the parade because they didn't have a flatbed truck, but the dance was fun. Allen also thanked Dr. Cross for attending all of their home volleyball games.

Board Member Bates spoke about the Cross Country meet and reported there were five teams that attended.

Board Member Robinson reported she attended Arena's Halloween parade and attended the high school volleyball game. She also attended Mendocino County's Board Meeting, and plans on visiting a Mendocino Unified School board meeting as well.

Board Member Cione attended the recent NAEAC meeting where students were presented with awards for excellent attendance, and indicated it went well and was well attended.

7.2 Superintendent

Superintendent Cross commented on her WASC Wednesday T-shirt and thanked Jaime Erwin for doing a fantastic job as the WASC Coordinator.

Board of Trustee's November 5, 2014 Board Meeting Minutes

Superintendent Cross spoke about some collaborative efforts between the high school and Arena for staff development. She reported that both staffs are joining together for training in EL standards, Aeries technology, special education strategies, and the math teachers from grades 6-12 will spend an afternoon working on articulation for math from 6th grade through high school.

Superintendent Cross reported the Strategic Planning Committee met last week with reps from all of the bargaining unions, supervisors from all district departments, board members and parents. The discussion centered on the components for a strategic plan.

Superintendent Cross reported Native American students were honored for excellent attendance at the last NAEAC meeting. Students from PAHS, Arena and PCCS received awards for perfect attendance, 95% or better attendance, and 90% or better attendance. Ten students will attend the Native American Outreach Day at Humboldt State, which will be held the following day. Superintendent Cross thanked Native American/School Liaison, Leonard Bechtol and parent Martina Morgan for taking the students to HSU.

Superintendent Cross reported that interviews for high school principal will be held on Saturday, November 15, 2014 in the high school library.

7.3 Point Arena High School Principal

Included above.

7.4 Arena Union Elementary Principal

Principal Crossman reported there are 265 students enrolled at Arena. She also reported that the first quarter has ended and this week is Parent/Teacher Conferences for grades K-6.

Principal Crossman reported on October 28th students in grades 6-8 participated in Challenge Day. She gave a sincere thank you to all the staff members from Arena and Point Arena High School, parents, peer counselors from the high school, and to the board members for attending and supporting the students. She also thanked Holly Rawlins for coordinating the event.

Principal Crossman announced on November 13th students in grades 3-8 will attend a Bureau of Lectures Laser Show at the Arena Theater and students in grades K-2 will see a play – the Dell'Arte Holiday Show on Monday December 1 at 10:00.

Finally, Principal Crossman announced Arena received the California School Garden Grant from the Western Growers Foundation, in partnership with the California Department of Education. The school was awarded \$1,500 – plus seeds and other materials to grow and sustain Arena's fruit and vegetable garden.

7.5 AUTO

Staff member Laura Garner gave the AUTO report.

7.6 PAHSTA

Staff member Jaime Erwin gave the PAHSTA report.

7.7 CSEA

Chris Galletti welcomed Annette Wilson to Point Arena High as a Paraeducator and thanked Jeannie Stefani for helping out in the office while Mrs. O'Neil is gone.

Section 8: Consent Agenda (Action Item)

8.1 A. Minutes

A.1 — ~~Approve the minutes of the Regular Board of Trustee's meeting held on October 15, 2014 (Pgs. 1-8).~~

Item A.1 was tabled.

A.2 Approve the minutes of the Special Board of Trustee's meeting held on October 15, 2014 (Pgs. 9-10).

A.3 Approve the minutes of the Special Board of Trustee's meeting held on October 20, 2014 (Pgs. 11-12)

B. Finances

B.1 Approve Point Arena Schools Commercial Warrant Register, numbers 0021-0025 in the amount of \$134,140.80 (Pgs. 13-35).

B.2 Approve Point Arena Schools Purchase Orders numbers 150188- 150202 in the amount of \$132,804.95 (Pgs. 36-38).

B.3 Approve Point Arena Schools Budget Transfer Transactions, numbers 150111-150145 in the amount of \$918,539.12 (Pgs. 39-46).

B.4 Accept Point Arena High School Student Body Account Balance for the month of September, 2014 (Pgs. 47-52)

C. Personnel

C.1 Approve the employment of Mr. Richard Hansen, Temporary 5th Grade Teacher (November 3, 2014 – June 12, 2015) for Arena Union Elementary School (AB90/5 pending receipt of his official transcripts).

C.2 Approve the employment of Ms. Autumn Davis, Temporary Short Term Paraeducator – Regular Ed. (November 3, 2014 – June 12, 2015) for 2.5 hrs. per day at Arena Union Elementary.

D. Other

D.1 Adopt the recommendation of the Policy Committee regarding the following policies (Pgs. 53-59):

BP 0200, Goals for the School District
BP/AR 3260, Fees and Charges
BP 3280, Sale or Lease of District-Owned Real Property
AR 3460, Financial Reports and Accountability
BP 3513.3, Tobacco-Free Schools
E 4112.9, 4212.9, 4312.9, Employee Notifications
AR 4117.14, 4317.14, Postretirement Employment
AR 4117.1, Employment Status Reports
BP 5131.62, Tobacco
BP/AR 5144.1, Suspension and Expulsion/Due Process
E 5145.6, Parental Notifications
BP 6141.5, Advanced Placement
BP 6142.92, Mathematics Instruction
BP 6151, Class Size

BP 6162.5, Student Assessment
BP 6162.54, Test Integrity/Test Preparation
BP 6163.1, Library Media Centers
BP/AR 6184, Continuation Education
BB 9324, Minutes and Recordings

- D.2 Accept Pacific Community Charter School's Risk Management Report for the month of October 2014 (Pgs. 60-78).
- D.3 Approve the list of surplus equipment from Point Arena Schools as listed on attachment (Pgs. 79-80).
- D.4 Accept the Mendocino County Investment Pool as of September 30, 2014 (Pgs. 81-89)
- D.5 Accept the list of inter-district transfer of students for the 2014-2015 school year (Pg. 90).
- D.6 Accept Pacific Community Charter School's Annual Report for 2013-2014 (Pgs. 91-199).

A motion was made by DeWilder and seconded by Bates to approve the Consent Agenda as amended.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 7-0-0-0

Section 9: Discussion

9.1 Review proposed BP/AR 5131.61, Student Drug Testing (Pgs. 200-211).

The Board reviewed the proposed BP/AR 5131.61, Student Drug Testing and made changes.

Section 10: Discussion with Action

10.1 **Discussion with action:** Approve Point Arena Schools Resolution No. PAS-15-6101, Close the Commercial Property Loophole (Pgs. 212-215).

Board Member Cione read Point Arena Schools Resolution No. PAS-15-6101, Close the Commercial Property Loophole. A discussion ensued.

A motion was made by DeWilder and seconded by Robinson to table this item until the Board has more information about the item.

**MSC: DeWilder/Robinson Vote: Student Board Member: Yes Board: 5-2-0-0
(Board Members
Gardiner and Shimon
voted no)**

10.2 **Discussion with action:** Set date for the Annual Reorganizational Meeting of the Governing Board.

A motion was made by DeWilder and seconded by Bates to set December 10, 2014 as the Annual Reorganizational Meeting of the Governing Board.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 7-0-0-0

Section 11: Correspondence

11.1 Mendocino County Office of Education re: 2014-2015 Board approved Budget and Local Control Accountability Plan (Pgs. 216-217).

The Board accepted the correspondence form MCOE in regards to the District's 2014-2015 Budget and Local Control Accountability Plan.

Section 12: Next Meeting/Adjournment (Action Item)

- 12.1 Items for Next Board Meeting
- 12.2 Next Regular Meeting: December 10, 2014
- 12.3 Adjournment

A motion was made by DeWilder and seconded by Gardiner to adjourn at 5:58 PM

MSC: DeWilder/Gardiner Vote: Student Board Member: Yes Board: 7-0-0-0

Approved and entered into the official minutes of the Point Arena Schools on this 10th day of December 2014.

_____, Clerk of the Board

Date

Dr. Colleen Cross, Secretary of the Board

Date