

2/27/2016

Dr. Kathy Crossman
Principal
Arena Union Elementary School
20 School Street
Point Arena, CA 95468

Dear Kathy,

Please accept this letter as notice of my resignation from my position as middle school mathematics teacher. My last day of employment will be June 10, 2016.

While I do not presently have a position that I will be relocating to, my goal is to continue teaching mathematics at the middle school or high school level.

It has been a pleasure working with you and my colleagues over the last three years. I believe everyone's passion for helping our students will continue to lead them down the path towards becoming responsible, educated adults.

Kathy, I appreciate the opportunity to work with you and everyone at Arena Union Elementary School. I've learned a lot from my experiences here, and I look forward to hearing about the successes of the next generation of youths whose lives we've been a part of. I will inform you of my new email address once I transition from my current work email bjordan@aesfamily.org, and my phone number will remain the same, 530-717-7289.

Sincerely,

A handwritten signature in black ink that reads "Ben Jordan". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Ben Jordan