



MENDOCINO COUNTY OFFICE OF EDUCATION

WARREN GALLETTI, SUPERINTENDENT OF SCHOOLS

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INTEGRITY • CUSTOMER SERVICE • ACCOUNTABILITY • TEAMWORK • INNOVATION • PASSION

Williams Quarterly Report - 1st Quarter 2016-2017

October 27, 2016

Brent Cushenbery, Superintendent
Point Arena Schools
P.O. Box 87
Point Arena, CA 95468

Dear Brent:

I am pleased to provide, for submission to your governing board at a regularly scheduled meeting, the first quarterly report for fiscal year 2016-2017 which outlines the results of my visits and reviews at Point Arena High School and Arena Union Elementary for the period of July through September of 2016.

Requirements found in California *Education Code* Section 1240(c)(2)(G) pursuant to the Williams Settlement, requires that the County Superintendent of Schools or designee(s), visit all decile 1-3 schools in Mendocino County and review information in the areas noted below, and report the results of the visit(s) and review(s) on a quarterly basis.

Please note- All of the quarterly reports will be posted to the MCOE website.

The purpose of my visit(s) as specified in California Education Code 1240 was to:

1. Determine if students have "sufficient" standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that "poses an emergency or urgent threat to the health or safety of pupils or staff"; and
3. Determine if the school has provided accurate data on the annual school accountability report card (SARC) related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that the county superintendent or designee (s):

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2012 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, emergency or urgent facilities issues and CAHSEE Intensive Instruction & Services under the Uniform Complaint Procedure.

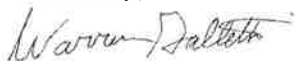
Before proceeding with the report, let me define some basic terms:

- "Sufficient textbooks or instructional materials", means each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an "emergency or urgent threat" is a "condition that poses a threat to the health or safety of pupils or staff while at school."
- "Good Repair" means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument (FIT Form) developed by the Office of Public School Construction. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in "good repair."

Please Note- During the facilities site inspection, the school facilities were rated on a set of 15 categories as determined on the FIT form which determined an overall facilities rating for the school (exemplary, good, fair, poor). Schools that receive an overall facilities rating of fair or poor will receive a follow up letter from the County Superintendent and another inspection will be scheduled.

The specific findings are outlined on the attached quarterly report. Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation.

Sincerely,



Warren Galletti, County Superintendent of Schools

WG/dm

Attachment: Williams Quarterly Report, 1st Quarter 2016-2017

Mendocino County Superintendent of Schools
WILLIAMS SETTLEMENT LEGISLATION
QUARTERLY REPORT FOR POINT ARENA SCHOOLS
2016-2017 FISCAL YEAR

This report summarizes the results of the Williams Site Visits and documentation reviews at decile 1, 2, and 3 schools (2012 Base API) for the 1st Quarter July – September 2016-2017 school year.

INSTRUCTIONAL MATERIALS:

Schools were reviewed for sufficient textbooks and instructional materials** as noted below:

School	Review Date	# of Classrooms Visited	Subject/ Course	Textbook/Instructional Materials Needed	Grade	Period	Room #	# of Material Missing	Corrected on
Arena Elementary	08/24/16	10		No insufficiencies					
Point Arena High School	08/29/16	10	US History	American Odyssey			12	6	10/13/16
			AP Calculus	Pearson Calculus			6	1	10/13/16

* Unannounced school(s)

**Sufficient textbooks and instructional materials” means each pupil, including English Language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the four core areas(including science laboratory equipment in grades 9-12) as well as, for middle and high school, in foreign language and health.

SCHOOL FACILITIES:

Schools were reviewed for condition of facilities, whether they were in “good repair”** or pose an “emergency”*** as noted below:

School	Review Date	Room/ Area	Facility Deficiencies Identified	Emergency	Correction/ Action Taken	Corrected On	Overall Facilities Score
Arena Elementary	09/15/16	Room 2	Torn Screen	No			82.96% Fair
		Office	Secure file cabinet	No			
		Room 4	Bad switch (middle) I dark fixture; exterior fountains good	No			
		Room 5	2 dark fixtures	No			
		Room 6	2 dark fixtures	No			

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School	Review Date	Room/ Area	Facility Deficiencies Identified	Emergency	Correction/ Action Taken	Corrected On	Overall Facilities Score
Arena Elementary continued...	09/15/16	Room 10	4 tubes out	No			
		Room 11	4 tubes out; fixture?; disinfecting wipes; ramp surface blistering	No			
		Room 12	Some tubes out	No			
		Room 19	Multiple tubes; 2 dark fixtures	No			
		Room 18	Torn wallpaper by entrance; small stains on carpet	No			
		Room 17	Leaking faucet in sink	No			
		Room 13	Significant rust on porch overhang & fountain seismic securement; remove worst overhead sections to prevent them falling on students; stains in carpet seams beginning to open	Yes			
		Room 14	Rust under porch roof – monitor	No			
		Multi	Some tubes out	No			
		Room 20	Locked	No			
	Room 21	Ripples in carpet	No				
	Dining Hall	1 tube out	No				
Point Arena High	09/15/16	Office	1 tube out in office	No			95.16% Good
		Teacher's Room	2 tubes out	No			
		Room 8	Torn ceiling tile	No			
		Room 2	2 tubes out	No			
		Room 4	1 tube out	No			

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Point Arena High continued...	Room 5	Cracked diffuser; sagging tile with Wireless Access Point hanging from it; torn corner	No		
	Room 6	12 tubes out	No		
	Science	4 tubes out	No		
	Room 7	Tear in carpet	No		
	Music	7 tubes out; carpet ripples	No		
	Room 1	2 tubes out	No		
	Room 9	Tube; small tear in wallpaper	No		
	Room 10	2 tubes out; ceiling stains west; smaller on east; aging carpet	No		
	Room 11	Several ceiling stains; aging carpet; open seam	No		
	Room 12	Ramp rust through on landing porch	No		
	Counseling/Independent study	North soffit rotted due to leaking roof; HVAC dead	No		
	Library	Holes in exterior siding; some interior light fixtures sagging slightly	No		
	Weight Room	Hole in ceiling tile	No		
	Woodshop Classroom	2 dark fixtures	No		
	Woodshop	2 tubes out	No		
	Cafeteria	Evidence of roof leaks inside; linoleum ripples in kitchen	No		
	Gymnasium	Evidence of small leaks on underside of ceiling; locker room looks good; room has a solid maple floor	No		

**“Good repair” means the facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria.

** “Emergency condition” means a facility condition that poses a threat to the health or safety of pupils or staff while at school.

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SCHOOL ACCOUNTABILITY REPORT CARD (SARC): No review conducted during this quarter

The School Accountability Report Cards (SARC) for the following schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and adequacy of school facilities, including “good repair”:

School	SARC Review Date	Instructional Materials Discrepancies	Facility Conditions Discrepancies

TEACHER MISASSIGNMENTS AND TEACHER VACANCIES: No review conducted during this quarter

The results of teacher misassignments* and teacher vacancy** reviews for the following schools were:

Schools	Arena Union Elementary	Point Arena High School
Number of misassignments for the 2016-2017		
Number of misassignments that were corrected within 30 calendar days		
Number of classes in which the teacher was lacking the appropriate authorization and training to teach English Language Learners and 20% or more of students were English Language Learners		
Number of Teacher Vacancies for the 2016-2017		
Number of Teacher Vacancies Filled in the 2016-2017		

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UNIFORM COMPLAINTS:

The number of complaints filed within the district during the 1st Quarter 2016-2017, their nature, and resolution are noted below:

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Misassignments or Vacancies	0	0	0
Facilities Conditions	0	0	0
CAHSEE Intensive Instruction & Services	0	0	0
TOTALS	0	0	0