

**POINT ARENA SCHOOL JULY 2015 POLICIES
RECOMMENDATIONS OF THE POLICY COMMITTEE**

District Name: POINT ARENA SCHOOLS
Contact Name: Mr. Brent Cushenbery, Superintendent

First Reading: 01/13/2016
Adoption: 02/10/2016

POLICY	TITLE	RECOMMENDATIONS
BB 9100	Organization	Neutral. Clarifies timelines for Board Organizational meeting. Number of year(s) served in the same office must be decided by the Board.

**JULY 2015 UPDATES
GUIDESHEETS
POLICY COMMITTEE FIRST READ: OCTOBER 27, 2015
POLICY COMMITTEE SECOND READ: DECEMBER 15, 2015
BOARD MEMBERS FIRST READ: JANUARY 13, 2016
BOARD ADOPTION: FEBRUARY 10, 2016**

BB 9100

Organization

(BB revised) Bylaw updated to clarify the time periods during which the annual organizational meeting must be held pursuant to law and to expand items to be addressed during the meeting to include a review of resources on board governance and leadership roles and responsibilities.

ORGANIZATION

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within a 15-day period beginning from the date upon which a Board member elected at that election takes office. During non-election years, the meeting shall be held within the same 15-day period on the calendar. (Education Code 35143)

The day and time of the annual meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the clerk of the Board, with the assistance of the Superintendent, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members
2. Appoint the Superintendent as secretary to the Board
3. Authorize signatures
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates

(cf. 9140 - Board Representatives)

6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9230 - Orientation)

(cf. 9240 - Board Development)

(cf. 9320 - Meetings and Notices)

(cf. 9323 - Meeting Conduct)

Election of Officers

ORGANIZATION

The Board shall each year elect its entire slate of officers.

No Board member shall serve more than _____ consecutive year(s) in the same office.

(cf. 9224 - Oath or Affirmation)

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

Legal Reference:

EDUCATION CODE

5017 Term of office

35143 Annual organizational meeting date, and notice

35145 Public meetings

GOVERNMENT CODE

54953 Meetings to be open and public; attendance

ATTORNEY GENERAL OPINIONS

68 Ops.Cal.Atty.Gen. 65 (1985)

59 Ops.Cal.Atty.Gen. 619, 621-622 (1976)

(9/92) 7/15

**Bylaw
adopted:**

**ARENA UNION ELEMENTARY/POINT ARENA JT. UHSD
February 10, 2016
Point Arena, California**