

Eloisa Oropeza

Subject: FW: LOA Process

-----Original Message-----

From: Autumn Davis [mailto:adavis@aesfamily.org]
Sent: Friday, July 17, 2015 7:55 AM
To: Eloisa Oropeza
Subject: Re: LOA Process

To Whom It May Concern,

I, Autumn Davis, request a leave of absence for the 2015-2016 school year. My position is 4.25 hours as Special Education Para-Educator.

Please let me know as soon as possible if this request is accepted.

Thank you,
Autumn Davis

Eloisa Oropeza

Subject: FW: LOA Process

-----Original Message-----

From: Autumn Davis [mailto:adavis@aesfamily.org]
Sent: Thursday, July 23, 2015 7:37 PM
To: Eloisa Oropeza
Subject: Re: LOA Process

Eloisa,

I am requesting this leave of absence because I need to focus on my career goals and using my skill set in the best way possible.

Thank you,
Autumn