



MENDOCINO COUNTY OFFICE OF EDUCATION

PAUL A. TICHININ, SUPERINTENDENT OF SCHOOLS

2240 Old River Road • Ukiah, CA 95482-6156 • 707 467-5000 • Fax 707 462-0379

INTEGRITY • CUSTOMER SERVICE • ACCOUNTABILITY • TEAMWORK • INNOVATION • PASSION

Williams Quarterly Report – 2nd Quarter 2016-2017

January 3, 2017

Brent Cushenbery, Superintendent
Point Arena Schools
P O Box 87
Point Arena CA 95468

Dear Brent:

I am pleased to provide, for submission to your governing board at a regularly scheduled meeting, the second quarterly report for fiscal year 2016-2017 which outlines the results of my visits and reviews at Point Arena High School and Arena Union Elementary for the period of October through December of 2016.

Requirements found in California *Education Code* Section 1240(c)(2)(G) pursuant to the Williams Settlement, requires that the County Superintendent of Schools or designee(s), visit all decile 1-3 schools in Mendocino County and review information in the areas noted below, and report the results of the visit(s) and review(s) on a quarterly basis.

Please note- All of the quarterly reports will be posted to the MCOE website.

The purpose of my visit(s) as specified in California Education Code 1240 was to:

1. Determine if students have "sufficient" standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that "poses an emergency or urgent threat to the health or safety of pupils or staff"; and
3. Determine if the school has provided accurate data on the annual school accountability report card (SARC) related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that the county superintendent or designee (s):

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2012 Base API); and

2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, emergency or urgent facilities issues and CAHSEE Intensive Instruction & Services under the Uniform Complaint Procedure.

Before proceeding with the report, let me define some basic terms:

- "Sufficient textbooks or instructional materials", means each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an "emergency or urgent threat" is a "condition that poses a threat to the health or safety of pupils or staff while at school."
- "Good Repair" means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument (FIT Form) developed by the Office of Public School Construction. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in "good repair."

Please Note- During the facilities site inspection, the school facilities were rated on a set of 15 categories as determined on the FIT form which determined an overall facilities rating for the school (exemplary, good, fair, poor). Schools that receive an overall facilities rating of fair or poor will receive a follow up letter from the County Superintendent and another inspection will be scheduled.

The specific findings are outlined on the attached quarterly report. Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation.

Sincerely,



Warren Galletti, County Superintendent of Schools

WG/dm

Attachment: Williams Quarterly Report, 2nd Quarter 2016-2017

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR POINT ARENA SCHOOLS
2016-2017 FISCAL YEAR

This report summarizes the results of the Williams Site Visits and documentation reviews at decile 1, 2, and 3 schools (2012 Base API) for the 2nd Quarter October – December 2016-2017 school year.

INSTRUCTIONAL MATERIALS: No review conducted during this quarter

Schools were reviewed for sufficient textbooks and instructional materials** as noted below:

| School | Review Date | # of Classrooms Visited | Subject/ Course | Textbook/Instructional Materials Needed | Grade | Period | Room # | # of Material Missing | Corrected on |
|--------|-------------|-------------------------|-----------------|---|-------|--------|--------|-----------------------|--------------|
| | | | | | | | | | |
| | | | | | | | | | |

* Unannounced school(s)

**“Sufficient textbooks and instructional materials” means each pupil, including English Language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the four core areas (including science laboratory equipment in grades 9-12) as well as, for middle and high school, in foreign language and health.

SCHOOL FACILITIES: No review conducted during this quarter

Schools were reviewed for condition of facilities, whether they were in “good repair”* or pose an “emergency”** as noted below:

| School | Review Date | Room/ Area | Facility Deficiencies Identified | Emergency | Correction/ Action Taken | Corrected On | Overall Facilities Score |
|--------|-------------|------------|----------------------------------|-----------|--------------------------|--------------|--------------------------|
| | | | | | | | |
| | | | | | | | |

**“Good repair” means the facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria.

** “Emergency condition” means a facility condition that poses a threat to the health or safety of pupils or staff while at school.

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR POINT ARENA SCHOOLS
2016-2017 FISCAL YEAR

SCHOOL ACCOUNTABILITY REPORT CARD (SARC): No review conducted during this quarter

The School Accountability Report Cards (SARC) for the following schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and adequacy of school facilities, including “good repair”:

| School | SARC Review Date | Instructional Materials Discrepancies | Facility Conditions Discrepancies |
|--------|------------------|---------------------------------------|-----------------------------------|
| | | | |
| | | | |

TEACHER MISASSIGNMENTS AND TEACHER VACANCIES: No review conducted during this quarter

The results of teacher misassignments* and teacher vacancy** reviews for the following schools were:

| Schools | Arena Union Elementary | Point Arena High School |
|---|------------------------|-------------------------|
| Number of misassignments for the 2016-2017 | | |
| Number of misassignments that were corrected within 30 calendar days | | |
| Number of classes in which the teacher was lacking the appropriate authorization and training to teach English Language Learners and 20% or more of students were English Language Learners | | |
| Number of Teacher Vacancies for the 2016-2017 | | |
| Number of Teacher Vacancies Filled in the 2016-2017 | | |

Completed by: DM

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
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2016-2017 FISCAL YEAR

UNIFORM COMPLAINTS:

The number of complaints filed within the district during the 2nd Quarter 2016-2017, their nature, and resolution are noted below:

| General Subject Area | Total # of Complaints | # Resolved | # Unresolved |
|---|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | | | |
| Teacher Misassignments or Vacancies | | | |
| CAHSEE Intensive Instruction & Services | | | |
| Facilities Conditions | | | |
| TOTALS | | | |