



**AGENDA  
REGULAR MEETING  
BOARD OF TRUSTEES  
April 12, 2017**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**OPEN SESSION**

**3:00 PM**

**Point Arena High School Library  
270 Lake Street  
Point Arena, California**

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Approval of Agenda
- 1.4 Public Comments on items to be heard in **Closed Session**
- 1.5 Recess to Closed Session
  - a. With respect to every item of business to be discussed in closed session pursuant to Section 54957:
    - i. PUBLIC EMPLOYEE DISCIPLINE/DISMISAL/RELEASE
  - b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR  
Mr. Brent Cushenbery, District Chief Negotiator  
Point Arena High School Teachers Association (PAHSTA)  
Arena Union Teachers Organization (AUTO)  
California School Employees Association South Coast Chapter #343 (CSEA)
  - c. With respect to every item of business to be discussed in closed session pursuant to Section 54957:
    - ii. SUPERINTENDENT MID-YEAR REVIEW

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library  
270 Lake Street  
Point Arena, California**

**Section 2:**

- 2.1 Call to Order
- 2.2 Pledge of Allegiance to the Flag
- 2.3 Report any agenda changes previously approved under Item 1.3
- 2.4 Announcement of reportable action, if any, from Closed Session

**Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT THE AGENDA**

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers’ comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person’s free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Vikki Robinson at (707) 882-2197. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent’s Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA**

- 4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

**Section 5: PUBLIC HEARING**

- 5.1 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning California School Employees Association South Coast Chapter #343 (CSEA) Openers: Article 5 (inclusive of Salary Schedule) - Pay & Allowance, Article 7, Insurance Coverage, Article 19, Discipline and Article 22, Miscellaneous Provisions for 2017-2018 school year (Pg. 1).

Open Public Hearing  
Close Public Hearing

- 5.2 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals to present their views concerning Arena Union Teachers Organization Openers: Article 14,

Teaching Hours/Adjunct Duties, Article 16, Leaves, specifically Article 16.2, Personal Necessity Leave, Article 16.9, Hazardous Road Conditions, and Article 20, Health and Welfare Benefits for the 2017-2018 school year (Pg. 2).

Open Public Hearing  
Close Public Hearing

**Section 6:       DISCUSSION WITH POSSIBLE ACTION**

- 6.1     **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools Resolutions No. PAS-17-6105, Reaffirmation of the Point Arena Schools District to Protect the Rights and Sanctity of Its Students from Local, State and Federal Harassment (Pgs. 3-6).
- 6.2     **Discussion with possible action:** consideration of and possible action to adopt PAS-17-6101, Authorizing the Opening of the Special Reserve Fund for Capital Outlay Projects, Fund 40 (Pgs. 7-9).
- 6.3     **Discussion with possible action:** consideration of and possible action to approve going out to bid for the replacement of the High School Gym Roof (Pg. 10-91).
- 6.4     **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools Resolution No. PAS-17-6107, Day of the Educator, May 5, 2017 (Pgs. 92-93).

**Section 7:       DISCUSSION**

- 7.1     Prop. 39 Update (Pg. 94)
- 7.2     LCAP Update
- 7.3     Career Readiness – Dream It, Be It: Pathway to Opportunity Program (Action Network)
- 7.4     Infant Care Program for Point Arena Schools employees (Pgs. 95-99).
- 7.5     WASC Visiting Team Report and Final Presentation (Pgs. 100-143).

**Section 8:       BRIEF REPORTS**

- 8.1     Board of Trustees
- 8.2     Student Board Member Report
- 8.3     Superintendent
  - Benchmarks
- 8.4     Arena Union Elementary Principal
  - Academic Support
- 8.5     AUTO
- 8.6     PAHSTA
- 8.7     CSEA

**Section 9:       CONSENT AGENDA (ACTION ITEM)**

- 9.1     A.     Minutes

- A.1 Approve the minutes from the Regular Board of Trustee’s meeting held on March 8, 2017 (Pgs. 144-151)
- B. Finances
- B.1 Approve Point Arena Schools District Commercial Warrant Register numbers: 0044-0050 in the amount of \$465,793.93 (Pgs. 152-170).
  - B.2 Approve Point Arena Schools Purchase Order Numbers: 170244-170263 in the amount of \$8,033.77 and 170247 in the amount of \$16,533.77 (Pg. 171-173).
  - B.3 Approve Point Arena Schools District Budget Transfer Transactions: 170196-170210 in the amount of \$251,938.16 (Pgs. 174-177).
  - B.4 Accept Arena Union Elementary School’s Student Body Account Balances for the month of March 2017 (Pg. 178).
  - B.5 Accept Point Arena High School’s Student Body Account Balances for the month of February 2017 (Pg. 179).
- C. Personnel
- C.1 Accept the resignation from Peter McCarry, Point Arena Schools PE Teacher effective June 12, 2017 (Pg. 180).
  - C.2 Accept the donation of 70 hours from a Point Arena High School employee to be placed in the Catastrophic Leave Bank from employee X.
  - C.3 Accept the donation of 70 hours from a Point Arena High School employee to be placed in the Catastrophic Leave Bank from employee XX.
  - C.4 Accept the donation of 30 hours from an Arena Union Elementary School employee to be placed in the Catastrophic Leave Bank from employee XXX.
  - C.5 Accept the donation of 7.5 hours from an Arena Union Elementary School employee to be placed in the Catastrophic Leave Bank from employee XXXX.
  - C.6 Approve a request from an Arena Union Elementary employee to draw 177.5 hours from the Catastrophic Leave Bank.
- D. Other
- D.1 Approve the termination of the Statement of Agreement between Point Arena Schools District and Holly Rawlins, Counselor effective March 30, 2017. The District received Holly Rawlins notice of resignation on 15-days prior written notice according to the Statement of Agreement (Pgs. 181-185).
  - D.2 Approve Point Arena High School’s 2017-2018 Master School Calendar (Pg. 186).
  - D.3 Approve Arena Union Elementary School’s 2017-2018 Master School Calendar (Pg. 187).
  - D.4 Approve Point Arena School’s 2018-2019 Master School Calendars (Pg. 188).
  - D.5 Approve Point Arena School’s 2016-2017 Quarterly Report on Williams Uniform Complaints for the Third Quarter – No complaints were filed (Pg. 189).

- D.6 Accept the Mendocino County Superintendent of Schools Williams Settlement Legislation Quarterly Report for Point Arena Schools for the 2<sup>nd</sup> Quarter (October – December). There were no findings reported. (Pgs. 190-194).
- D.7 Accept Mendocino County Consolidate Report ending January 31, 2017 (Pgs. 195-203).
- D.8 Accept for first read (Pgs. 204-210):

BP 0460, Local Control and Accountability Plan (Reflect New Law)

BP/AR 3260, Fees and Charges (Reflect CDE prohibition against requiring parent/guardian volunteer hours of payment as a condition of student’s enrollment or participation in educational activities)

AR 4112.22, Staff Teaching English Learners (Revised definition of English Learners)

E 4112.9/4212.9/4312.9, Employee Notifications (Add notice seeking volunteers to administer opioid antagonist and delete notice seeking volunteers to administer anti-seizure medication)

AR 4161.1/4361.1, Personal Illness/Injury Leave (Add new section on “Additional Leave for Disabled Military Veterans”. Also reflects New Law which clarifies differential pay for parental leave (“baby bonding” leave)).

AR 4261.1, Personal Illness/Injury Leave (Add new section on “Additional Leave for Disabled Military Veterans”. Reflects same new Law as in AR 4161.1/4361.1 regarding differential pay for parental leave).

BP 5111, Admission (Students cannot be denied a free public education on the basis of their citizenship or immigration status, including their status as undocumented children).

BP 5111.1, District Residency (Cannot deny enrollment on basis of citizenship or immigration status and therefore should not request visas, passports, or other documentation that would discourage undocumented children from enrolling in school).

BP/AR 5113, Absences and Excuses (Policy updated requiring a board resolution approving reasonable methods by which students can verify absences due to illness or quarantine. Regulation updated to reflect New Law which provides that a student’s attendance at his/her own naturalization ceremony constitutes as an excused absence).

BP/AR 5141.52, Suicide Prevention (Reflect New Law which mandates districts serving grades 7-12 to adopt policy on suicide prevention, intervention, and postvention by the beginning of 2017-18 school year).

E5145.6, Parental Notifications (Reflect New Laws adding parental notifications related to language acquisition programs).

BP/AR 5148.2, Before/After School Programs (Reflect New Law which pertains to charging a fee for participation in an ASES, 21<sup>st</sup> CCLC, or ASSETS program, as long as the fee is waived or reduced for low-income families).

BP 6111, School Calendar (Updated to clarify that a district must offer a min. of 175 instructional days per school year until it meets or exceeds its funding target under the LCAP formula).

BP 6117, Year-Round Schedules (Updated to clarify that a year-round school is required to offer a minim. of 175 inst. Days per school year until it meets or exceeds its funding target under the LCAP formula).

BP/AR 6142.2, World/Foreign Language Instruction (Update to reflect New Law which authorizes the establishment of dual-language immersion programs that provide integrated language learning and academic instruction for English learners and native speakers of English).

BP 6144, Controversial Issues (Updated to provide that parents/guardians may be given an opportunity to opt out of instruction on controversial issues).

BP/AR 6174, Education for English Learners (Reflects New Law which authorizes parents/guardians to select a language acquisition program that best suits their child and eliminates the requirement for parents/guardians to request a waiver from the district if

they want to enroll their child in a program other than a structured English immersion program).  
BP 6176, Weekend/Saturday Classes (Reflect New law which authorizes makeup classes for any type of absence, including excused absences, to be offered during the weekend).

- D.9 Accept the three-year Agreement between Point Arena Schools and Christy White Associates to audit the financial statements of the governmental activities and major funds, which collectively comprise the basic financial statements of Point Arena Schools for the fiscal years ending June 30, 2017(\$14,040), 2018(\$14,390) and 2019 (\$14,752) (Pgs. 211-218).
- D.10 Accept Arena Union Elementary School District's 2015-2016 Continuing Disclosure Report (Pgs. 219-241).
- D.11 Accept Pacific Community Charter School's 2016-2017 Second Interim Budget Report (Pgs. 242-250).

**Section 10: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT**

- 10.1 Items for Next Board Meeting
- 10.2 Next Regular Meeting: May 10, 2017
- 10.3 Adjournment