



**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
March 8, 2017**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

OPEN SESSION

3:00 PM

**Point Arena High School Library
270 Lake Street
Point Arena, California**

1.1 Call to Order

3:00 PM

1.2 Roll Call

All Board members present. Student Board member was absent.

1.3 Approval of Agenda

A motion was made by DeWilder and seconded by Miles to approve the agenda as presented.

MSC: DeWilder/Miles

Student Board Member: Absent

Vote: 7-0-0

1.4 Public Comments on items to be heard in **Closed Session**

There were no public comments.

1.5 Recess to Closed Session

a. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

i. PUBLIC EMPLOYEE DISCIPLINE/DISMISAL/RELEASE

ii. SUPERINTENDENT MID-YEAR REVIEW

b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR
Mr. Brent Cushenbery, District Chief Negotiator

OPEN SESSION

4:30 PM

**Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 2:

2.1 Call to Order

4:30 PM.

Student Board Member Allan joined the meeting.

2.2 Pledge of Allegiance to the Flag

2.3 Report any agenda changes previously approved under Item 1.3

Board President Robinson reported there were no changes made to the agenda.

2.4 Announcement of reportable action, if any, from Closed Session

Board President Robinson announced the following:

During the previous closed session, the Board acted to authorize the District Superintendent, or designee, to notify temporary certificated employees, pursuant to Ed. Code section 44954(b), that they will not be reemployed for the 2017-2018 school year. The vote was unanimous.

In closed session the Board took action to non-reelect probationary employee No. 5503. The vote was unanimous.

In closed session the Board voted to have legal counsel represent the District in negotiations. The vote was unanimous.

Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT THE AGENDA

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Vikki Robinson at (707) 882-2197. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

No public comments were made.

Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

Jen Biglow stated she would address under item 6.3

Section 5: DISCUSSION WITH POSSIBLE ACTION

5.1 **Discussion with possible action:** consideration to adopt Point Arena Schools District Resolution No. PAS-17-6104, Staywell Health Plan JPA for the 2017-2018 school year (this allows the district to have Administrative, Certificated and Classified representatives to be part of the Staywell Committee) (Pgs. 1-2).

A motion was made by DeWilder and seconded by Miles to adopt Point Arena Schools District Resolution No. PAS-17-6104, Staywell Health Plan JPA for the 2017-2018 school year (this allows the district to have Administrative, Certificated and Classified representatives to be part of the Staywell Committee)

MSC: DeWilder/Miles Student Board Member: Yes Vote: 7-0-0-0

5.2 **Discussion with possible action:** consideration to approve the 2016-2017 Second Interim Financial Report for Point Arena Schools (Pgs. 3-157).

A motion was made by DeWilder and seconded by Cione to approve the 2016-2017 Second Interim Financial Report for Point Arena Schools.

Business Manager Chin gave an update about the 2016-2017 Second Interim Financial Report. She reported that Federal, State and Local Revenues increased by a total of \$16,637 compared to the First Interim Financial Report.

Business Manager Chin report that Expenditures also increased (a total of \$79,069) due to Certificated salaries, Services and Operations and Transfers Out.

Business Manager Chin reported that Fund 17, Technology Fund has a balance of \$40,000. She also spoke regarding the increase in PERS/STRS.

MSC: DeWilder/Cione Student Board Member: Yes Vote: 7-0-0-0

5.3 **Discussion with possible action:** consideration to approve the Agreement for Architectural Services between Point Arena High School and Alameida Architecture (Not to exceed the price quoted in the agreement) (Pgs. 158-188).

A motion was made by DeWilder and seconded by Miles to approve the Agreement for Architectural Services between Point Arena High School and Alameida Architecture (Not to exceed the price quoted in the agreement).

Board Member Shimon asked why the District would pay for a design for a pump house. Superintendent Board Meeting Minutes – March 8, 2017

Cushenbery stated that because it was a building being built on school property it had to have DSA approval.

MSC: DeWilder/Miles

Student Board Member: Yes

Vote: 7-0-0-0

5.4 **Discussion with possible action:** consideration to approve CSBA Student, Parents, Staff Surveys (Pgs. 189-238).

A motion was made by DeWilder and seconded by Miles to approve CSBA Student, Parents, Staff Surveys.

A discussion ensued. Several Board Members stated the survey was good but too long. The Board agreed to take the survey back to the committee to discuss.

Board Member DeWilder withdrew his motion. Board Member Miles withdrew his second.

5.5 **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools Resolutions No. PAS-17-6105, Reaffirmation of the Point Arena Schools District to Protect the Rights and Sanctity of Its Students from Local, State and Federal Harassment (Pgs. 239-240).

A motion was made by DeWilder and seconded by Miles to adopt Point Arena Schools Resolutions No. PAS-17-6105, Reaffirmation of the Point Arena Schools District to Protect the Rights and Sanctity of Its Students from Local, State and Federal Harassment.

Community member Jeff Givings spoke regarding Safe Haven Resolutions.

Arena Principal Carson suggested taking the Resolution to the DELAC Committee.

The Board entered into a discussion about the resolution. Board Member Miles withdrew his second.

The Board agreed to hold off taking action until the Resolution was presented to the DELAC Committee.

The motion died for a lack of a second.

5.6 **Discussion with possible action:** consideration of and possible action to adopt Arena Union Elementary School Resolution No. AR-17-4101, regarding reduction/elimination of Classified Employee Services (5.5 hrs. per day and 7.0 hours per day) (Pgs. 241-242).

A motion was made by DeWilder and seconded by Miles to adopt Arena Union Elementary School Resolution No. AR-17-4101, regarding reduction/elimination of Classified Employee Services (5.5 hrs. per day and 7.0 hours per day).

MSC: DeWilder/Miles

Student Board Member: Yes

Vote: 7-0-0-0

Section 6: DISCUSSION

6.1 Facilities Update – Scott Ritchie (Pgs. 243-248)

Superintendent Cushenbery and M&O Director Scott Ritchie shared what their facilities priority was. They addressed the gym roof. Superintendent Cushenbery stated he would come back with recommendations after he works with Business Manager Chin.

6.2 College Entrance Preparation Coordinator Update – Ana Mathis

College Entrance Preparation Coordinator Ana Mathis gave an update. She stated that it's been difficult getting parent involvement. She also stated that she is partnering with Action Network and working on a program called; Dream-It-Be-It.

6.3 Nursery School – Infant Care for District Employees (Pgs. 249-250)

Arena employee, Jennifer Biglow stated she was excited that the Board was talking about a possible plan for child care.

Point Arena High School employee, Lillian McFarland stated if she and her husband couldn't find infant care, she would not be able to come back to work.

Board Member DeWilder stated he would support having infant care for staff.

Superintendent Cushenbery said it's a ways down the road but he will work with the Board in the design of the program and Business Manager Chin on the financial aspect of the program.

6.4 NTN – Expenses (Pgs. 251-254)

Board Member Shimon stated he was disappointed in the expenses of the program.

Board Member Bates asked how they would assess the progress of NTN. Board Member DeWilder asked to look at the Benchmark results for the past five years.

Board Member Miles stated he supports the program but the Board needs to be fiscally responsible.

6.5 Programs for At-Risk Students

Board Member Bates stated she hasn't seen anything to help students who are struggling. Superintendent Cushenbery said he would go back to the Staff and ask what they are doing to help struggling students.

Section 7: BRIEF REPORTS

7.1 Board of Trustees

Board members gave brief updates about their activities during the month.

The Board agreed to allow the New Tech Network Update to be address at this time.

Point Arena High School student, Emilia Sherman presented the Board and audience with her team's Native American Community Project. She stated her team is working with the 6th grade students at Arena Elementary and that they are planning a festival in May to celebrate the Pomo Culture in our Community.

7.2 Student Board Member Report

Student Board Member Allen gave an update about their Senior Trip to Los Angeles. She also spoke regarding having a Sober Grad Night for all students.

7.3 Superintendent

- New Tech Network Update
Address above.
- Proposed hiring process for Point Arena High School Principal position
Superintendent Cushenbery said she will follow the same process used when Mr. Carson was hired. The position closes March 31st, 2017 and then the Board can come in to paper screen.

7.4 Arena Union Elementary Principal

Principal Carson spoke about Arena Union Elementary's vision for the 21st Century Learning. He compared the old model - Sage on the Stage, where the teacher is the source of all information and does most of the intellectual work in the classroom, versus the new model – Guide on the Side, where the teacher facilitates
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learning by having the students do most of the intellectual work with a gradual release of responsibility. Principal Carson said staff will need training to move to this new paradigm.

Principal Carson spoke about Arena Boosters Club and that he is applying for a 501(c) 3 status to encourage donations as well as help apply for permits.

Principal Carson reminded everyone that Cup Cake Wars will be held this coming Saturday.

7.5 AUTO

Staff member Scott Fraser gave the AUTO report.

7.6 PAHSTA

Staff member Lillian McFarland gave the PAHSTA report.

7.7 CSEA

There was no report.

Section 8: CONSENT AGENDA (ACTION ITEM)

8.1 A. Minutes

A.1 Approve the minutes from the Regular Board of Trustee's meeting held on February 8, 2017 (Pgs. 255-260)

B. Finances

B.1 Approve Point Arena Schools District Commercial Warrant Register number: 0039-0043 in the amount of \$148,904.80 (Pgs. 261-278).

B.2 Approve Point Arena Schools Purchase Order Numbers: 170234-170242 in the amount of \$ (Pg. 279).

B.3 Approve Point Arena Schools District Budget Transfer Transactions: 170180 in the amount of \$ (Pgs. 280-283).

B.4 Accept Arena Union Elementary School's Student Body Account Balances for the months of December 2016 and January 2017 (Pgs. 284-285).

B.5 Accept Point Arena High School's Student Body Account Balances for the month of January 2017 (Pgs. 286-292).

C. Personnel

C.1 Approve the Teacher Consent Form from Cristin Allen to teach PE which is outside her credential area at Arena Union Elementary for the 2016-2017 school year (Pg. 293).

C.2 Approve the Teacher Consent Form from Laura Garner to teach Math which is outside her credential area at Arena Union Elementary for the 2016-2017 school year (Pg. 294).

C.3 Approve the Teacher Consent Form from Rebecca Willhoit to teach Art which is outside her credential area at Arena Union Elementary for the 2016-2017 school year (Pg. 295).

- C.4 Approve the Variable Term Waiver Request for Jon Luther to teach CTE – Auto Shop to English Language Learner Students for Point Arena High School for the 2016-2017 school year.
- C.5 Approve the employment of Brianna Morrison as 6.25 hr. bus driver for Point Arena Schools effective February 27, 2017 (Step 3, \$15.21 per hr.).
- C.6 Approve the employment of Brianna Morrison as 1.75 hr. Yard Duty aide at Arena Union Elementary effective February 27, 2017 (Step 3, \$12.46 per hour).

D. Other

- D.1 Accept Point Arena High School’s School Accountability Report Card for the 2016-2017 school year (data from the 2015-2016 school year) (Pgs. 296-315).
- D.2 Accept Arena Union Elementary School’s School Accountability Report Card for the 2016-2017 school year (data from the 2015-2016 school year) (Pgs. 316-342).
- D.3 Approval of the 2016-2017 Temporary Athletic Coaches Certification (Pg. 343).
- D.4 Accept Point Arena High School’s Spring Athletic Schedules (Pgs. 344-348).
- D.5 Approve over-night field trip for the Point Arena High School Senior Class to go to Universal Studio in Hollywood, CA on May 24-26, 2017.
- D.6 Accept the Request for Allowance of Attendance because Emergency Conditions – February 8, 2017 (Pgs. 349-354)
- D.7 Approve the revised MOU between Point Arena Schools and Artie Bell to provide bus mechanic services for the period of November 1, 2016 – June 30, 2017, or until a bus mechanic/bus driver is hired during this period then the MOU is null and void (NTE: an additional \$25,000 for a total NTE \$45,000 for the 2016-2017 school year) (Pg. 355).

A motion was made by DeWilder and seconded by Miles to approve the consent agenda as presented.

MSC: DeWilder/Miles

Student Board Member: Yes

Vote: 7-0-0-0

Section 9: CORRESPONDENCE

- 9.1 Review of 2016-2017 First Interim Report for Point Arena Schools District (Pgs. 356-359).

The Board received the correspondence.

Section 10: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT

- 10.1 Items for Next Board Meeting
- 10.2 Next Regular Meeting: April 12, 2017
- 10.3 Adjournment

A motion was made by DeWilder and seconded by Cione to adjourn at 6:37 PM.

MSC: DeWilder/Cione Vote: Student: Yes Board: 7-0-0-0

Approved and entered into the official minutes of the Point Arena Schools on this 12th day of April 2017.

Leslie Bates, Clerk of the Board

Date

Mr. Brent Cushenbery, Secretary of the Board

Date