



MENDOCINO COUNTY OFFICE OF EDUCATION

WARREN GALLETTI, SUPERINTENDENT OF SCHOOLS

2240 Old River Road • Ukiah, CA 95482-6156 • 707 467-5001 • Fax 707 462-0379

INTEGRITY • CUSTOMER SERVICE • ACCOUNTABILITY • TEAMWORK • INNOVATION • PASSION

Williams Quarterly Report – 3rd Quarter 2016-2017

April 20, 2017

Brent Cushenbery, Superintendent
Point Arena Schools
P O Box 87
Point Arena CA 95468

Dear Brent:

I am pleased to provide, for submission to your governing board at a regularly scheduled meeting, the third quarterly report for fiscal year 2016-2017 which outlines the results of my visits and reviews at Point Arena High School and Arena Union Elementary for the period of January through March of 2017.

Requirements found in California *Education Code* Section 1240(c)(2)(G) pursuant to the Williams Settlement, requires that the County Superintendent of Schools or designee(s), visit all decile 1-3 schools in Mendocino County and review information in the areas noted below, and report the results of the visit(s) and review(s) on a quarterly basis.

Please note- All of the quarterly reports will be posted to the MCOE website.

The purpose of my visit(s) as specified in California Education Code 1240 was to:

1. Determine if students have "sufficient" standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that "poses an emergency or urgent threat to the health or safety of pupils or staff"; and
3. Determine if the school has provided accurate data on the annual school accountability report card (SARC) related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that the county superintendent or designee (s):

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2012 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, emergency or urgent facilities issues and CAHSEE Intensive Instruction & Services under the Uniform Complaint Procedure.

Before proceeding with the report, let me define some basic terms:

- "Sufficient textbooks or instructional materials", means each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an "emergency or urgent threat" is a "condition that poses a threat to the health or safety of pupils or staff while at school."
- "Good Repair" means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument (FIT Form) developed by the Office of Public School Construction. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in "good repair."

Please Note- During the facilities site inspection, the school facilities were rated on a set of 15 categories as determined on the FIT form which determined an overall facilities rating for the school (exemplary, good, fair, poor). Schools that receive an overall facilities rating of fair or poor will receive a follow up letter from the County Superintendent and another inspection will be scheduled.

The specific findings are outlined on the attached quarterly report. Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation.

Sincerely,



Warren Galletti, County Superintendent of Schools

WG/dm

Attachment: Williams Quarterly Report, 3rd Quarter 2016-2017

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR POINT ARENA SCHOOLS
2016-2017 FISCAL YEAR

This report summarizes the results of the Williams Site Visits and documentation reviews at decile 1, 2, and 3 schools (2012 Base API) for the 3rd Quarter January through March 2016-2017 school year.

INSTRUCTIONAL MATERIALS: No review conducted during this quarter

Schools were reviewed for sufficient textbooks and instructional materials** as noted below:

School	Review Date	# of Classrooms Visited	Subject/ Course	Textbook/Instructional Materials Needed	Grade	Period	Room #	# of Material Missing	Corrected on

* Unannounced school(s)

**"Sufficient textbooks and instructional materials" means each pupil, including English Language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the four core areas (including science laboratory equipment in grades 9-12) as well as, for middle and high school, in foreign language and health.

SCHOOL FACILITIES: No review conducted during this quarter

Schools were reviewed for condition of facilities, whether they were in "good repair"* or pose an "emergency"*** as noted below:

School	Review Date	Room/ Area	Facility Deficiencies Identified	Emergency	Correction/ Action Taken	Corrected On	Overall Facilities Score

*"Good repair" means the facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria.

** "Emergency condition" means a facility condition that poses a threat to the health or safety of pupils or staff while at school.

Completed by: DM

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR POINT ARENA SCHOOLS
2016-2017 FISCAL YEAR

SCHOOL ACCOUNTABILITY REPORT CARD (SARC): SARC reviewed on CDE website

The School Accountability Report Cards (SARC) for the following schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and adequacy of school facilities, including “good repair”:

School	SARC Review Date	Instructional Materials Discrepancies	Facility Conditions Discrepancies
Arena Union Elementary	04/30/17	<p>Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2016-2017)</p> <p>The most recent data was collected: September 2016 All materials are from the most recent adoption and the percent of students lacking own assigned copy is 0.0%</p> <p>Reading/Language Arts Primary Grades: McGraw Hill – <i>Wonders</i> Copyright 2010 Board Adoption date: 5/11/16 Grades 6-8: Holt, McDougal – <i>Literature & Language Arts</i> Copyright 2010 Board Adoption date: 08/08/12</p> <p>Mathematics Primary Grades: McGraw Hill – <i>My Math</i> Copyright 2013 Grades 6,7,8: McGraw Hill – <i>CA Math-Glencoe</i> Copyright: 2015 Board Adoption: 2016</p> <p>Science Primary Grades: Harcourt – <i>California Science</i> Copyright 2008 Grades 7,8: Pearson Prentice-Hall – <i>California Science Explorer Textbook</i></p> <p>History-Social Science Primary Grades: Scott Foresman – <i>History/Social Science</i> Copyright 2006 Grades 7,8: TCI <i>History Alive</i> Copyright 2005</p>	<p>The most recent FIT report: September 2016</p> <p>Inspected: Gas Leaks, Mechanical/HVAC, Sewer Rating: Good</p> <p>Inspected: Interior: Interior Surfaces Rating: Good</p> <p>Inspected Cleanliness: Overall Cleanliness, Pest/Vermin Infestation. Rating: Good</p> <p>Inspected Electrical: Electrical Rating: Poor Explanation: <i>Some of the lights were out on inspection day. Lightbulbs have been replaced with working bulbs.</i></p> <p>Inspected: Restrooms/Fountains: Restrooms, Sinks/Fountains Rating: Good</p> <p>Inspected Safety: Fire Safety, Hazardous Materials Rating: Good</p> <p>Inspected Structural: Structural Damage, Roofs Rating: Poor Explanation: <i>Inspector found significant rust on porch overhang and foundation seismic securement on portable room 13. Maintenance removed the overhead sections to prevent them from falling. Maintenance is also monitoring rust under the porch roof on portable room 14. Rust and corrosion from salt air is continually monitored and repaired.</i></p> <p>Inspected External: Playground/School Grounds, Windows/Doors/Gates/Fences Rating: Good</p> <p>Overall Facility Rating: Fair</p>

Completed by: DM

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR POINT ARENA SCHOOLS
2016-2017 FISCAL YEAR

Point Arena High School	04/30/17	<p>Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2016-2017)</p> <p>The most recent data was collected: August 2016 All materials are from the most recent adoption and the percent of students lacking own assigned copy is 0.0%</p> <p>Reading/Language Arts Grade 9: Prentice Hall –<i>Reader's Companion & Student Edition Gold</i> Grade 10: <i>Platinum Level</i> Grade 11: <i>The American Experience, Timeless Voices, Timeless Themes</i> Grade 12: <i>British Tradition (2005) The Finisher and various Novels</i> ELD: <i>Hampden Brown Edge! (2009)</i></p> <p>Mathematics McDougl Littell, <i>Algebra I, Math Course 2 (2008)</i> Cengage, <i>Intermediate Algebra (2014)</i> CPM Math – <i>Core Connections e-books (2005)</i> Burton/Shelton, <i>Business Math Using Excel Personal Finance Curriculum, Consumer Math.org (2014)</i> Pearson, <i>Graphical, Numerical Algebraic (2013)</i> Pearson, <i>Calculus (2005)</i></p> <p>Science Addison-Wesley, <i>Biology CK 12 Textbooks online (2011)</i> Prentice Hall, <i>2nd Edition Chemistry, CK12 Textbooks online (CA DT13) (2011)</i> Addison-Wesley, <i>Physics CK12 Textbooks online (2011)</i> Prentice Hall, <i>Earth Science (2013)</i> Integrated STEM Environmental and Biological Sciences, <i>Sonoma State Curriculum on-line</i> Computer Science, <i>Online Resources – UCLA, esc.org</i> O'Reilly Media, Inc., <i>Make Electronics (2013)</i></p> <p>History-Social Science Bedford/St. Martins, <i>Ways of the World, A Global History (2016)</i> Teacher's Curriculum Institute – <i>Geography Alive! (2016)</i> McGraw Hill/Glencoe – <i>American Odyssey (2015), American History (2012), Human Geography (2015)</i> McDougal Littel, <i>Modern World History (2015)</i> Prentice Hall, <i>American Government, Economics (2005)</i></p> <p>Foreign Language Houghton Mifflin Harcourt, <i>Avancemos! Textbooks and Workbooks (2015)</i></p>	<p>The most recent FIT report: September 2016</p> <p>Inspected: Gas Leaks, Mechanical/HVAC, Sewer Rating: Good Explanation: <i>The HVAC does not work in the Counseling/Independent Study office. Maintenance and Operations Director is aware of the problem and has directed staff to remedy.</i></p> <p>Inspected: Interior: Interior Surfaces Rating: Fair Explanation: <i>Two of the classrooms, the cafeteria and gym showed evidence of roof leaks. One classroom had aging carpet, one had a rip and another had a carpet ripple. Maintenance and Operations Director is aware of these issues and is working within means to correct.</i></p> <p>Inspected Cleanliness: Overall Cleanliness, Pest/Vermin Infestation. Rating: Good</p> <p>Inspected Electrical: Electrical Rating: Fair Explanation: <i>A few classrooms had light tubes out and they have been replaced with working tubes..</i></p> <p>Inspected Restrooms/Fountains: Restrooms, Sinks/Fountains Rating: Good</p> <p>Inspected Safety: Fire Safety, Hazardous Materials Rating: Good</p> <p>Inspected Structural: Structural Damage, Roofs Rating: Good Explanation: <i>A roof leak caused rot in the north sofet of the Counseling/Independent Study office and one classroom had rust on the landing porch. Maintenance and Operations Director is aware of the problem and is working within means to correct.</i></p> <p>Inspected External: Playground/School Grounds, Windows/Doors/Gates/Fences Rating: Good</p> <p>Overall Facility Rating: Good</p>
-------------------------	----------	--	--

Completed by: DM

**Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR POINT ARENA SCHOOLS
2016-2017 FISCAL YEAR**

TEACHER MISASSIGNMENTS AND TEACHER VACANCIES: *No review conducted during this quarter*

The results of teacher misassignments* and teacher vacancy** reviews for the following schools were:

Schools	Arena Union Elementary	Point Arena High School
Number of misassignments for the 2016-2017		
Number of misassignments that were corrected within 30 calendar days		
Number of classes in which the teacher was lacking the appropriate authorization and training to teach English Language Learners and 20% or more of students were English Language Learners		
Number of Teacher Vacancies for the 2016-2017		
Number of Teacher Vacancies Filled in the 2016-2017		

Completed by: DM

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR POINT ARENA SCHOOLS
2016-2017 FISCAL YEAR

UNIFORM COMPLAINTS:

The number of complaints filed within the district during the 3rd Quarter 2016-2017, their nature, and resolution are noted below:

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Misassignments or Vacancies	0	0	0
CAHSEE Intensive Instruction & Services	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Completed by: DM