



**AGENDA  
REGULAR MEETING  
BOARD OF TRUSTEES  
August 12, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**CLOSED SESSION**

**3:30 PM**

**District Office  
45 Lake Street  
Point Arena, California**

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library  
270 Lake Street  
Point Arena, California**

**Section 1:**

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Approval of Agenda
- 1.4 Public Comments on items to be heard in **Closed Session**
- 1.5 Recess to Closed Session
  - a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9:
    - i. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
Waters Contracting, Inc. vs. Point Arena Joint Union High School District et al, Napa County Superior Court of Appeals, No. 26-53657 First District Court of Appeals Nos. A138573 and A139717
  - b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:
    - i. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**Section 2:      **Return to Open Session****

- 2.1 Call to Order
- 2.2 Pledge of Allegiance to the Flag
- 2.3 Notice of any agenda changes previously approved
- 2.4 Announcement of reportable action, if any, from Closed Session

**Section 3: Public Comment Regarding Open Session Items NOT the Agenda**

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**Section 4: Public Comment Regarding Open Session Items ON the Agenda**

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. The Board President may allow additional time as appropriate.

**Section 5: Brief Reports**

- 5.1 Board of Trustees
- 5.2 Superintendent
  - Review plans for the Welcome Back Staff Breakfast
  - Budget Update – Business Manager Chin
- 5.3 Point Arena High School Principal
  - Report on Summer School
- 5.4 Arena Union Elementary Principal
  - Report on Extended Session
  - Report on Summer School
- 5.5 AUTO
- 5.6 PAHSTA
- 5.7 CSEA

**Section 6: Consent Agenda (Action Item)**

- 6.1 A. Minutes
  - A.1 Approve the minutes from the Regular Board of Trustee's meeting held June 10, 2015 (Pgs. 1-11).
  - A.2 Approve the minutes from the Regular Board of Trustee's meeting held June 17, 2015 (Pgs. 12-17).

- A.3 Approve the minutes from the Special Board of Trustee’s meeting held June 17, 2015 (held after the regular meeting) (Pgs. 18-19).

B. Finances

- B.1 Approve Point Arena Schools District Commercial Warrant Register numbers: 2014-2015, 0077-0083 in the amount of \$155,231.40 and 2015-2016, 0001-0003 in the amount of \$138,559.52 (Pgs. 20-52).
- B.2 Approve Point Arena Schools Purchase Order numbers: 2014-2015, 150356-150365 in the amount of \$31,827.68 and 2015-2016, 160001-160024 in the amount of \$718,518.56 (Pg. 53-65).
- B.3 Approve Point Arena Schools District Budget Transfer Transactions: 2014-2015, 150352-150353 in the amount of \$124,967.15 and 2015-2016, 160001-160042 in the amount of \$870,768.63 (Pgs. 66-80).
- B.4 Approve adding Griselda Villagomez as a signer with other signatories to the Arena Union Elementary School Associated Student Body bank account at Westamerica.

C. Other

- C.1 Adopt the recommendations of the Policy Committee to approve the following policies (Pgs. 81-85):
  - E 0420.41, Charter School Oversight (Updated to reflect new law)
  - BP/AR 0460, Local Control and Accountability Plan (Updated to reflect new Title 5 Regulations)
  - BP/AR 0520.4, Qualify Education Investment Schools (BP/AR Deleted – program is no longer funded)
  - AR 1330, Use of School Facilities (Updated to reflect new law – deleted section allowing option to grant permits to outside groups who serve alcohol)
  - BP 3312, Contracts (Updated to reflect new law – regarding 3rd party digital storage of student records)
  - AR 3514.2, Integrated Pest Management (Updated to reflect new law- must post on website)
  - E 4112.9, 4212.9, 4312.9, Employee Notifications (Updated to reflect new law)
  - BP 4143, 4243, Negotiations/Consultation (Updated to reflect new law re: notification of negotiations impact)
  - BP/AR 5111, Admission (Updated to reflect new law – Adds Affordable Care Act language)
  - BP 5113.1, Chronic Absence and Truancy (Updated to reflect the inclusion of chronic absenteeism data in LCAP)
  - BP/AR 5126, Awards for Achievement (Updated to include material re: board responsibilities related to the scholarship and loan funds and language re: State Seal of Biliteracy)
  - BP/AR 5144.4, Required Parental Attendance (New BP/AR for use by district that authorizes teachers to require parent/guardians to attend a portion of their child’s classroom when the child has been removed from class for a specified violation)
  - E 5145.6, Parental Notifications (Updated to reflect additional mandated parent notifications)
  - BP 6170.1, Transitional Kindergarten (Updated to reflect new law re: T.K. curriculum)
  - BP/AR 6174, Education for English Language Learners (Updated to reflect requirements to address goals and specific actions for ELL)

- C.2 Approve Point Arena High School's 2015-2016 Instructional Minutes to reflect new modified schedule (Pgs. 86).
- C.3 Approve Arena Union Elementary School's 2015-2016 Instructional Minutes (Pgs. 87-90).
- C.4 Approve Point Arena High School's 2015-2016 Modified Block Bell Schedule (Pg. 91).
- C.5 Approve Point Arena School's 2015-2016 Bus Schedules (revised to reflect additional time to Bus 21) (Pgs. 92-93).
- C.6 Approve the 2014-2015 Quarterly Report on Williams Uniform Complaints for the 4<sup>th</sup> Quarter (April, May, June 2015). (There were no complaints filed) (Pg. 94).
- C.7 Approve the Agreement between California School Employees Association Chapter #343 - Arena and Arena Union Elementary School District (settled during the 2014-2015 school year) (Pgs. 95-96).
- C.8 Approve the Agreement between California School Employees Association Chapter #343-Point Arena and Point Arena High School District (settled during the 2014-2015 school year) (Pgs. 97-98).
- C.9 Adopt the following policies (No changes. The Board is required to adopt annually)(Pgs. 99-110):
  - BP/AR 1261, Impact Aide Program
  - BP/AR 6020, Parent Involvement
- C.10 Approve Arena Union Elementary Schools' 2015-2016 Consolidated Application (Pgs. 111-133).
- C.11 Approve Point Arena High Schools' 2015-2016 Consolidated Application (Pgs. 134-155).
- C.12 Accept Pacific Community Charter Schools' 2015-2016 LCAP (Pgs. 156-185).
- C.13 Accept Mendocino County Consolidated Report as of May 31, 2015 (Pgs. 186-194).
- C.14 Accept the Mendocino County Superintendent of School's Williams Settlement Legislation Quarterly Report for Point Arena Schools (4<sup>th</sup> Quarter, April – June 2014-2015) (Pgs. 195-199).
- C.15 Accept Arena Elementary School's California Emergency Repair Program Expenditure Report & Detailed Listing of Warrants Worksheet (Pgs. 200-204).
- C.16 Approve the Statement of Agreement between Point Arena Schools and Marcia Lotter to provide assessments for IEP's for the 2015-2016 school year (\$50 per hour, NTE: \$8,000) (Pg. 205).
- C.17 Approve the Food Service Agreement between Point Arena Joint Union High School and Pacific Community Charter High School for the 2015-2016 school year (Breakfast \$1.50, Lunch \$2.75 per meal) (Pgs. 206-207).
- C.18 Approve the Statement of Agreement between Point Arena Schools District and Pacific Community Charter School for Mental Health Services for the 2015-2016 school year (2

hours per week of one-on-one student counseling, 37 weeks of \$54.90 per hour NTE: \$4,062.60)(Pg. 208).

- C.19 Approve the Insurance, Risk Management, and Indemnification MOU between Point Arena Schools District, Pacific Community Charter School, and California Charter Schools Joint Powers Authority (CCSJPA) for bus transportation for the 2015-2016 school year (Pgs. 209-211).
- C.20 Approve the Transportation Service Agreement between Point Arena Jt. Union High School District and Kashia Elementary School District for the 2015-2016 school year (PAHS will reimburse Kashia \$63.50 per school day NTE \$11,430) (Pg. 212).
- C.21 Approve the Transportation Service Agreement between Point Arena Joint Union High School District and Manchester Union Elementary School District for required maintenance and repair of the bus owned by Manchester Elementary for the 2015-2016 school year (\$36.00 per hour for labor plus cost for parts) (Pg. 213).
- C.22 Approve the Food Service Agreement between Point Arena Joint Union High School and Manchester Elementary for the 2015-2016 school year (Type “A” sack lunches \$3.07 per lunch) (Pgs. 214-215).
- C.23 Approve the MOU between Point Arena Schools District and Horicon Elementary School for transportation services at a rate of \$24.09 (\$19.45 Step 4 of Horicon’s Salary Schedule, plus 23.9% for payroll benefits) (NTE \$2,168.10) for the 2015-2016 school year (Pg. 216).
- C.24 Approve the MOU between Point Arena Schools District and Holly Rawlins for Sp. Ed. Counseling Services for the 2015-2016 school year (Cost: \$450 per day, \$50 per hour, 9 hours per day, and 165 days per school year. Total contract NTE: \$74,250) (Pg. 217-220).
- C.25 Approve the MOU between Mendocino County Office of Education (MCOE) Kudos for Kids, After School Education and Safety (ASES) Consortium and Arena Union Elementary School District (July 1- 2015 – June 30, 2016, Grant Award \$108,000) (Pgs. 221-224).
- C.26 Approve the Statement of Agreement between Point Arena Joint Union High School District and Manchester Union Elementary School District for Speech and Language Services of Sandy Wiemeyer for the 2015-2016 school year (28 days at \$501.09 per day, NTE: \$14,030.52) (Pg. 225).

**Section 7: Discussion with Possible Action**

- 7.1 **Discussion with possible action** consideration to approve a request for a Leave of Absence from Autumn Davis, 4.25 Paraeducator – Sp. Ed., at Arena Union Elementary for the 2015-2016 school year (Pg. 226).
- 7.2 **Discussion with possible action** regarding alleged infractions of Conflict of Interest, Ethics and Brown Act non-compliance (Pgs. 227-245).
- 7.3 **Discussion with possible action** consideration to approve the Contract for Consultant Services between Point Arena Schools District and David G. Miller (July 15, 2015 – June 30, 2016, NTE 5 days, \$500 per day, 8 hours per day, lodging and incidental expenses) (Pg. 246).
- 7.4 **Discussion with possible action** consideration to approve holding a Special Board Workshop on September 12, 2015 (Saturday) from 1:00 PM – 4:00 PM at the District Office, and contracting with

MJM Educational Consulting for consultant services to finalize the district's Strategic Action Plan and tie in the Superintendent's Evaluation Instrument to these same priorities (Cost NTE: \$1,500) (Pgs. 247-251).

- 7.5 **Discussion with possible action** consideration to adopt Point Arena Schools Resolution No. 16-6100, Support of the Social Host Ordinance proposed by Action Network and the Across Ages and Cultures Coalition (AACC) (Pgs. 252-253).

**Section 8:        Items for Next Meeting/Next Meeting Date/Adjournment**

- 8.1     Items for Next Board Meeting
- 8.2     Next Regular Meeting: September 16, 2015
- 8.3     Adjournment