



**AGENDA  
REGULAR MEETING  
BOARD OF TRUSTEES  
September 16, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library  
270 Lake Street  
Point Arena, California**

**Section 1:**

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance to the Flag
- 1.4 Approval of Agenda

**Section 2: Public Comment Regarding Open Session Items NOT the Agenda**

Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts

will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**Section 3: Public Comment Regarding Open Session Items ON the Agenda**

Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. The Board President may allow additional time as appropriate.

**Section 4: Public Hearing**

- 4.1 The Point Arena Schools is holding a public hearing affording an opportunity for the public to present their views concerning the Sufficiency of Instructional Materials for Point Arena Joint Union High School and Arena Union Elementary School for the 2015-2016 school year.

Open Public Hearing  
Close Public Hearing

**Section 5: Brief Reports**

- 5.1 Board of Trustees
- 5.2 Superintendent
- Building Coherence (Pg. 1)
  - Featured Teacher – Technology Use In the Classroom – Dr. Melody Hood
- 5.3 Point Arena High School Principal
- Opening School Report
- 5.4 Arena Union Elementary Principal
- Opening School Report
- 5.5 AUTO
- 5.6 PAHSTA
- 5.7 CSEA

**Section 6: Consent Agenda (Action Item)**

- 6.1 A. Minutes
- A.1 Approve the minutes from the Regular Board of Trustee’s meeting held August 12, 2015 (Pgs. 2-9).
- B. Finances
- B.1 Approve Point Arena Schools District Commercial Warrant Register numbers: 0004-0011 in the amount of \$152,983.80 (Pgs. 10-32).
- B.2 Approve Point Arena Schools Purchase Order numbers: 160094-160136 in the amount of \$30,367.20 (Pg. 33-35).
- B.3 Approve Point Arena Schools District Budget Transfer Transactions: 160045-160067 in the amount of \$541,796.34 (Pgs. 36-43).

- B.4 Approve Point Arena High School Student Body Account Balances for the Months of April and May 2015 (Pgs. 44-63).

C Personnel

- C.1 Accept the resignation from Autumn Davis, Special Education Paraeducator at Arena Union Elementary effective August 14, 2015 (Pg. 64).
- C.2 Approve David Blair as Point Arena High School Principal Designee for the 2015-2016 school year (Pg. 65).
- C.3 Approve Michelle Egger as Arena Union Elementary School Principal Designee for the 2015-2016 school year (NTE: \$500) (Pg. 66).
- C.4 Approve Sara R. Cover, 6<sup>th</sup> Grade Teacher at Arena Union Elementary School to be employed on the basis of a Provisional Internship Permit (PIP) for the 2015-2016 school year.
- C.5 Approve Nathaniel Waletzko, Music Teacher for Point Arena Schools District to be employed on the basis of a Variable Term Waiver for the 2015-2016 school year.
- C.6 Approve Roger W. Saunders, English Teacher at Point Arena High School to be employed on the basis of a Short-Term Staff Permit (STSP) for the 2015-2016 school year.
- C.7 Accept the letter of resignation for retirement from Janine O’Neil, Administrative Assistant I at Point Arena High School effective October 3, 2015 (last working day is October 2, 2015) (Pg. 67).
- C.8 Accept the letter of resignation from Gail Jackson, Paraeducator – Sp. Ed. at Arena Union Elementary School effective August 26, 2015 (4.0 hrs. per day) (Pg. 68).
- C.9 Approve increasing Terri Stornetta’s Paraeducator – Sp. Ed. position at Arena Union Elementary School from 6.0 hr. per day to 6.5 hrs. per day.
- C.10 Approve the employment of Maria Servin as bus driver for Point Arena High School pending completion of the School Bus Certification program (1.5 hrs. per day, Step 6, \$16.62 per hr. per CSEA CBA 5.13.1).
- C.11 Approve a step advancement from Step 9 (\$25.96) to Step 10 (\$26.78) for Sherry Baker, Transportation Director for the completion of the California Department of Education Bus Driver Instructor Training Course #292 (Pg. 69).

D. Other

- D.1 Approve the Statement of Agreement between Point Arena Schools District and California Rural Indian Health Board (CRIHB) Tribal Head Start Program/Manchester-Point Arena (MPA) Head Start for Head Start Services (Pgs. 70-81).
- D.2 Approve the Statement of Agreement between Point Arena Schools and Keith Abrams for Visual and Performing Arts Classes (62 minutes each Thursday starting August 27, 2015 and two performances, \$35.00 per hour, NTE: \$10,000)(Pg. 82).
- D.3 Approve the Statement of Agreement between Point Arena School and Kathleen Ann Cebe, RN. To conduct Mandatory Student Drug Testing (\$35.00 per hour, NTE: \$2,000)(Pg. 83).

- D.4 Approve the Memorandum of Understanding (MOU) between Point Arena High School and MCOE for the Poets in the Schools program (12 sessions cost NTE: \$720) for the 2015-2016 school year (Pg. 84).
- D.5 Approve the Transportation Service Agreement between Point Arena Joint Union High School and Kashia Elementary School District for maintenance and repair of the 10-passenger van owned by Kashia Elementary (Cost NTE: \$36 per hour for labor plus the cost for parts) for the 2015-2016 school year (Pgs. 85).
- D.6 Accept the Mendocino County Consolidated Annual Investment Report for 2014-2015 school year (Pgs. 86-116).
- D.7 Accept the Mendocino County Consolidated Investments as of June 30, 2015 (Pgs. 117-124).
- D.8 Approve surplusing and putting out to bid a Point Arena High School Van due to its high mileage, need of costly repairs, and lack of reliability: 1994 Dodge Ram, 350 Van, VIN: 2B5WB35Z)RK5844346, 206,772 miles.
- D.9 Approve Point Arena High School Fall Athletic Schedules for the 2015-2016 school year (Pgs. 125-127).
- D.10 Approve the request to travel out-of-state (AR 3350) from Dr. Hood to attend National Council of Teachers of English Conference on November 19-22, 2015 in Minneapolis (Pgs. 128-132).
- D.11 Approve the 30-day display of McGraw Hill, *AP Human Geography*, Jon C. Malinowski/David H. Kaplan (copyright 2013) for Geography classes at Point Arena High School (Grades 9-12).

**Section 7: Discussion with Possible Action**

- 7.1 **Discussion with possible action** consideration and discussion about Board Committees (Pg. 133-136).
- 7.2 **Discussion with possible action** consideration to approve the revised Declaration of Need for certificated staff at Arena Union Elementary School District for the 2015-2016 school year (Pgs. 137-139).
- 7.3 **Discussion with possible action** regarding posting requirements for three days or 72 hours (Pgs. 140-145).
- 7.4 **Discussion with possible action** regarding public request to place items on School Board agendas (Pgs. 146-151).

**Section 8: Items for Next Meeting/Next Meeting Date/Adjournment**

- 8.1 Items for Next Board Meeting
- 8.2 Next Regular Meeting: October 14, 2015
- 8.3 Adjournment