

February 26, 2016

Eloisa Oropeza  
Point Arena Unified  
45 Lake Street  
Point Arena CA 95468

Dear Eloisa,

Please accept this as my formal notice of resignation from Point Arena Elementary School, effective March 11<sup>th</sup>, 2016. In the short duration that I have been employed here have made several friends. It saddens me to have to turn in my notice at this time.

Thank you again for such a wonderful opportunity. I have learned so much in such a short frame of time.

Sincerely,

  
Kimiyo Jones

