



**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
August 10, 2016**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

OPEN SESSION

3:00 PM

**District Office
45 Lake Street
Point Arena, California**

Section 1:

1.1 Call to Order

3:00 PM

1.2 Roll Call

All Board Present

1.3 Approval of Agenda

A motion was made by DeWilder and seconded by Miles to approve the agenda as presented.

MSC: DeWilder/Miles

Student Board Member: Absent

Board: 7-0-0-0

1.4 Public Comments on items to be heard in **Closed Session**

There were no comments.

1.5 Recess to Closed Session

a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR
Mr. Brent Cushenbery, District Chief Negotiator
Point Arena High School Teachers Association (PAHSTA)
Arena Union Teachers Organization (AUTO)

b. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

i. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Superintendent

OPEN SESSION

4:30 PM

**Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 2:

2.1 Call to Order

4:30 PM

2.2 Pledge of Allegiance to the Flag

2.3 Report any agenda changes previously approved under Item 1.3

No changes to the agenda.

2.4 Announcement of reportable action, if any, from Closed Session

Board President Shimon reported that there was no action to report out of closed session.

Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT THE AGENDA

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Bob Shimon at (707) 884-4126. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

No comments.

Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA

- 4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

No comments.

Section 5: DISCUSSION WITH POSSIBLE ACTION

- 5.1 **Discussion with possible action:** consideration to approve first read of the following BP/AR/E (Pgs. 1-10):

March Updates:

BP/AR 1312.3, Uniform Complaint Procedures – Reflect NEW LAW, use of uniform complaint procedures.

BP/AR 3553, Free and Reduced Price Meals – Reflect NEW LAW, timelines.

AR 4161.1, 4361.1, Personal Illness/Injury Leave – Reflect NEW LAW, requires differential pay for certificated employees.

AR 4161.2, 4261.2, 4361.2, Personal Leaves – Reflect NEW LAW, expands the purposes of leave.

AR 4261.1, Personal Illness/Injury Leave – Reflect NEW LAW, allows employees to use sick leave, in an amount not less than accrual in 6 months.

BP 5146, Married/Pregnant/Parenting Students – Offer equal educational program or activity to pregnant students. Also reflects NEW LAW – schools offering reasonable accommodations for lactating students.

BP/AR 67142.7/ 6142.7, Physical Education and Activity – Information added about qualification of PE teachers. Also adds minimum school day requirements and reflects NEW LAW.

BP 6152, Class Assignment – Reflect NEW LAW which prohibits assigning students any course period without educational content for a time period.

AR 6162.51, State Academic Achievement Tests – Reflects NEW TITLE 5 REGULATIONS, which establishes a deadline.

BP 6164.2, Guidance/Counseling Services – Reflect NEW LAW, which expresses intent regarding responsibilities of school counselors.

April Updates:

BP/AR 3515.2, Disruptions – Adding optional components.

BP/E 3515.7, Firearms on School Grounds – Reflects NEW LAW, which eliminates the exception that had allowed persons with a Carry Concealed Weapon license to possess a firearm on campus.

May Updates:

E 0420.41, Charter School Oversight – Reflect NEW LAW adding requirements to adopt math placement policy.

BP/AR 1230, School-Connected Organizations – Updated to clarify relationship between the district and a school-connected organization.

BP/AR 3311, Bids – Updated to include UPCCAA for contracting for public works projects. Also reflect NEW LAW authorizing a district to award a design-build contract for a public works project in excess of \$1 million.

BP/AR 3541.2, Transportation for Students with Disabilities – updated to clarify the policy's applicability to students receiving services. DELETE AR, language incorporated into BP.

BP 3580, District Records – Updated to reflect legal requirement regarding disclosure of breach of security of district records pertaining to personal information.

BP/AR/E 4112.24, Teacher Qualifications Under the No Child Left Behind Act – DELETE

AR 4217.11, Preretirement Part-Time Employment – Updated regarding districts that offer reduced workload programs.

E 5145.6, Parental Notifications – Updated to delete High School Exit Exam which is suspended through 2017-18.

BP/AR 6200, Adult Education – Reflect NEW LAW which establishes the Adult Education Block Grant.

BB 9222, Resignation – Updated to clarify the effective date of a resignation and the need for the resigning member to file Form 700.

BB/E 9270, Conflict of Interest – Updated reflecting timeline to submit Form 700 to reviewing body.

June Updates:

BP 2121, Superintendent's Contract – Updated to clarify conditions under which the Governing Board may meet in closed session to discuss Superintendent's contract, salary or compensation.

BB 9321, Closed Session Purposes and Agendas – Updated to clarify that the Board may not meet in C.S. under Personnel Exceptions to discuss or act upon any proposed change in compensation other than a reduction.

No action taken.

ADDENDUM ITEM:

5.2 **Discussion with possible action:** consideration to discuss and possibly take action regarding emergency housing for teachers.

Superintendent Cushenbery led the Board in a discussion about the need for housing for new staff. After a discussion the Board asked Mr. Cushenbery to gather more information and bring back to the Board.

Section 6: BRIEF REPORTS

6.1 Board of Trustees

Board Members shared activities they participated in during the month.

6.2 Superintendent
• Review plans for the Welcome Back Staff Breakfast

Superintendent Cushenbery reviewed the Welcome Back Breakfast.

6.3 Point Arena High School Principal
• New Tech Network Update

Principal Cartwright informed the Board she has been conducting a lot of interviews and have hired new staff.

Principal Cartwright thanked the Maintenance and Operations staff for the amazing, efficient and hard work they have done over the summer.

Principal Cartwright also reported on additional Professional Learning that 14 staff members attended (5 did not attend) in addition to the New Technology Training in Orlando where they learned about ECHO.

Freshman Orientation will be held on Monday August 15, 2016 from 10:00 AM – 1:00 PM. Principal Cartwright thanked Chuckie Sorenson at Gualala Supermarket for the snacks and items for the BBQ.

6.4 Arena Union Elementary Principal

Principal Carson thanked the generosity of all the folks who have made him feel so welcome. He stated he is still looking to hire a 6th grade teacher.

6.5 AUTO

No report.

6.6 PAHSTA

No report.

Board Meeting Minutes – August 10, 2016

Bill Stokem gave the CSEA report and focused on the Maintenance & Operations Staff.

Section 7: CONSENT AGENDA (ACTION ITEM)

7.1 A. Minutes

A.1 Approve the minutes from the Regular Board of Trustee's meeting held June 22, 2016 (Pgs. 11-16).

B. Finances

B.1 Approve Point Arena Schools District Commercial Warrant Register number: 0074-000077 in the amount of \$139,608.48 (2015-2016) and Warrant Register number: 001-006 in the amount of \$364,414.18 (2016-2017) (Pgs. 17-53).

B.2 Approve Point Arena Schools Purchase Order numbers: 160342-160346 in the amount of \$22,732.72 (2015-2016) and Purchase Order numbers: 170002-170065 in the amount of \$787,712.18 (2016-2017) (Pg. 54-62).

B.3 Approve Point Arena Schools District Budget Transfer Transactions: 170001-170037 in the amount of \$1,385,531.42 (Pgs. 63-76).

B.4 Approve the Arena Union Elementary School Student Body Account Balance for the months of May and June 2016 (Pgs. 77-81).

B.5 Approve replacing Dr. Kathleen Crossman as primary signatory for Arena Union Elementary School's Student Body bank account with WestAmerica Bank and adding Scott Carson effective July 1, 2016. (Donald Scott Fraser and Bernadette Maul remain signatories).

C. Personnel

C.1 Accept the resignation from David Blair, Math Teacher for Point Arena High School effective July 7, 2016 (Pg. 82).

C.2 Accept the resignation from Charlie Sittloh, Kindergarten Teacher for Arena Union Elementary School effective July 8, 2016 (Pg. 83).

C.3 Approve the employment of Peter McCarry as the PE Teacher for Point Arena High School and Arena Union Elementary School for the 2016-2017 school year effective August 15, 2016 (Step/column TBD).

C.4 Approve the employment of Margaret Normoyle, 4th Grade Teacher for Arena Union Elementary School for the 2016-2017 school year effective August 15, 2016 (AB60/5, \$50,142).

C.5 Approve the employment of Charlene Rowland, CTE Landscaping Teacher for Point Arena High School for the 2016-2017 school year, effective August 15, 2016 (Step 1/2 + \$8,905.80, .2178 FTE).

C.6 Approve the employment of John Luther, CTE Auto Teacher for Point Arena High School for the 2016-2017 school year, effective August 15, 2016 (Step 1/1 + \$8,481.57, .2178 FTE).

- C.7 Approve the employment of Danny Huddleston, Math Teacher for Point Arena High School for the 2016-2017 school year, effective August 15, 2016 (Step/Column TBD).
- C.8 Approve the employment of David Himmelstein, Science Teacher (Physics, Chemistry, Biology) for Point Arena High School for the 2016-2017 school year, effective August 15, 2016 (Intern position AB/0, \$38,528)
- C.9 Approve the employment of Scott Leombruno, Art Teacher for Point Arena High School for the 2016-2017 school year, effective August 15, 2016 (Step/Column TBD).
- C.10 Approve the request for a partial Leave of Absence from Miles Clark (From .847 to .547) for the 2016-2017 school year (Pg. 84-85).

D. Other

- D.1 Approve the surplus the attached list of outdated/obsolete library books from Point Arena High School (Pg. 86-100)
- D.2 Approve the Transportation Assistance Agreement between Point Arena Schools District and California Rural Indian Health Board – Manchester-Point Arena Head Start Program to use the CRIHB Head Start bus and driver when needed (Pg. 101).
- D.3 Approve the Transportation Fuel Agreement between Point Arena Schools District and California Rural Indian Health Board – Manchester-Point Arena Head Start Program to provide fuel for the bus owned by the CRIHB Head Start Program (Pg. 102).
- D.4 Approve the Transportation Agreement between Point Arena Schools District and California Rural Indian Health Board – Manchester-Point Arena Head Start Program to assist with the required maintenance and repair of the bus owned by the CRIHB Head Start Program (Pg. 103).
- D.5 Approve the 2016-2017 Consolidated Application for Point Arena Joint Union High School (Pgs. 104-126).
- D.6 Approve the 2016-2017 Consolidated Application for Arena Union Elementary School (Pgs. 127-149).
- D.7 Accept Pacific Community Charter Schools’ 2016-2017 Budget Proposed Report (Pgs. 150-163).
- D.8 Accept Pacific Community Charter Schools 2016-2017 LCAP Report (Pgs. 164-189).
- D.9 Approve Point Arena Schools District 2016-2017 Transportation Routes (Pgs. 190-191).
- D.10 Approve the 30-day display of *Geography Alive!* TCI, Copyright 2011, for 9th Grade students at Point Arena High School for the 2016-2017 school year (Textbook and Notebook).
- D.11 Approve the 2015-2016 Quarterly Report on Williams Uniform Complaints for the 4th Quarter (April, May & June). No complaints were filed (Pg. 192).
- D.12 Approve the following policies (An annual requirement). There were no changes made (Pgs. 193-204):

BP/AR 1261, Impact Aide Program
 BP/AR 6020, Parent Involvement

- D.13 Accept Williams Settlement Legislation Fourth Quarter Report (April – June) for Point Arena Schools (Teacher Misassignments were noted on the report and corrected) (Pgs. 205-209).
- D.14 Approve the surplus of the following items that are obsolete and beginning bid:
John Deere Back-hoe (\$6,000)
John Deere Riding Lawnmower (\$250)
- D.15 Approve the Statement of Agreement between Point Arena Schools District and Holly Rawlins, Counselor for the 2016-2017 school year (NTE: \$52,500 excluding mileage) (Pgs. 210-213).
- D.16 Approve the Insurance, Risk Management, and Indemnification MOU between Point Arena Schools District, Pacific Community Charter School, and California Chapter Schools Joint Powers Authority (CCSJPA) for Automobile Liability for the 2016-2017 school year (Pgs. 214-216).
- D.17 Approve the Statement of Agreement between Point Arena Schools District and Pacific Community Charter School for Mental Health Services for the 2016-2017 school year (\$4,613.16) (Pg. 217).
- D.18 Approve the Approve the 30-day display of *Positive Prevention PLUS*, Authors, Kim Clark and Christine Ridley, Copyright 2010, for 9th – 12th Grade students at Point Arena High School for the 2016-2017 school year.
- D.19 Approve the MOU between Point Arena Schools and Marcia Lotter to provide on call assistance with assessments and participate in IEP sessions for the 2016-2017 school year (NTE \$8,000) (Pg. 218).
- D.20 Approve California School Employees Association Chapter #343 – Arena’s, 2016-2019 Collective Bargaining Agreement (Pgs. 219-267).
- D.21 Approve California School Employees Association Chapter #343 – Point Arena’s, 2016-2019 Collective Bargaining Agreement (Pgs. 268-316).

A motion was made by DeWilder and seconded by Cione to approve the consent agenda as presented.

MSC: DeWilder/Cione Student Board Member: Absent Board: 7-0-0-0

Section 8: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT

- 8.1 Items for Next Board Meeting
- 8.2 Next Regular Meeting: September 14, 2016
- 8.3 Adjournment

A motion was made by DeWilder and seconded by Cione to adjourn at 5:17 PM.

MSC: DeWilder/Cione Student Board Member: Absent Board: 7-0-0-0

Approved and entered into the official minutes of the Point Arena Schools on this 14th day of September 2016.

Cindy Cione, Clerk of the Board

Date

Mr. Brent Cushenbery, Secretary of the Board

Date