

**TITLE: APPROVAL OF RESOLUTION NO. PAS-17-6101 TO OPEN SPECIAL RESERVE FUND (OTHER THAN CAPITAL OUTLAY) FUND 17**

**Background Information:**

With educational site technological demands continuing to grow, the need for adequate technology infrastructure is becoming increasingly imperative. Discussion to proactively reserve funds for future technology expenditures was discussed by the Point Arena Schools Board of Trustees in its September 14, 2016 meeting.

**Fiscal Commentary:**

As a result of the increasing need to set aside funds for educational site technological purposes, the Point Arena Schools District would like to open a new Special Reserve Fund (other than Capital Outlay), Fund 17 that will allow the district to transfer funds from the General Fund 01 into the new Fund 17 in order to save for future technology-related expenditures. The amount to be transferred from General Fund 01 into the new Fund 17 from year-to-year will be determined during the closing process based upon three key factors: a) the excess/deficit (revenues less expenditures) for that particular year, b) the amount of General Fund 01 unrestricted reserves remaining in that particular year, and c) projected future technology expenditure requirements for the upcoming one to three years.

Any funds intending to be spent with Fund 17 funds must first be charged to the General Fund 01; no expenditures will be directly charged to Fund 17. Only after an expenditure is processed and expended from General Fund 01, will the identical amount be transferred from Fund 17 to Fund 01, thereby promoting transparency of all Fund 17 fiscal activity.

Based on the above, it appears most appropriate that the Governing Board approve Resolution #PAS-17-6101, the opening of Special Reserve Fund (other than Capital Outlay) Fund 17, effective November 9, 2016.

**BEFORE THE BOARD OF TRUSTEES OF THE  
POINT ARENA SCHOOLS  
MENDOCINO COUNTY, CALIFORNIA**

**RESOLUTION NO. PAS-17-6101**

**AUTHORIZING THE OPENING OF THE SPECIAL RESERVE FUND (OTHER THAN  
CAPITAL OUTLAY) FUND 17**

**WHEREAS**, the state accounting guidelines permit a separate fund in the County Treasury for a Special Reserve Fund (other than Capital Outlay) Fund 17; and

**WHEREAS**, the Point Arena Schools District Governing Board identified a need to proactively reserve funds for future technology expenditures; and

**WHEREAS**, the amount to be transferred from General Fund 01 into the new Fund 17 each year will be \$40,000 total per year (\$20,000 for Arena Union Elementary School District and \$20,000 for Point Arena Joint Union High School District); and

**WHEREAS**, the Point Arena Schools District will comply with fiscal reporting requirements by directly charging General Fund 01 for any Fund 17 intended expenditures followed by transferring the identical amount from Fund 17 to Fund 01.

**NOW THEREFORE, BE IT RESOLVED** that the Point Arena Schools District Governing Board approve the opening of the Special Reserve Fund (other than Capital Outlay) Fund 17.

**PASSED AND ADOPTED** by the District Governing Board, at its regular meeting on November 9, 2016.

Ayes:  
Noes:  
Absent:  
Abstain:

\_\_\_\_\_  
President, Board of Education  
Point Arena Schools District

ATTEST:

\_\_\_\_\_  
Clerk/Secretary, Board of Education  
Point Arena Schools District