



MANCHESTER ELEMENTARY SHALL:

- 1) Request by telephone no later than 10:00 A.M. daily an accurate number of lunches to be provided to Manchester Elementary on each school day. Errors in count called in shall be the responsibility of Manchester Elementary.
- 2) Establish collection procedures which are in accordance with State and Federal regulations relating to the overt identification of needy pupils and keep accurate records of the number of free, reduced price, paid and adult breakfasts and lunches served daily.
- 3) Prepare all claims for reimbursement under its own agreement number, receive and approve all free and reduced price mail applications, and maintain all necessary records to substantiate the above items.
- 4) Consult with Point Arena High School five (5) days in advance regarding any special menu requests of field trips.
- 5) Assign to Point Arena High School all commodities, for which Manchester Elementary is entitled, and the liability for use of such commodities.
- 6) Pay Point Arena High School by the tenth of each month the full amount as presented on the monthly itemized invoice.

TERMS

This agreement becomes effective July 1, 2015 and will continue to June 30, 2016, to be renewed the following school year if both parties agree.

CANCELLATION


This agreement may be canceled by either party upon the giving of thirty (30) days written notice to the other party.

IN WITNESS WHEREOF, Manchester Elementary and Point Arena Joint Union High School have executed this agreement as of the date first written above.

MANCHESTER UNION ELEMENTARY
SCHOOL DISTRICT

POINT ARENA JOINT UNION HIGH
SCHOOL DISTRICT

by _____
Cynthia Gonzalez,
Superintendent/Principal

by  _____ 7-16-2015
Brent Cushenbery, Superintendent