



**MENDOCINO COUNTY OFFICE OF EDUCATION**

WARREN GALLETTI, SUPERINTENDENT OF SCHOOLS

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INTEGRITY • CUSTOMER SERVICE • ACCOUNTABILITY • TEAMWORK • INNOVATION • PASSION

**STATEMENT OF AGREEMENT BETWEEN  
MENDOCINO COUNTY OFFICE OF EDUCATION  
AND ARENA/POINT ARENA SCHOOL DISTRICTS**

This Memorandum of Understanding (MOU) for contracted services is made by and between the Arena Union Elementary/Point Arena Joint Union High School Districts (Districts) and the Mendocino County Office of Education (MCOE).

**TERMS OF CONTRACT**

The term of this agreement is from January 1, 2018 through June 30, 2018.

The parties agree as follows:

1. MCOE agrees to provide support to the Districts in the role of Superintendent.
2. MCOE will provide 16 hours per week of support to the Districts, with the ability to provide more hours of support each week when necessary. MCOE will strive to maintain the same individual in the role of Superintendent for the Districts during the duration of this agreement.
3. The District will be responsible for a fee of \$100 per hour. This rate includes staff compensation and benefits. If any lodging is required in order to support the Districts, the lodging will be an additional charge to the Districts and will be the actual cost of the lodging. Payment will be made in the form of a cash transfer processed by MCOE on June 30, 2018.
4. Any changes to this MOU will require written approval of both parties prior to changes taking effect.

**TERMINATION**

Either party may elect to terminate this contract for its convenience; such termination shall be effective thirty (30) days after delivery of Notice of Termination to the other party, unless a later date is specified in the Notice of Termination.

Any and all work performed through the date of termination will be billed and paid by the Districts to MCOE for services rendered.

Signed by:

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Warren Galletti, County Superintendent      Date  
Mendocino County Office of Education

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Meg Kailikole, Interim Business Manager      Date  
Arena/Point Arena School Districts