



**AGENDA
REGULAR MEETING
BOARD OF TRUSTEES
September 14, 2016**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

OPEN SESSION

3:00 PM

**District Office
45 Lake Street
Point Arena, California**

Section 1:

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Approval of Agenda
- 1.4 Public Comments on items to be heard in **Closed Session**
- 1.5 Recess to Closed Session
 - a. With respect to every item of business to be discussed in closed session pursuant to Section 54957:
 - i. PUBLIC EMPLOYEE DISCIPLINE/DISMISAL/RELEASE
 - ii. SUPERINTENDENT EVALUATION
 - b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR
Mr. Brent Cushenbery, District Chief Negotiator
Point Arena High School Teachers Association (PAHSTA)
Arena Union Teachers Organization (AUTO)

OPEN SESSION

4:30 PM

**Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 2:

- 2.1 Call to Order

- 2.2 Pledge of Allegiance to the Flag
- 2.3 Report any agenda changes previously approved under Item 1.3
- 2.4 Announcement of reportable action, if any, from Closed Session

Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT THE AGENDA

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Bob Shimon at (707) 884-4126. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA

- 4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

Section 5: Public Hearing

- 5.1 The Point Arena Schools is holding a public hearing affording an opportunity for the public to present their views concerning the Sufficiency of Instructional Materials for Point Arena Joint Union High School and Arena Union Elementary School for the 2016-2017 school year.

Open Public Hearing
Close Public Hearing

Section 6 DISCUSSION

- 6.1 Interdistrict Agreement (Pgs. 1-11)
- 6.2 Technology Fund

6.3 Coach Hiring Timeline (Pgs. 12-21)

Section 7: DISCUSSION WITH POSSIBLE ACTION

- 7.1 **Discussion with possible action:** Consideration to approve Chair of Board appointed committee to develop a complete SAT/ACT Preparation Plan (Pg. 22).
- 7.2 **Discussion with possible action:** Consideration to approve second read or adoption of AR 4217.11, Preretirement Part-Time Employment – Updated regarding districts that offer reduced workload programs (Pgs. 23-26).
- 7.3 **Discussion with possible action:** Consideration to approve second read or adoption of BP 2121, Superintendent’s Contract – Updated to clarify conditions under which the Governing Board may meet in closed session to discuss Superintendent’s contract, salary or compensation and include a provision limiting the maximum cash settlement the employee may receive upon termination from 18 months to 12 months (Pgs. 27-42).
- 7.4 **Discussion with possible action:** Consideration to approve an out-of-state trip for Trevor Sanders, Lillian Ross-McFarland, Katie Bates and Principal Rebekah Cartwright, to attend a New Technology Network Training in Greenville, South Carolina November 9-11, 2016 (Pg. 43-46).
- 7.5 **Discussion with possible action:** Consideration to approve for first read E 5141.21, Administering Medication and Monitoring Health Conditions. The old forms were out dated (Pg. 47-49).
- 7.6 **Discussion with possible action:** Consideration to approve the Tentative Agreement between Point Arena Schools and Arena Union Teachers Organization (AUTO) (Pgs. 50-63).
- 7.7 **Discussion with possible action:** Consideration to approve the Tentative Agreement between Point Arena Schools and Point Arena High School Teacher’s Association (PAHSTA) (Pgs. 64-68).

Section 8: BRIEF REPORTS

- 8.1 Board of Trustees
- 8.2 Superintendent
- Attendance Data Review (Prior Year)
- 8.3 Point Arena High School Principal
- New Tech Network Update
 - Student Academic Performance State Testing (Prior Year)
- 8.4 Arena Union Elementary Principal
- Student Academic Performance State Testing (Prior Year)
- 8.5 AUTO
- 8.6 PAHSTA
- 8.7 CSEA

Section 9: CONSENT AGENDA (ACTION ITEM)

- 9.1 A. Minutes
- A.1 Approve the minutes from the Regular Board of Trustee’s meeting held August 10, 2016 (Pgs. 69-76).

- A.2 Approve the minutes from the Special Board of Trustee’s meeting held August 30, 2016 (Ps. 77-78).

B. Finances

- B.1 Approve Point Arena Schools District Commercial Warrant Register number: 007- 012 in the amount of \$119,179.44 (2016-2017) (Pgs. 79-93).
- B.2 Approve Point Arena Schools Purchase Order numbers: 170095-170142 in the amount of \$98,008.66 (2016-2017) (Pg. 94-97).
- B.3 Approve Point Arena Schools District Budget Transfer Transactions: 170038-170073 in the amount of \$1,135,604.89 (Pgs. 98-111).

C. Personnel

- C.1 Approve David Himmelstein, Science Teacher at Point Arena High School to be employed on the basis of a Variable Term Waiver for the 2016-2017 school year.
- C.2 Accept the resignation from Amanda Anderson, 4.0 Hr. Paraeducator – Special Ed. effective September 9, 2016 (Pg. 112).
- C.3 Approve Amanda Anderson, 6th Grade Teacher at Arena Union Elementary to be employed on the basis of a Variable Term Waiver for the 2016-2017 school year.
- C.4 Accept the resignation from Tom Craig, .5 hour Paraeducator (Regular Education) and .75 hour Paraeducator (Health Technician) at Arena Union Elementary effective August 26, 2016 (Pg. 113).
- C.5 Accept the resignation from Nikcole Whipple, Library Medic Technician at Point Arena High School effective August 23, 2016.

D. Other

- D.1 Approve the surplus the attached list of outdated/obsolete books from Point Arena High School (Teacher was unable to provide copyright dates) (Pg. 114)
- D.2 Adopt *Positive Prevention PLUS*, Authors, Kim Clark and Christine Ridley, Copyright 2010, for 9th – 12th Grade students at Point Arena High School for the 2016-2017 school year.
- D.3 Adopt the recommendations of the Superintendent regarding the following policies (Pgs. 115-124):
March Updates:
BP/AR 1312.3, Uniform Complaint Procedures – Reflect NEW LAW, use of uniform complaint procedures.
BP/AR 3553, Free and Reduced Price Meals – Reflect NEW LAW, timelines.
AR 4161.1, 4361.1, Personal Illness/Injury Leave – Reflect NEW LAW, requires differential pay for certificated employees.
AR 4161.2, 4261.2, 4361.2, Personal Leaves – Reflect NEW LAW, expands the purposes of leave.
AR 4261.1, Personal Illness/Injury Leave – Reflect NEW LAW, allows employees to use sick leave, in an amount not less than accrual in 6 months.

BP 5146, Married/Pregnant/Parenting Students – Offer equal educational program or activity to pregnant students. Also reflects NEW LAW – schools offering reasonable accommodations for lactating students.

BP/AR 67142.7/ 6142.7, Physical Education and Activity – Information added about qualification of PE teachers. Also adds minimum school day requirements and reflects NEW LAW.

BP 6152, Class Assignment – Reflect NEW LAW which prohibits assigning students any course period without educational content for a time period.

AR 6162.51, State Academic Achievement Tests – Reflects NEW TITLE 5 REGULATIONS, which establishes a deadline.

BP 6164.2, Guidance/Counseling Services – Reflect NEW LAW, which expresses intent regarding responsibilities of school counselors.

April Updates:

BP/AR 3515.2, Disruptions – Adding optional components.

BP/E 3515.7, Firearms on School Grounds – Reflects NEW LAW, which eliminates the exception that had allowed persons with a Carry Concealed Weapon license to possess a firearm on campus.

May Updates:

E 0420.41, Charter School Oversight – Reflect NEW LAW adding requirements to adopt math placement policy.

BP/AR 1230, School-Connected Organizations – Updated to clarify relationship between the district and a school-connected organization.

BP/AR 3311, Bids – Updated to include UPCCAA for contracting for public works projects. Also reflect NEW LAW authorizing a district to award a design-build contract for a public works project in excess of \$1 million.

BP/AR 3541.2, Transportation for Students with Disabilities – updated to clarify the policy's applicability to students receiving services. DELETE AR, language incorporated into BP.

BP 3580, District Records – Updated to reflect legal requirement regarding disclosure of breach of security of district records pertaining to personal information.

BP/AR/E 4112.24, Teacher Qualifications Under the No Child Left Behind Act – DELETE

E 5145.6, Parental Notifications – Updated to delete High School Exit Exam which is suspended through 2017-18.

BP/AR 6200, Adult Education – Reflect NEW LAW which establishes the Adult Education Block Grant.

BB 9222, Resignation – Updated to clarify the effective date of a resignation and the need for the resigning member to file Form 700.

BB/E 9270, Conflict of Interest – Updated reflecting timeline to submit Form 700 to reviewing body.

June Updates:

BB 9321, Closed Session Purposes and Agendas – Updated to clarify that the Board may not meet in C.S. under Personnel Exceptions to discuss or act upon any proposed change in compensation other than a reduction.

D.4 Accept the Williams Quarterly Report – 4th Quarter (April – June 2016). There was one misassignment at Arena Union Elementary (Cover, which was corrected) and two at Point Arena High School (Bates and Saunders, which was corrected) (Pgs. 125-129).

D.5 Approve the MOU between Point Arena Schools and Kathleen Ann Cebe, R.N. to conduct mandatory/random drug testing for students at Point Arena High School for the 2016-2017 school years (NTE \$5,000) (Pg. 130).

- D.6 Approve the Contract for Services between Mendocino County Youth Project and Point Arena High School to provide Prevention & Early Intervention (P.E.I.) for the 2016-2017 school year (NTE \$25,514) (Pgs. 131-132).
- D.7 Approve the surplus and putting out to bid of a 1997 GMC Suburban. 192,206 miles, 4 wheel drive, good tires, needs work inside, auto transmission, sold “as-is”, no smog. (Starting bid \$1,000).
- D.8 Approve the MOU between Point Arena Schools and Artie Bell to provide bus mechanic services for the period of August 15, 2016 through October 31, 2016, unless a bus mechanic/bus driver is hired during this period then the MOU is null and void (NTE: \$5,000) (Pg. 133).
- D.9 Approve Point Arena High School’s Fall Athletic Schedules (Pgs. 134-135).
- D.10 Approve the 2015-16 Quarterly Report on Williams Uniform Complaint (4th Quarter, April, May, June). There were no complaints. (Pg. 136).

Section 10: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT

- 10.1 Items for Next Board Meeting
- 10.2 Next Regular Meeting: October 12, 2016
- 10.3 Adjournment