



**AGENDA  
REGULAR MEETING  
BOARD OF TRUSTEES  
November 4, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**OPEN SESSION**

**3:30 PM**

**District Office  
45 Lake Street  
Point Arena, California**

**Section 1:**

- 1.1 Call to Order
- 1.2 Pledge of Allegiance to the Flag
- 1.3 Roll Call
- 1.4 Approval of Agenda
- 1.5 Public Comments on items to be heard in **Closed Session**

**CLOSED SESSION**

- 1.6 Recess to Closed Session
  - a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR  
Mr. Brent Cushenbery, District Chief Negotiator  
South Coast Chapter #343, California School Employees Association (Point Arena & Arena)  
Point Arena High School Teachers Association (PAHSTA)  
Arena Union Teachers Organization (AUTO)

- b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library  
270 Lake Street**

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## **Point Arena, California**

### **Section 2:**

- 2.1 Call to Order
- 2.2 Pledge of Allegiance to the Flag
- 2.3 Notice of any agenda changes previously approved
- 2.4 Announcement of reportable action, if any, from Closed Session

### **Section 3: Public Comment Regarding Open Session Items NOT the Agenda**

Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

**Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

### **Section 4: Public Comment Regarding Open Session Items ON the Agenda**

Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. The Board President may allow additional time as appropriate.

### **Section 5: Public Hearing**

- 5.1 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals who reside or work on federal lands to present their views concerning ways the District can assist their children in realizing the benefits to be derived from the educational programs assisted under P.L. 874 Federal Impact Aid.

Open Public Hearing  
Close Public Hearing

### **Section 6: Brief Reports**

- 6.1 Board of Trustees

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- 6.2 Superintendent
  - Preliminary Scholastic Aptitude Test (PSAT)
  - Strategic Action Plan Update
  - Technology Update (Pg. 1)
- 6.3 Point Arena High School Principal
- 6.4 Arena Union Elementary Principal
- 6.5 AUTO
- 6.6 PAHSTA
- 6.7 CSEA

**Section 7: Consent Agenda (Action Item)**

- 7.1 A. Minutes
  - A.1 Approve the minutes from the Regular Board of Trustee’s meeting held October 14, 2015 (Pgs. 2-8)
- B. Finances
  - B.1 Approve Point Arena Schools District Commercial Warrant Register number: 0024-0027 in the amount of \$89,698.76 (Pgs. 9-25).
  - B.2 Approve Point Arena Schools Purchase Order numbers: 160185-160196 in the amount of \$20,525.55 (Pg. 26).
  - B.3 Approve Point Arena Schools District Budget Transfer Transactions: 160083-160097 in the amount of \$942,310.91 (Pgs. 27-31).
  - B.4 Approve Point Arena High School Student Body Account Balance for the months of July August and September 2015 (Pgs. 32-52).
  - B.5 Approve Arena Union Elementary School Student Body Account Balance for the month of September (Pgs. 53).
- C. Personnel
  - C.1 Accept the resignation from Jaycie Cochran, Transportation Bus Mechanic effective June 30, 2016 (Pg. 54).
- D. Other
  - D.1 Approval of the revised Agreement between Kashia Elementary School District and Point Arena Joint Union High School District for the 2015-2016 school year (Pgs. 55-60).
  - D.2 Accept Pacific Community Charter School’s Risk Management Report dated October 2015 (Pgs. 61-83).
  - D.3 Accept Pacific Community Charter School’s Annual Report for the 2014-2015 school year (Pgs. 84-199).

- D.4 Accept the 2015-2016 Administrative/Teacher Ratio Calculation Form R-2 (Pgs. 200-202).
- D.5 Accept the Williams Settlement Legislation Quarterly Report – 1<sup>st</sup> Quarter (July – September 2015-2016) for Point Arena Schools (Pgs. 203-208).
- D.6 Accept the Point Arena High School Basketball schedule for the 2015-2016 school year (Pg. 209).

**Section 8: Discussion with Possible Action**

- 8.1 **Discussion with possible action:** Consideration to approve the Superintendent’s Evaluation Instrument (Pgs. 210-214).
- 8.2 **Discussion with possible action:** Consideration to approve setting December 9, 2015 as the date for the Annual Reorganizational Meeting of the Governing Board.
- 8.3 **Discussion with possible action:** Consideration to set a date for a staff appreciation event (Pgs. 215).
- 8.4 **Discussion with possible action:** Consideration to approve a request for a Leave of Absence from Maria Servin, Paraeducator – Special Education at Point Arena High School from December 1, 2015 through December 18, 2015 (Pg. 216-228).

**Section 9: Items for Next Meeting/Next Meeting Date/Adjournment**

- 9.1 Items for Next Board Meeting
- 9.2 Next Regular Meeting: December 9, 2015
- 9.3 Adjournment