



AGENDA- **ADDENDUM**
REGULAR MEETING
BOARD OF TRUSTEES
August 9, 2017

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

OPEN SESSION

3:30 PM

**Point Arena Schools District Office
45 Lake Street
Point Arena, California**

Section 1:

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Approval of Agenda
- 1.4 **Discussion with Possible Action:** Consideration of and possible action to approve appointing Mr. Warren Galletti as Secretary to the Board.
- 1.5 Public Comments on items to be heard in **Closed Session**
- 1.6 Recess to Closed Session
 - a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR
Ellie Austin and/or Margaret Merchat, District Chief Negotiator
Point Arena High School Teachers Association (PAHSTA)
California School Employees Association South Coast Chapter #343 (CSEA)
 - b. With respect to every item of business to be discussed in closed session pursuant to Section 54957:
 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Employee No. 4452

OPEN SESSION

4:30 PM

**Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 2:

- 2.1 Call to Order
- 2.2 Pledge of Allegiance to the Flag
- 2.3 Report any agenda changes previously approved under Item 1.3
- 2.4 Announcement of reportable action, if any, from Closed Session

Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Vikki Robinson at (707) 882-2197. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA

- 4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

Section 5: DISCUSSION WITH POSSIBLE ACTION

- 5.1 **Discussion with possible action:** consideration of and possible action to approve the request for a partial Leave of Absence .376 from Miles Clark, Mental Health Therapist for Point Arena Schools for the 2017-2018 school year (Pg. 1-3).
- 5.2 **Discussion with possible action:** consideration of and possible action to approve the request for a partial Leave of Absence .144 FTE (1 period) from Lillian Ross-McFarland, Point Arena High School Teacher for the 2017-2018 school year (Pg. 4).

- 5.3 **Discussion with possible action:** consideration of and possible action to approve the revised BP/AR 5131.61, Student Drug Testing (Pgs. 5-17).
- 5.4 **Discussion with possible action:** consideration of and possible action to approve the Contract for Services between Mendocino County Youth Project and Point Arena Schools, for Prevention & Early Intervention (P.E.I.) Services (The Youth Worker and Program Manager, \$26,804) for the 2017-2018 school year (Pg. 18-19).
- 5.5 **Discussion with possible action:** consideration of and possible action to approve the Contract for Services between Mendocino County Youth Project and Point Arena Schools, for Prevention & Early Intervention (P.E.I.) Services (Marriage Family Licensed Therapist Intern and Clinical Director Supervision, \$24,821) for the 2017-2018 school year (Pg. 20).
- 5.6 **Discussion with possible action:** consideration of and possible action to approve partnering with Arena Theatre to contribute \$700 (\$3.50 per student up to 200 students, Times TBD by Site Administrators, show is 30-40 minutes) to help pay for The Sun Kings, a Beatles Tribute Band and invite students (first high school students then middle school students) to a matinee at Arena Theater on September 1, 2017.
- 5.7 **Discussion with possible action:** consideration of and possible action to approve awarding the Arena Union Elementary Pump House Project to Fort Bragg Electric for the sum of \$88,788 (Pgs. 21-34).
- 5.8 **Discussion with possible action:** consideration of and possible action to approve the revised 2017-2018 Instructional Minutes/Bell Schedule for Point Arena High School (Pg. 35).

ADDENDUM ITEM:

- 5.9 **Discussion with possible action:** consideration of and possible action to approve the Arena Union Teacher’s Organization’s (AUTO) Public Disclosure of Collective Bargaining Agreement for 2017-2018 School Year (Pgs. 252-259).

Section 6 **DISCUSSION**

- 6.1 LCAP’s:
- Arena Union Elementary School
 - Point Arena High School

Section 7: **BRIEF REPORTS**

- 7.1 Board of Trustees
- Budget Committee Update (Bates, DeWilder, Miles)
 - Student Drug Testing Committee Update (Cione, DeWilder, Shimon)
 - Facilities Committee Update (Bates, DeWilder, Robinson)
 - Wellness Committee Update (Gardiner, Shimon)
- 7.2 Student Board Member Report
- 7.3 Interim Superintendent
- 7.4 Arena Union Elementary Principal
- 7.5 Point Arena High School Principal
- 7.6 AUTO
- 7.7 PAHSTA

Section 8: CONSENT AGENDA (ACTION ITEM)

8.1 A. Minutes

- A.1 Approve the minutes from the Regular Board of Trustee’s meeting held on June 21, 2017 (Pgs. 36-42).
- A.2 Approve the minutes from the Special Board of Trustee’s meeting held on June 23, 2017 (Pgs. 43-45).
- A.3 Approve the minutes from the Special Board of Trustee’s meeting held on July 17, 2017 (Pgs. 46-50).

B. Finances

- B.1 Accept Point Arena Schools Purchase Order Numbers: General Fund: 180001-180084 in the amount of \$589,414.26. Cafeteria Special Revenue: 180041-180067 in the amount of \$126,950.00. Special Reserve-Capital Outlay: 180001 in the amount of \$200,000. Deferred Maintenance District 43 in the amount of \$140,000 for the 2017-2018 school year (Pgs. 51-60).
- B.2 Accept Point Arena Schools Commercial Warrant Registers Batch Numbers: 0067-0068 in the amount of \$57,754 (for the 2016-2017 school year) and 0001-0005 in the amount of \$233,612 (for the 2017-2018 school year) (Pgs. 61-76).
- B.3 Accept Point Arena Schools Budget Transfers No. 180001-180040 in the amount of \$1,658,865.84 (Pgs. 77-91).
- B.4 Accept Arena Union Elementary School’s June Student Body Account Balances (Pg. 92-93).
- B.5 Accept Point Arena High School’s June Student Body Account Balances (Pg. 94).
- B.6 Approval of replacing Mr. Brent Cushenbery as signatory for Point Arena School’s bank account with Redwood Credit Union and adding Mr. Warren Galletti effective August 3, 2017. (Catharine Chin, Business Manager and Eloisa Oropeza, HR Analyst remain signatories).
- B.7 Approval of replacing Dr. Rebekah-Barakos as signatory for Point Arena High School’s Student Body Account at WestAmerica and adding Mr. Blake VandeBunte effective July 1, 2017.
- B.8 Approve the 2017-2018 Salary Schedules (No changes from the 2017-2018 school year. The Board is required to approve each school year)(Pgs. 95-106):

Administrator, Certificated, Coaches, Certificated Counselor, Certificated Teacher on Special Assignment/District Reading Program Coordinator, CTE/ROP, Pre-School, Business Manager, Confidential Management, Classified Director, Classified, Mental Health Therapist

C. Personnel

- C.1 Accept the resignation from Wendy Brooks, Special Education teacher for Arena Union Elementary School, effective July 21, 2017 (Pg. 107).

- C.2 Accept the resignation from Jennifer Claypool, Special Education Paraeducator (7.0 hrs. per day) effective July 21, 2017 (Pg. 108).
- C.3 Approve the employment of Trevor Capon, 2/3 Comb. Teacher for Arena Union Elementary for the 2017-2018 school year (Placement TBD).
- C.4 Approve the employment of Christian Mach, Counselor for Point Arena High School for the 2017-2018 school year (Placement TBD).

D. Other

- D.1 Approve the MOU between Point Arena Schools and Artie Bell to provide mechanic services for the Transportation Vehicles (Pg. 109).
- D.2 Approve Point Arena Schools District 2017-2018 Transportation Routes (Pgs. 110-111).
- D.3 Approve the Mendo-Lake Termite Inspection / Work Authorization (\$1,375.00) (Pgs. 112-120).
- D.4 Approve the following policies (An annual requirement). There were no changes made (Pgs. 121-132):

BP/AR 1261, Impact Aide Program
 BP/AR 6020, Parent Involvement

- D.5 Approve for first read (Pgs. 133-140):

May Policies (Summary of changes attached):

BP/AR 1312.3, Uniform Complaint Procedures
 BP 1340, Access to District Records
 BP 2121, Superintendent's Contract
 BP/AR 3551, Food Service Operations/Cafeteria Plan
 AR 3580, District Records
 BP/AR 4217, 4227, 4327, Temporary Athletic Team Coaches
 BP 4312.1, Contracts
 AR 5145.3, Nondiscrimination/Harassment
 BP 6142.93, Science Instruction
 BP 6145, Extracurricular and Cocurricular Activities
 BP/AR 6145.2, Athletic Competition
 BP/AR 6178.1, Work-Based Learning
 BP 7214, General Obligation Bonds
 BB 9012, Board Member Electronic Communications

July Policies (Summary of changes attached):

BP 0000, Vision
 BP 0100, Philosophy
 E 0420.41, Charter School Oversight
 BP 2140, Evaluation of the Superintendent
 AR 4112.2, Certification
 AR 4112.61, 4212.61, 4312.61, Employment References
 BP/E 6161.1, Selection and Evaluation of Instructional Materials
 BP 7212, Mello-Roos Districts
 BB 9121, President
 BB 9220, Governing Board Elections
 BB 9230, Orientation

BB 9400, Board Self-Evaluation

- D.6 Accept Pacific Community Charter School's 2017-2018 LCAP (Pgs. 141-195).
- D.7 Ratify Arena Union Teacher Organization's Negotiations Articles, 11, Association Rights, Article 13, Reassignments, Article 14, Teaching Hours, Article 16 Leaves and Article 20, Health and Welfare, for the 2017-2018 school year (Pgs. 196-208).

Section 9: CORRESPONDENCE

- 9.1 Correspondence to the Governing Board of Trustees from Mendocino County Office of Education regarding the Public Disclosure (AUTO) (Pg. 209-210).
- 9.2 Correspondence to Point Arena Schools Superintendent regarding recommendations from the Accrediting Commission for Schools Western Association of Schools and Colleges (Pgs. 211-251).

Section 10: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT

- 10.1 Items for Next Board Meeting
- 10.2 Next Regular Meeting: September 13, 2017
- 10.3 Adjournment