



**AGENDA  
REGULAR MEETING  
BOARD OF TRUSTEES  
January 13, 2016**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**OPEN SESSION**

**3:30 PM**

**District Office  
45 Lake Street  
Point Arena, California**

**Section 1:**

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Approval of Agenda
- 1.4 Public Comments on items to be heard in **Closed Session**
- 1.5 Recess to Closed Session
  - a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR  
Mr. Brent Cushenbery, District Chief Negotiator  
Point Arena High School Teachers Association (PAHSTA)  
Arena Union Teachers Organization (AUTO)  
South Coast Chapter #343, California School Employees Association (Point Arena & Arena)
  - b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
  - c. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

    - Superintendent

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library**

**270 Lake Street  
Point Arena, California**

**Section 2:**

- 2.1 Call to Order
- 2.2 Pledge of Allegiance to the Flag
- 2.3 Notice of any agenda changes previously approved
- 2.4 Announcement of reportable action, if any, from Closed Session

**Section 3: Public Comment Regarding Open Session Items NOT the Agenda**

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**Section 4: Public Comment Regarding Open Session Items ON the Agenda**

- 4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

**Section 5: Public Hearing**

- 5.1 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning Point Arena High School Teachers Association's (PAHSTA) openers for the 2015-2016 school year and Point Arena Schools District's openers for the 2015-2016 school year (Pgs. 1-2).

Open Public Hearing

Close Public Hearing

- 5.2 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning Arena Union Teachers Organization's (AUTO) openers for the 2015-2016 and 2016-2017 school year, and Point Arena Schools District's openers for the 2015-2016 school year (Pgs. 3-5).

Open Public Hearing  
Close Public Hearing

- 5.3 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning Point Arena Schools District's openers for California School Employees Association South Coast Chapter #343 (CSEA) Point Arena, for the 2015-2016 school year (Pg. 6).

Open Public Hearing  
Close Public Hearing

- 5.4 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning Point Arena Schools District's openers for California School Employees Association South Coast Chapter #343 (CSEA) Arena, for the 2015-2016 school year (Pg. 7).

Open Public Hearing  
Close Public Hearing

**Section 6: Brief Reports**

- 6.1 Board of Trustees
- 6.2 Superintendent
- 6.3 Point Arena High School Principal
- 6.4 Arena Union Elementary Principal
- 6.5 AUTO
- 6.6 PAHSTA
- 6.7 CSEA

**Section 7: Consent Agenda (Action Item)**

- 7.1 A. Minutes
  - A.1 Approve the minutes from the Regular Board of Trustee's meeting held December 9, 2015 (Pgs. 8-9).
  - A.2 Approve the minutes from the Special Closed Session meeting held on December 21, 2015 (Pgs. 10-17).
- B. Finances
  - B.1 Approve Point Arena Schools District Commercial Warrant Register number: 0036-0043 in the amount of \$149502.52 (Pgs. 18-40).

- B.2 Approve Point Arena Schools Purchase Order numbers: 160222-160237 in the amount of \$5,679.67 (Pg. 41).
- B.3 Approve Point Arena Schools District Budget Transfer Transactions: 160137- 160145 in the amount of \$319,426.02 (Pgs. 42-45).
- B.4 Approve Arena Union Elementary School Student Body Account Balance for the month of November, 2015. (Pg. 46-48).
- B.5 Approve Point Arena High School Student Body Account Balances for the months of October, November and December 2015 (Pgs. 49-50).
- B.6 Approve adding Shasta Rasmusen and Trevor Sanders as signers along with Dr. Cartwright to the Point Arena High School's Associated Student Body bank account at Westamerica Bank.

C. Personnel

- C.1 Approve the Teacher Consent Form from David Blair to be assigned Student Support at Point Arena Jt. Union High School, which is outside his credential area, for the 2015-2016 school year (Pg. 51).
- C.2 Approve the Teacher Consent Form from Roger Little to be assigned Physics at Point Arena Jt. Union High School, which is outside his credential area, for the 2015-2016 school year (Pg. 52).
- C.3 Approve the Teacher Consent Form from Michelle Egger to be assigned English Language Arts at Arena Union Elementary School, which is outside her credential area, for the 2015-2016 school year (Pg. 53).
- C.4 Approve the Teacher Consent Form from Allison Berger to be assigned English Language Arts at Arena Union Elementary School, which is outside her credential area, for the 2015-2016 school year (Pg. 54).
- C.5 Accept the letter of resignation for retirement from Kim Swenson, Arena Union Elementary School Teacher effective February 29, 2016 (Pg. 55).
- C.6 Approve the employment of Nikcole Whipple as Library Media Technician for Point Arena High School, effective January 4, 2016 (Step 4, \$14.26 per hour, 5.75 hour per day).

D. Other

- D.1 Accept Pacific Community Charter Schools 2015-2016 First Interim Budget Report (Pgs. 56-67).
- D.2 Accept Williams Settlement Annual Report to Mendocino County Board of Supervisors (Pgs. 68-79).
- D.3 Accept Point Arena Schools Audit Report for the 2014-2015 school year (Attachment 1).
- D.4 Approve the revised MOU between Point Arena Schools District and Kathleen Ann Cebe, R.N. regarding Mandatory Drug Testing for Point Arena High School Student Athletes (Increased NTE from \$2,000 to \$5,000) (Pg. 80).

- D.5 Approve the Networking Services for Point Arena High School Infrastructure Upgrades (NTE: \$10,177.98) (Pg. 81).
- D.6 Approve the Statement of Agreement between Point Arena Schools District and Pacific Community Charter School for the second Semester 2015-2016 to allow 3 Pacific Community Charter School children to participate in the after school program (Cost NTE: \$2,295) (Pg. 82).
- D.7 Accept Pacific Community Charter Schools Annual Financial Report ending June 30, 2015 (Pgs. 83-112).

**Section 8: Information/Discussion**

- 8.1 New Technology Network Presentation – Nick Kappelhof (Pgs. 113-117)
- 8.2 Across Ages and Cultures – Student Presentation to Board of Trustees regarding anti-alcohol in the community.

**Section 9: Discussion with Possible Action**

- 9.1 **Discussion with possible action:** Consideration to sunshine Point Arena Schools District openers for the 2015-2016 school year, regarding Point Arena High School Teachers Association’s (PAHSTA) and Arena Union Teachers Organization (AUTO) (See items 5.1 and 5.2).
- 9.2 **Discussion with possible action:** Consideration to sunshine Point Arena Schools District openers for the 2015-2016 school years, regarding California School Employees Association South Coast Chapter #343 (CSEA) Arena and Point Arena (See items 5.3 and 5.4).
- 9.3 **Discussion with possible action:** Consideration to accept the Administrative/Employee Ratio Worksheets for Point Arena Schools District for the 2015-2016 school year (Pgs. 118-126).
- 9.4 **Discussion with possible action:** Consideration to approve first read of the following July 2015 Policies (Pgs. 127-241):

BB 9320, Meetings and Notices; 72 hours verses 3 days (The Policy Committee made no recommended changes)  
 E 6146.1, High School Graduation Requirements (The Policy Committee made no recommended changes)

BP/AR 0420, School Plans/Site Council (Adopt new language: Aligns with LCAP)  
 BP/AR 1312.3, Uniform Complaint Procedures (Adopt new language: Aligns with LCAP)  
 BP/E 4040, Employee Use of Technology (Approve: Adds responsibility to report and adds “Acceptable Use Agreement”)  
 BP 4131, 4231, Staff Development (Approve: Aligns with NEW LAW)  
 AR 4161.8, 4261.8, 4361.8, Family Care and Medical Leave (Approve: NEW LAW – same sex partner language)  
 AR 5121, Grades/Evaluation of Student Achievement (Approve: NEW LAW – submit GPA of students in grades 12 to all Cal Grant program)  
 BP 5131.2, Bullying (Neutral. Uniform Complaint procedures is formal)  
 BP/AR 5148, Child Care and Development (N/A. We do not run a Child Care program)  
 BP/AR 5148.2, Before/After School Programs (Approve. NEW LAW)  
 BP/AR 51438.3, Preschool/Early childhood Education (Approve: NEW LAW)  
 BP/E 6163.4, Student Use of Technology (Approve: Updates circumstances for lawful search of student devices. Adds Acceptable Use Agreement)  
 BB 9100, Organization (Neutral. Clarifies timelines for Board Organizational Meetings. Board must decide on the number of consecutive year(s) a board member can serve in the same office (last page))

- 9.5 **Discussion with possible action:** Consideration to approve first read of the following October 2015 Policies (Pgs. 242-288):
- BP/AR 3270, Sale and Disposal of Books, Equipment and Supplies (Approve recommended changes)
  - AR 3311, Bids (N/A: New Law applies to districts of 2500 or more)
  - AR 3512, Equipment (Approve: Defines equipment and disposal of instructional equipment purchased with federal funds)
  - AR 4112.23, Special Education Staff (Approve: Updated to reflect new credential requirement)
  - BP/AR 4119.11, 4219.11, 4319.11, Sexual Harassment (Approve: NEW LAW)
  - BP/AR 4154, 4254, 4354, Health and Welfare Benefits (Approve: NEW LAW – defines marriage related to Affordable Care Act)
  - AR 5112.2, Exclusions from Attendance (Approve: NEW LAW – eliminates immunization exemption)
  - BP/AR 5141.31, Immunizations (Approve: NEW LAW – further defines allowable exemptions)
  - BP 6141.4, International Baccalaureate program (N/A: Point Arena does not operate IB program)
  - BP 6190, Evaluation of the Instructional Program (Approve: NEW LAW – suspension of API)
- 9.6 **Discussion with possible action:** Consideration to approve the potential revisions to the Strategic Action Plan (Pgs. 289-298).
- 9.7 **Discussion with possible action:** Consideration to approve the Prop. 39 Selection Process (Pgs. 299-343).
- 9.8 **Discussion with possible action:** Consideration to approve an out-of-state travel request for Dr. Cartwright and a staff member, yet to be determined, to travel to Indiana on February 21-26, 2016 to participate in the New Tech Network Leadership Program (Pgs. 344-346).

**Section 10:      Items for Next Meeting/Next Meeting Date/Adjournment**

- 10.1      Items for Next Board Meeting
- 10.2      Next Regular Meeting: February 10, 2016
- 10.3      Adjournment