



**MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
October 12, 2016**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**OPEN SESSION**

**3:30 PM**

**District Office  
45 Lake Street  
Point Arena, California**

**Section 1:**

1.1 Call to Order

**3:30 PM**

1.2 Roll Call

**Board Member Bob Gardiner and Student Board Member Allen were absent.**

1.3 Approval of Agenda

**A motion was made by DeWilder and seconded by Robinson to approve the agenda as presented.**

**MSC: DeWilder/Robinson**

**Student Board Member: Absent**

**Board: 6-0-0-1**

1.4 Public Comments on items to be heard in **Closed Session**

**There were no comments.**

1.5 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Mr. Brent Cushenbery, District Chief Negotiator

Point Arena High School Teachers Association (PAHSTA)

Arena Union Teachers Organization (AUTO)

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library  
270 Lake Street  
Point Arena, California**

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**Section 2:**

2.1 Call to Order

**4:35 PM**

2.2 Pledge of Allegiance to the Flag

2.3 Report any agenda changes previously approved under Item 1.3

2.4 Announcement of reportable action, if any, from Closed Session

**No announcements from closed session.**

2.5 Swearing in of the Student Board Member – Elise Allen.

**Board President Shimon swore in Student Board Member Elise Allen.**

**Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT THE AGENDA**

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Bob Shimon at (707) 884-4126. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**There were no comments.**

**Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA**

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

**There were no comments.**

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**Section 5: DISCUSSION WITH POSSIBLE ACTION**

- 5.1 **Discussion with possible action:** Consideration to review IES – Prop. 39 projects – Presentation by Hank Kiefert with IES.

**Hank Kiefert from IES made a presentation regarding the Prop. 39 projects and gave projected costs for the projects. The Board will take action at their next Board Meeting regarding IES’ proposal.**

- 5.2 **Discussion with possible action:** Consideration to adopt Point Arena Schools Resolution No. PAS-17-6101, Authorizing the opening of the Special Reserve Fund (Other than Capital Outlay) Fund 17 (Pgs. 1-2).

**A motion was made by DeWilder and seconded by Miles to adopt Point Arena Schools Resolution No. PAS-17-6101, Authorizing the opening of the Special Reserve Fund (Other than Capital Outlay) Fund 17.**

**After a brief discussion the Board agreed to table taking action and asked Superintendent Cushenbery to bring back another proposed Resolution that would allow a certain amount of money be set aside each year for technology.**

**Board Members DeWilder and Miles withdrew their motions.**

- 5.3 **Discussion with possible action:** Consideration to approve an out-of-state trip for Trevor Sanders, Lillian Ross-McFarland, Katie Bates and Principal Rebekah Cartwright, to attend a New Technology Network Training in Greenville, South Carolina November 9-11, 2016 (Pg. 3-7).

**A motion was made by DeWilder and seconded by Cione to approve an out-of-state trip for Trevor Sanders, Lillian Ross-McFarland, Katie Bates and Principal Rebekah Cartwright, to attend a New Technology Network Training in Greenville, South Carolina November 9-11, 2016.**

**Board Member Robinson stated she would like to see different members of the staff attend these trainings instead of the same staff members. Principal Cartwright explained that Katie Bates has not attended any of the trainings and that Ms. Ross-McFarland and Mr. Sanders are Site NTN Trainers. Board Member Miles asked to have the three staff members make a presentation about their training at the December Board Meeting. Board President Shimon shared his concern about the cost of lodging and asked that teachers make an effort to share rooms when attending these events to keep costs down. Principal Cartwright stated the precedence of not sharing rooms began last year when some staff said they would not attend the Napa trainings if they had to share rooms. Board President Shimon asked that Principal Cartwright undo that precedence.**

**Board Member DeWilder amended his motion to include those who attend the training give a Board presentation at the December Board meeting. Board Member Cione seconded.**

**MSC: DeWilder/Cione                      Student Board Member: Yes                      Board: 6-0-0-1**

- 5.4 **Discussion with possible action:** Consideration to approve the Tentative Agreement between Point Arena Schools and Arena Union Teachers Organization (AUTO) (Pgs. 8-21).

**A motion was made by DeWilder and seconded by Bates to approve the Tentative Agreement between Point Arena Schools and Arena Union Teachers Organization (AUTO).**

**MSC: DeWilder/Bates                      Student Board Member: Yes                      Board: 6-0-0-1**

- 5.5 **Discussion with possible action:** Consideration to approve the Tentative Agreement between Point Arena Schools and Point Arena High School Teacher’s Association (PAHSTA) (Pgs. 22-26).

**A motion was made by DeWilder and seconded by Cione to approve the Tentative Agreement between Point Arena Schools and Point Arena High School Teacher's Association (PAHSTA).**

**MSC: DeWilder/Cione                      Student Board Member: Yes                      Board: 6-0-0-1**

- 5.6 **Discussion with possible action:** Consideration to approve Point Arena Schools Unaudited Actuals for the 2015-2016 school year (Pgs. 27-192).

**A motion was made by DeWilder and seconded by Miles to approve the Point Arena Schools Unaudited Actuals for the 2015-2016 school year.**

**Business Manager Chin reviewed the 2015-2016 Unaudited Actuals and the current budget.**

**MSC: DeWilder/Miles                      Student Board Member: Yes                      Board: 6-0-0-1**

- 5.7 **Discussion with possible action:** Consideration to adopt Point Arena Schools Resolution No. 17-6100 regarding Sufficiency of Instructional Materials for the 2016-2017 school year (Pgs. 193-198).

**A motion was made by DeWilder and seconded by Robinson to adopt Point Arena Schools Resolution No. 17-6100 regarding Sufficiency of Instructional Materials for the 2016-2017 school year.**

**MSC: DeWilder/Robinson                      Student Board Member: Yes                      Board: 6-0-0-1**

- 5.8 **Discussion with possible action:** Accept first read of BP/AR/E 3320, Claims and Actions Against the District (Pgs. 199-207).

**No action needed.**

- 5.9 **Discussion with possible action:** Teacher Professional Development Incentive Program (Pgs.208-209).

**After a brief discussion the Board asked to table this item to the next board meeting and asked Superintendent Cushenbery to work on language that would include a teacher having to be in good standing and must adhere to the timelines when obtaining an additional credential that the District is paying for.**

- 5.10 **Discussion with possible action:** Hosting the Annual 2016 Winter Celebration (Pg. 210).

**The Board agreed to host their traditional annual Winter Celebration. A date will be set at the next board meeting.**

**ADDENDUM ITEM:**

- 5.11 **Discussion with possible action:** Adopt Point Arena Schools Resolution #: PAS-17-6102, regarding to call upon the Mendocino County Board of Supervisor to adopt a policy dedicating 20% of Local Cannabis Tax Receipts to local education and preventative activities benefiting the youth of our County (Pgs. 210a-b).

**A motion was made by DeWilder and seconded by Cione to adopt Point Arena Schools Resolution #: PAS-17-6102, regarding to call upon the Mendocino County Board of Supervisor to adopt a policy dedicating 20% of Local Cannabis Tax Receipts to local education and preventative activities benefiting the youth of our County.**

**MSC: DeWilder/Cione                      Student Board Member: Abstain                      Board: 4-2-0-1**

**Roll Call Vote:**

**Student Board Member Allen, Abstain**  
**Board Member Bates, Yes**  
**Board Member Cione, Yes**  
**Board Member DeWilder, No**  
**Board Member Miles, Yes**  
**Board Member Robinson, Yes**  
**Board Member Shimon, No**  
**Board Member Gardiner, Absent**

**Section 6: BRIEF REPORTS**

- 6.1 Board of Trustees
- SAT/ACT Committee Update

**Heather Burkhardt gave an SAT/ACT Committee update which included actions taken; creation of a bulletin board, a practice ACT test in the library, increased communication about registration dates and an article in the ICO. Ms. Burkhardt spoke about hiring a College Entrance Exam Coordinator and what their duties would include.**

**Board Members shared their activities they attended during the month. Board Member DeWilder announced the Booster Club needs members and asked if folks were interested in joining to contact Louise DeWilder or Jen Caughey.**

- 6.2 Superintendent
- Strategic Action Plan for the 2016-2017 school year

**Superintendent Cushenbery reviewed the 2016-2017 Strategic Action Plan and said he would like for everyone to attend the Board Retreat to refine his handout.**

- 6.3 Point Arena High School Principal

**Principal Cartwright announced twelve students will attend Humboldt State Native American University Day. She also announced that twelve students will attend the Careers in Construction Expo led by David Hillmer, Daniel Regelbrugge, Sutton Freebairn-Smith, Jeff Martinez and other parents, on October 13, 2016.**

- New Tech Network Update

**Principal Cartwright reviewed Point Arena High School outcomes based on the NTN School Success Rubric. She reported that 100% of the teachers actively collaborate with at least one other teacher and are partners in learning to establish a system of sustainability to support the achievement of NTN School Success Outcomes by the end of the school year.**

**Principal Cartwright spoke about Echo and that the teachers are implementing assessments using Echo. She reported on the NTN Collaboration Prep Period that Trevor Sanders and Lillian Ross-McFarland have. They meet with the principal every three weeks, provide opportunities for teachers to have release periods so collaboration and project planning may occur and the teachers can become NTN teacher leaders.**

- 6.4 Arena Union Elementary Principal

**Principal Carson announced the new sixth grade classroom is progressing well. Ms. Anderson is teaching Mathematics and Social Studies, while Ms. Barnes is teaching English Language Arts and Science.**

**Principal Carson informed the Board that enrollment numbers have come down just a bit with a few families moving from the area.**

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**Principal Carson reported that Mr. Cole put in a purchase order for 30 computers for the computer lab with Windows 10 operating systems. The existing computers that are in the computer lab will be placed in other classrooms.**

**Principal Carson announced that he is working with Karen Wilder to identify possible grants that would benefit our students in health, academics, arts and facilities and they will begin to apply for those grants.**

6.5 AUTO

**Laura Garner gave the AUTO report.**

6.6 PAHSTA

**Lillian Ross-McFarland gave the PAHSTA report.**

6.7 CSEA

**No report.**

**Section 7: CONSENT AGENDA (ACTION ITEM)**

7.1 A. Minutes

A.1 Approve the minutes from the Regular Board of Trustee's meeting held September 14, 2016 (Pgs. 211-239).

B. Finances

B.1 Approve Point Arena Schools District Commercial Warrant Register number: 0016-0017 in the amount of \$68,062.63 (Pgs. 240-248).

B.2 Approve Point Arena Schools Purchase Order numbers: 170142-170153 in the amount of \$5,118.22 (Pgs. 249).

B.3 Approve Point Arena Schools District Budget Transfer Transactions: 170074-170097 in the amount of \$861,510.94 (Pgs. 250-257).

B.4 Accept Arena Union Elementary School's Student Body Account Report for the months of July and August 2016 (Pg. 258-259).

C. Personnel

C.1 Accept the resignation from Scott Leombruno, Point Arena High School Art Teacher, effective September 30, 2016 (Pg. 260).

C.2 Approve employment of Erika Amy Hansen, to teach Art at Point Arena High School and be employed on the basis of a Variable Term Waiver for the 2016-2017 school year.

D. Other

D.1 Adopt *Geography Alive!* TCI, Copyright 2011, for 9<sup>th</sup> Grade students at Point Arena High School for the 2016-2017 school year (Textbook and Notebook).

- D.2 Approve the 30-day display of Robert W. Strayer, and Eric W. Nelson's, *Ways of the World, A Global History*, Copyright 2016, for 9<sup>th</sup> -12<sup>th</sup> Grade students at Point Arena High School for the 2016-2017 school year (On Display in the District Office).
- D.3 Accept Pacific Community Charter School's Unaudited Actuals Financial Report for the 2015-2016 school year (Pgs. 261-267).

A motion was made by DeWilder and seconded by Miles to approve the consent agenda as presented.

MSC: DeWilder/Miles                      Student Board Member: Yes                      Board: 6-0-0-1

**Section 8:            ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT**

- 8.1 Items for Next Board Meeting
- 8.2 Next Regular Meeting: November 9, 2016
- 8.3 Adjournment

A motion was made by DeWilder and seconded by Cione to adjourn at 6:35 PM.

MSC: DeWilder/Cione                      Student Board Member: Yes                      Board: 6-0-0-1

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 Approved and entered into the official minutes of the Point Arena Schools on this 9<sup>th</sup> day of November 2016.

\_\_\_\_\_  
 Cindy Cione, Clerk of the Board

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Mr. Brent Cushenbery, Secretary of the Board

\_\_\_\_\_  
 Date