



**MINUTES
SPECIAL REGULAR MEETING
BOARD OF TRUSTEES
June 10, 2015**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

CLOSED SESSION

**3:15 PM
District Office
45 Lake Street
Point Arena, California**

OPEN SESSION

**4:30 PM
Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 1:

1.1 Call to Order

3:30 PM

1.2 Roll Call

All Board members were present.

1.3 Public Comments on items to be heard in **Closed Session**

No comments were made.

1.4 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Dr. Colleen Cross, District Chief Negotiator

South Coast Chapter #343, California School Employees Association (Point Arena & Arena)

Point Arena High School Teachers Association (PAHSTA)

Arena Union Teachers Organization (AUTO)

Section 2: Return to Open Session

2.1 Call to Order

4:30 PM

2.2 Pledge of Allegiance to the Flag

2.3 Roll Call

All Board present

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2.4 Approval of the Agenda

Board President Miles corrected the heading of this agenda from Special Meeting to Regular Meeting. Minute Taker, Eloisa Oropeza requested 5.0 hours per day be added to item C.9 under the Consent Agenda. Board Member Robinson asked to move C.9 off the Consent Agenda and renumber it 9.17. Board Member Cione asked to table item 5.2 to the next board meeting. Eloisa Oropeza informed the Board that item 9.1 was revised to include the cover sheet and table of contents. She also pointed out under item 9.14 the following salary schedules were revised: Administrator, Business Manager, Certificated, Certificated Teacher on Special Assignment, Counselor and Classified.

A motion was made by DeWilder and seconded by Cione to approve the agenda as amended.

MSC: DeWilder/Cione Vote: Student Board Member: Yes Board: 7-0-0-0

2.5 Announcements of reportable action from Closed Session

There were no reportable actions from Closed Session.

Section 3: Public Comment Regarding Open Session Items NOT the Agenda

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations. If you do have a complaint, please see the Superintendent, or if the complaint is about the Superintendent, please contact Mr. Ron Miles the Board President at (707) 884-1101. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Community Member Jacobs commented about on the following four topics: Board Bylaws 9322(a) and 9322, possible Brown Act Violations, the Board's response to the Grand Jury Report, and Budget concerns; combined budget and the funding of "Winter Celebrations".

Community Member McNamee spoke in regards to the board meeting start and end times

Point Arena High School Employee Bill Stokem spoke in regards to proper building codes.

Board President Miles read a statement from Susan Rush regarding alleged violations of Brown Act.

Section 4: Public Comment Regarding Open Session Item ON the Agenda

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. The Board President may allow additional time as appropriate.

There were no comments.

Section 5: Special Recognition

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- 5.1 Special Recognition for new retirees: Lisa Olson, Accounts Payable/Payroll and Christina Chapman, School Nurse.

Superintendent Cross and Board President Miles recognized Lisa Olson and Christina Chapman for their many years of dedicated service to the District, students, parents and staff.

- 5.2 Presentation of the 7th Grade ROPES course field trip.

Item was tabled.

Section 6: Public Hearing/Discussion

- 6.1 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning the 2015-2016 LCAP Plan for Point Arena High School (Pgs. 1-155).

Presentation of the 2015-2016 LCAP Plan for Point Arena High School

Open Public Hearing: **5:15 PM**

Board President Miles said he was impressed with the Principal's LCAPs.

Close Public Hearing: **5:17 PM**

Board Discussion

- 6.2 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning the 2015-2016 LCAP Plan for Arena Union Elementary School (Pgs. 156-276).

Presentation of the 2015-2016 LCAP Plan for Arena Union Elementary School

Open Public Hearing: **5:18 PM**

There were no comments

Close Public Hearing: **5:20 PM**

Board Discussion

There was no board discussion.

- 6.3 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning the 2015-2016 proposed Budget for Point Arena Schools District (Pgs. 277-455).

Presentation of the 2015-2016 proposed Budget

Open Public Hearing: **5:20 PM**

There were no comments

Close Public Hearing: **5:21 PM**

Board Discussion

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There was no board discussion.

Section 7: Brief Reports

7.1 Board of Trustees

Elise Allen and Board Member Robinson made a short report.

7.2 Superintendent (Dr. Cross)

Superintendent Cross stated she attended a number of culminating celebrations, thanked Leah Martini for the wonderful South Coast High School graduation, and reminded the Board of the remaining celebrations this week. Dr. Cross asked Dave Miller to report on the Prop. 39 progress.

Dave Miller gave a summary of Prop. 39 projects which included: interior/exterior lighting, HVAC unit replacement, wireless/programmable thermostats, boiler replacement, tankless water heater at the high school and computer power management software. Mr. Miller stated the cost would be as follows: OBF, \$37,000, District, \$137,000 and Prop 39 funding, \$480,048.

7.3 Point Arena High School Principal (Dr. Barakos-Cartwright)

Principal Cartwright gave a brief report about year-end activities as well as reports on the following: dedication ceremony, senior honors night, funding received in the amount of \$1,800 from the Boosters for CADA camp and class leadership elections.

Principal Cartwright also spoke about athletes and drug testing, scheduling, staffing for Algebra 1 Summer Intervention and South Coast Graduation as well as the High School Graduation.

7.4 Arena Union Elementary Principal (Dr. Crossman)

Principal Crossman gave a brief report which included; Instruction based on assessment and she thanked the teachers, office staff, maintenance crew and the board for all their support throughout the school year.

7.5 AUTO

Michele Egger, AUTO member gave the report.

7.6 PAHSTA

No report.

7.7 CSEA

Bill Stokem, CSEA member gave the report.

Section 8: Consent Agenda (Action Item)

8.1 A. Minutes

A.1 Approve the minutes from the Special Board of Trustee's meeting held March 27, 2015 (Pgs. 456-457).

A.2 Approve the minutes from the Regular Board of Trustee's meeting held May 13, 2015 (Pgs. 458-465).

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8.2 B. Finances

- B.1 Approve Point Arena Schools District Commercial Warrant Register numbers 0063-0072 in the amount of \$188,483.75 (Pgs. 466-500).
- B.2 Approve Point Arena Schools Purchase Order numbers 150330-150329 in the amount of \$45,668.51 (Pg. 501-503).
- B.3 Approve Point Arena Schools District Budget Transfer Transactions, numbers 150303-150351 in the amount of \$4,064,853.93 (Pgs. 504-515).
- B.4 Approval of replacing Dr. Colleen Cross as signatory for Point Arena School's bank account with Redwood Credit Union and adding Mr. Brent Cushenbery effective July 1, 2015. (Catharine Chin, Business Manager and Eloisa Oropeza, HR Analyst remain signatories).

8.3 C. Personnel

- C.1 Approve the resignation from Ryan Dougherty, 5.5 hr. Maintenance I Worker for Point Arena High School District, effective June 12, 2015.
- C.2 Approve the resignation from Jaime Erwin, Point Arena Schools District Music Teacher, effective June 15, 2015.
- C.3 Accept the employment of Sara Cover, Arena Union Elementary 6th Grade Teacher for the 2015-2016 school year (Step/Column TBD).
- C.4 Accept the employment of Lori Ledbetter, Arena Union Elementary 3rd / 4th grade teacher for the 2015-2016 school year (AB90/10, \$58,733).
- C.5 Accept the employment of Kelly Piper, Point Arena Schools District Accounting Technician. (4 hrs./per day June 15-19, 2015. Starting 8 hrs./day on June 27, 2015 (Step 1, \$17.56 per hour).
- C.6 Approve the employment of the following for Summer School at Arena Union Elementary (June 26, 2015 - July 10, 2015):
 - Cristin Allen, Certificated Teacher (\$1,674.05, 4.5 hrs./day)
 - Jennifer Biglow, Certificated Teacher (\$1,502.19, 4.5 hrs./day)
 - Luis Beguiristain, Paraeducator – Reg. Ed. (\$518.56, 3.5 hrs./day)
- C.7 Approve the employment of the following for Algebra Academy (June 15, 2015 - July 10, 2015):
 - Katharine Bates, Certificated Teacher (\$2,025.14, 4.5 hrs./day June 15, 2015 – July 1, 2015)
 - David Blair, Certificated Teacher (\$1,367.73, 4.5 hrs./day July 2, 2015 – July 10, 2015)
 - Cheryl Rhodes, Paraeducator (\$1,257.97, 3.5 hrs./day)
 - Renee Kling, Food Service Director (\$1,011.48, 4.0 hrs. Mondays & Tuesdays)
 - Mary Rose, Food Service Cook (\$795.86, 4.25 hrs./day, Wednesdays, Thursdays & Fridays)
 - Tom Craig, Bus Driver for Summer School, Algebra Academy and Extended Session (\$1,223.00, June 15, 2015 – July 10, 2015, 3.14 hrs./day)

Jon Luther, Bus Driver for Summer School, Algebra Academy and Extended Session (\$1,008.77, June 15, 2015 – July 10, 2015, 3.25 hrs./day).

- C.8 Approve the employment of the following for Extended Session (June 15, 2015 – July 10, 2015):

Wendy Brooks, Administrator (\$500)
Daniel Jimerson, Certificated Teacher (\$3,742.88, 4.5 hrs./day)
Doug Burkey, Paraeducator – Sp. Ed. (\$1,181.88, 3.5 hrs./day)
Tom Craig, Paraeducator – Sp. Ed. (\$1,460.59, 3.75 hrs./day)
Maria Ramirez, Paraeducator – Sp. Ed. (\$1,157.96, 3.75 hrs./day)
Maria Servin Inst. Sp. Health Tech. Sp. Ed. (\$1,037.26, 3.5 hrs./day)

- C.9 Approve the employment of Leah Kirby, After School Program Director for Arena Union Elementary School effective August 21, 2015 (Step 11, \$27.11 per hr. **5.0 hours per day**) *(Item moved from the Consent Agenda, placed under Discussion with possible action, and renumbered 9.17)*

8.4 D. Other

- D.1 Accept the Williams Legislation Settlement Quarterly Report and response for the 3rd Quarter (January – March 2014-2015) (Pgs. 516-522).
- D.2 Approve the contract for various counseling/student support services between the Mendocino County Youth Project (MCYP) and Point Arena Joint Union High School District for the 2015-2016 school year (Cost NTE \$24,832) (Pgs. 523-524).
- D.3 Approve the MOU between Point Arena Joint Union High School and William Jessup University to provide student teaching, assisting and observation experiences. William Jessup will pay Dr. Cartwright, Master Teacher \$400 per student teacher for the 2015-2016 school year (Pgs. 525-528).
- D.4 Approve the surplus of the following outdated/obsolete/nonworking equipment from Point Arena Jt. Union High School:

eMac, 347123, iMac, 270204, XA0020QWHZ9, iMac 270201, XA0020V8HZ9, Dell Precision laptop, 14848415353, iMac 270206 XA0020WQH9, iMac 270203 XA0020ROHZ9, Lexmark Z65 printer 0408A043145.

Rodentatro Pro 79470-ID-001, with gasline reel, Patriot 24” leaf vacuum CBV 2455H PP010000242, Giant vac. Leaf vacuum model 55HV 032201012, McClane cylinder model 25-5.5-10 series 609283, Mi-t-M Pressure washer model WP2500-HDRB 10594522.
- D.5 Accept Mendocino County Consolidated Investment Report as of April 30, 2015 (Pgs. 529-537).
- D.6 Approve the MOU between Mendocino County Office of Education and Arena Union Elementary School to participate in the WorkAbility Middle School Program (Pgs.538-539).
- D.7 Approve the Agreement and Professional Rate Schedule between Lozano Smith, LLP and Point Arena Schools District for legal services for the 2015-2016 school year (Pgs. 540-542).

- D.8 Approve the Point Arena High School's Designation of CIF Representatives to League for the 2015-2016 school year (Pg. 543-544).
- D.9 Approval of Mr. Brent Cushenbery, Superintendent to sign Federal, State and County reports and as signatory for the Arena Union Elementary School District, Point Arena Jt. Union High School District, and Point Arena Schools District effective July 1, 2015.
- D.10 Approval of the Agreement between Mendocino County Office of Education/SELPA and Point Arena Joint Union High School District to provide training and support for WorkAbility (WA) Teacher/Transition Partnership Program (TPP) Vocational Services Coordinators (Pgs. 545-546)

A motion was made by DeWilder and seconded by Bates to approve the consent agenda as amended.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 7-0-0-0

Section 9: Discussion with Possible Action

- 9.1 **Discussion with possible action** consideration to adopt Point Arena Schools District Strategic Plan (Pgs. 547-558).

A motion was made by DeWilder and seconded by Cione to adopt Point Arena Schools District Strategic Plan as revised.

MSC: DeWilder/Cione Vote: Student Board Member: Yes Board: 7-0-0-0

- 9.2 **Discussion with possible action** consideration to adopt Point Arena Schools Resolution No. PAS-15-6109, Specification of Election Order for Mendocino County (to elect 3 members to the Governing Board) (Pg. 559-560).

A motion was made by DeWilder and seconded by Robinson to adopt Point Arena Schools Resolution No. PAS-15-6109, Specification of Election Order for Mendocino County (to elect 3 members to the Governing Board)

MSC: DeWilder/Robinson Vote: Student Board Member: Yes Board: 7-0-0-0

- 9.3 **Discussion with possible action** consideration to adopt Point Arena Schools Resolution No. PAS-15-6110, Specification of Election Order for Sonoma County (to elect 3 members to the Governing Board) (Pg. 561-562).

A motion was made by DeWilder and seconded by Gardiner to adopt Point Arena Schools Resolution No. PAS-15-6110, Specification of Election Order for Sonoma County (to elect 3 members to the Governing Board)

MSC: DeWilder/Gardiner Vote: Student Board Member: Yes Board: 7-0-0-0

- 9.4 **Discussion with possible action** consideration to approve the Declaration of Needs for certificated staff at Point Arena Joint Union High School District for the 2015-2016 school year (Pgs. 563-565).

A motion was made by DeWilder and seconded by Bates to approve the Declaration of Needs for certificated staff at Point Arena Joint Union High School District for the 2015-2016 school year.

MSC: DeWilder/Bates Vote: Student Board Member: Yes Board: 7-0-0-0

- 9.5 **Discussion with possible action** consideration to approve the Declaration of Needs for certificated staff at Arena Union Elementary School District for the 2015-2016 school year (Pgs. 566-568).

Approved and entered into the official minutes of the Point Arena Schools on this 12th day of August 2015.

Cindy Cione, Clerk of the Board

Date

Mr. Brent Cushenbery, Secretary of the Board

Date