



**MENDOCINO COUNTY YOUTH PROJECT
Prevention & Early Intervention (P.E.I) Services
CONTRACT FOR SERVICES**

This is a contract for services between the Mendocino County Youth Project (MCYP) for Prevention and Early Intervention program services (PEI) and the Point Arena Unified School District (PAUSD) for the contract period that begins September 1, 2017 and ends June 30, 2018.

CONTRACT AMOUNT: \$26,804.

MCYP will provide 16 hours per school week, for 10 months.

The Youth Worker (10 hours) will:

- Provide 8.5 hours of services on campus at consistent, weekly scheduled times. These services include direct services to students and the attendance of meetings that support the services provided to students. An additional .5 – 1.0 hour of service (10 total) may be utilized in preparatory activities in a given week.
- MCYP will provide 4 hours MATCH services to the 10 hours, utilized for after-hours crisis response and required case management of each student receiving counseling services.
- Adjust their work schedule accordingly if they exceed a total of 15 hour's work in any week, and will advise the school of this adjustment to the work schedule.
- Notify PAUSD of any work related absences. Absences from weekly services will be related to utilizing benefited sick time, and work related trainings. School based Youth Workers are encouraged to use their paid vacation time during school breaks.
- Provide prevention education (one on one, small groups, classrooms) and prevention activities.
- Provide one-on-one counseling with students who are referred for crisis, peer mediation, or school issues.
- Provide information, referrals for professional services and act in the capacity of a liaison re: therapeutic counseling and community support services to youth on an individual basis as needed.
- Receive remote clinical supervision and training from MCYP clinical staff and / or contractees of MCYP, and attend MCYP meetings and trainings as scheduled. Receive additional clinical supervision /support related to counseling / crisis response services to students from Miles Clark, PAUSD Counselor.
- Compile and submit accurate and timely MCYP paperwork.
- Meet with the designated PAUSD contact and staff regularly in relation to duties provided.

The MCYP Program Manager, Natalie Berg, (6 hours) will:

- Provide direct services on campus and at the Teen Wellness Center at 4 hours per week.
- Provide direct supervision to the Youth Worker at 2 hour per week.
- Provide match hours (funded by federal / county grants) for mics. program oversight, at 1 hour per week.
- Maintain contact with PAUSD in coordinating the agreements of this contract.
- Provide an End of Year Report of services provided to PAUSD.

MCYP will:

Mendocino County Youth Project

776 S. State St., Suite 107, Ukiah, CA. 95482

707-463-4915



- Submit timely invoicing to P.A.U.S.D.
- Submit timely reimbursement for Miles Clark clinical supervision duties.
- Provide supervision of the Program Manager.
- Conduct regular meetings between the MCYP Clinical Director and Miles Clark, P.A.U.S.D. Counselor, who provides on-site clinical supervision to the Youth Worker and Program Manager, to ensure that MCYP staff are supported in delivering services in accordance with the standards required by MCYP.

PAUSD will:

- Fund the PEI Program for 16 hours of service per week for the ten month contract.
- Fund program administration costs directly related to the contracted Youth Worker activities.
- Provide confidential space for the Youth Worker to meet with youth one on one and in small groups.
- Maintain contact with MCYP regarding youth worker activity on campus.
- Provide feedback on the Youth Worker and Program Manager services to the MCYP Executive Director.

MCYP Match Services \$7,045. 4 hours Youth Worker services, 1 hour of Program Manager, 1 hours of clinical supervision provided by MCYP supervision staff = 6 hours of services at \$7,045.

Contract Value PAUSD \$26,804 and MCYP \$7,045 = \$33,849.00

The MCYP shall defend, indemnify, and hold harmless the Parties to this Agreement and their officers, agents, and employees from all liability for any loss, damage or injury to persons or property, including attorney's fees and costs, arising out of or attributable to the furnishing of services by MCYP pursuant to this agreement.

When signed by all parties, this document will serve as a contract between PAUSD, and MCYP. It is our understanding that payment of \$26,804. for PEI program services will be made to MCYP in 10 equal monthly installments.

MCYP will provide an reporting of services at the end of the school year. This contract may be terminated with 30 days notice by either party and may be modified with agreement between both parties.

X _____
 Warren Galletti, Interim Superintendent P.A.U.S.D.
 Superintendent, Mendocino County Office of Education
 45 Lake Street/P.O. Box 87, Point Arena, CA. 95468
 707-882-2803 wgalletti@mcoe.us

DATE: _____

X _____
 Joanna Olson, Executive Director
 Mendocino County Youth Project
 707-463-4915 x111 jolson@mcyp.org

DATE: _____