



**MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
November 8, 2017**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**OPEN SESSION**

**3:15 PM**

**Point Arena Schools District Office  
45 Lake Street  
Point Arena, California**

**Section 1:**

1.1 Call to Order

**3:15 PM**

1.2 Roll Call

**Board Member Cione was absent. Student Board Member Burkhardt was absent.**

1.3 Approval of Agenda

**Item 7.3, Point Arena High School Community Service Requirements for Graduation, and item 8.3, DWPA: consideration of and possible action to approve a Dean of Students/Counselor position at Point Arena High School were moved from the agenda.**

**A motion was made by DeWilder and seconded by Miles to approve the agenda as amended.**

**MSC: DeWilder/Miles                      Student Board Member: Absent                      Board Vote: 6-0-0-1**

1.4 Public Comments on items to be heard in **Closed Session**

**No comments were made.**

1.5 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR  
Ellie Austin and/or Margaret Merchat, District Chief Negotiator  
California School Employees Association South Coast Chapter #343 (CSEA)

- b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

- i. SUPERINTENDENT

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library  
270 Lake Street  
Point Arena, California**

**Section 2:**

**Student Board Member Burkhardt joined the meeting.**

- 2.1 Call to Order

**4:43 PM**

- 2.2 Pledge of Allegiance to the Flag
- 2.3 Report any agenda changes previously approved under Item 1.3

**Board President Robinson announced that item 7.3, Point Arena High School Community Service Requirements for Graduation, and item 8.3, DWPA: consideration of and possible action to approve a Dean of Students/Counselor position at Point Arena High School, were moved from the agenda.**

- 2.4 Announcement of reportable action, if any, from Closed Session

**Board President Robinson said there were no announcements of reportable action from Closed Session.**

**Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA**

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Vikki Robinson at (707) 882-2197. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at

(707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**There were no comments.**

**Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA**

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

**There were no comments.**

**Section 5: PRESENTATION**

5.1 School Psychology Week, Honoring School Psychologists (Interim Superintendent Mr. Galletti & Mrs. Annan Paterson Hansen).

**Mrs. Annan Paterson Hansen gave a brief update about National School Psychology week and handed out a pamphlet regarding School Psychologists and their roles in the schools.**

**Interim Superintendent Galletti joined Mrs. Paterson Hansen and honored Ms. Lotter for over 30 years of service to the Point Arena Schools as School Psychologist. Mr. Galletti also honored Mrs. Paterson Hansen for the years of service to the Point Arena Schools and her experience as a school psychologist in other districts.**

**Section 6: Public Hearing**

6.1 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals who reside or work on federal lands to present their views concerning ways the District can assist their children in realizing the benefits to be derived from the educational programs assisted under P.L. 874 Federal Impact Aid.

Open Public Hearing: **4:48 PM**

**There were no comments.**

Close Public Hearing: **4:49 PM**

**Section 7: DISCUSSION**

7.1 LCAP:  
• Arena Union Elementary School

7.2 LCAP/WASC:  
• Point Arena High School

**Interim Superintendent Galletti addressed item 7.1 & 7.2 stating with the new accountability system, the California School Dashboard (Dashboard) which helps to identify a school's strengths, weaknesses, and areas in need of improvement, each District has to incorporate their current goals from LCAP by December 1<sup>st</sup>. Mr. Chris Francis will be working with both Administrators to help them update their Dashboard to include LCAP information.**

**~~7.3 Point Arena High School Community Service Requirements for Graduation~~  
Item struck from the agenda.**

7.4 Cost adding an Administrator to the Point Arena School District's 2017-2018 Administrative/Teacher Ratio Calculation Form R-2 (Pgs. 1-5)

**Interim Business Manager Kailikole addressed the cost of adding an Administrator. She reported that if the Districts adds a 1.0 FTE Administrator at Point Arena High School, the penalty would be \$8,471. However, Ms. Kailikole stated that should we add a .5 FTE there would be no penalty.**

**Section 8: DISCUSSION WITH POSSIBLE ACTION**

8.1 **Discussion with possible action:** consideration of and possible action to approve Point Arena High School Student Drug Test Program options and costs (Kelli Capone, RVN)(Pg. 6-9).

**Kelli Capone, the District's Student Drug Testing nurse gave a general overview of the current drug testing Program at Point Arena High School. She reviewed the five panel test that includes testing for: Amphetamine, Cocaine, Opiates, PCP and THC. Mrs. Capone gave other testing options and the costs. The current test which is called *Oratect* costs approximately \$10 per test and takes about 5 minutes to read, minimal invasive 96-98% accurate but a lot of faulty tests. The next option is to do urine testing that costs approximately \$3.99 per test, is a five minute read and is 98-99% accurate. The final option would be a hair follicle test but it would be very expensive and the results would take approximately 90 days. Mrs. Capone didn't recommend the hair follicle test option.**

**The Board discussed each option and agreed that the urine test would be most effective for initial drug testing and for random testing, they agreed to continue using the saliva test with urine as a backup.**

**A motion was made by DeWilder and seconded by Miles to use the urine test for student drug testing and the saliva test for random testing.**

**MSC: DeWilder/Miles                      Student Board Member: Abstain                      Board Vote: 5-1-0-1 (Board Member Shimon voted no, Board Member Cione was absent).**

8.2 **Discussion with possible action:** consideration of and possible action to approve the implementation of South Coast Continuation High School's new program that will support students in need of behavioral and/or academic support.

**A motion was made by DeWilder and seconded by Miles to approve the implementation of South Coast Continuation High School's new program that will support students in need of behavioral and/or academic support.**

**MSC: DeWilder/Miles                      Student Board Member: Yes                      Board Vote: 6-0-0-1**

~~8.3 **Discussion with possible action:** consideration of and possible action to approve a Dean of Students/ Counselor position at Point Arena High School.~~

**Item 8.3 was struck from the agenda.**

8.4 **Discussion with possible action:** consideration of and possible action to approve setting December 6, 2017 as the date for the Annual Reorganizational Meeting of the Governing Board.

**A motion was made by Miles and seconded by DeWilder to approve setting December 6, 2017 as the date for the Annual Reorganizational Meeting of the Governing Board.**

**MSC: Miles/DeWilder                      Student Board Member: Yes                      Board Vote: 6-0-0-1**

8.5 **Discussion with possible action:** consideration of and possible action to approve putting out to bid fencing around the building on the Point Arena High School Campus.

**A motion was made by DeWilder and seconded by Miles to approve putting out to bid fencing around the buildings on the Point Arena High School Campus.**

**MSC: DeWilder/Miles**

**Student Board Member: Yes**

**Board Vote: 6-0-0-1**

**Section 9: BRIEF REPORTS**

- 9.1 Board of Trustees
- Facilities Committee Update

**Facilities Committee member Bates shared with the Board about a meeting held with an individual from School Site Solutions.**

**Interim Business Manager Kailikole informed the Board that School Site Solutions focuses on making sure documentation is processed properly. She stated that two other individuals will meet with the Facility Committee who are project and facility managers, and who are used throughout the County. Ms. Kailikole advised the Committee to look at other companies and their Request for Qualification (RFQ) for the Board to make a decision on who they wish to hire.**

**Board members shared activities they participated in throughout the month.**

- 9.2 Student Board Member

**Student Board Member Burkhardt shared that the AP English class received close to \$3,000 in grants through Redwood Community Education Foundation.**

- 9.3 Interim Superintendent
- Emergency Preparedness Update

**Interim Superintendent reported that Mr. Gunning will check all the radios so that the District Office can start making Monday morning radio checks.**

- 9.4 Arena Union Elementary Principal

**Arena Union Elementary School Principal Carson reported that Denise Keller from MCOE joined the staff on their Staff Development day and gave a seminar of Applied Behavior Analysis to assist with problem behaviors that impede student learning. Mr. Carson reported that the afternoon session was spent reviewing the emergency safety plans, updating their assignment information and doing a thorough inventory of materials needed due to expiration dates that have passed or materials used that have not been replaced.**

**Principal Carson informed the Board that the NAEAC meeting was well attended. He stated that parents expressed interest in the Impact Aid money and asked how the Native American Curriculum Framework would be added to the curriculum. Principal Carson told the parents that AUES would create an elective class in the Middle School under the direction of Allison Barnes, Blake More and ideally a person from the Tribal Council to take the framework and create a multimedia project aimed at 4<sup>th</sup> and 5<sup>th</sup> grade social studies classes.**

- 9.5 Point Arena High School Principal

**Point Arena High School Principal VandeBunte shared a power point presentation showing fencing around the campus at Laytonville High School and would like for the Board to approve going out to bid to place fencing around the Point Arena High School in an effort to be pro-active concerning student and staff safety.**

- 9.6 AUTO

**No report.**

9.7 PAHSTA

**PAHSTA member Lillian McFarland gave the PAHSTA report.**

9.8 CSEA

**No report.**

**Section 10: CONSENT AGENDA (ACTION ITEM)**

10.1 A. Minutes

A.1 Approve the minutes from the Regular Board of Trustee's meeting held on October 11, 2017 (Pgs. 10-16).

B. Finances

B.1 Accept Point Arena Schools Purchase Order Numbers: General Fund: 180121-180150 in the amount of \$42,896.49 (Pgs. 17-18).

B.2 Accept Point Arena Schools Commercial Warrant Registers Batch Numbers: 0018-0018 in the amount of \$47,603.97 (Pgs. 19-26).

B.3 Approve the Arena Union Elementary Student Body Report for the month of October 2017 (Pg. 27).

B.4 Approve the Point Arena High School Student Body Report for the month of October 2017 (Pg. 28)

C. Other

C.1 Approve the Independent Educational Evaluation (IEEP) Policy and Mendocino County SELPA Procedures Manual (Pgs. 29-223).

C.2 Accept first read of the following Policies (Pgs. 224-229):

BP 0400, Comprehensive Plans (Updated to include LCAP)

BP/AR 0460, Local Control and Accountability Plan (Updated to delete references to 5CCR 15497.5(repealed))

BP 0500, Accountability (Updated to reflect new State Accountability System (Calif. School Dashboard))

BP/AR 0520.2, Title I Program Improvement Schools (Policy and Regulation DELETED as federal program improvement requirements have been suspended for 2017-18)

BP 0520.3, Title I Program Improvement Districts (Policy and Regulation DELETED as federal program improvement requirements have been suspended for 2017-18)

BP/AR 1113, District and School Web Sites (Updated to clarify district responsibility to make district and school website accessible to individuals with disabilities and reflects new law prohibiting web site operators from using web site information to amass a profile about a student, engaged in targeted advertising to students, or sell or disclose a student's information)

BP 3280, Sale or Lease of District-Owned Real Property (Updated to delete the requirement of first offer surplus property to a charter school with at least 80 students)

BP 3513.4, Drug and Alcohol Free Schools (NEW policy prohibits the possession, use, or sale of drugs or alcohol by any person on district property and address enforcement and discipline for violations of this policy)

AR 3515.6, Criminal Background Checks for Contractors (Updated to reflect NEW Law which requires criminal background checks for sole proprietors who contract with the district to provide specified services)

BP 4140, 4240, 4340, Bargaining Units (Updated to reflect NEW Law which prohibits districts from deterring or discouraging employees from becoming or remaining members of an employee organization)

BP/AR 5113.1, (Updated to reflect the inclusion of a chronic absence indicator in the California School Dashboard effective in the fall of 2018)

AR 5113.11, Attendance Supervision (NEW Regulation. Addresses the appointment of a district attendance supervisor and reflects NEW Law which expresses the Legislature's intent that the attendance supervisor fulfill specified duties)

BP/AR 5113.12, District School Attendance Review Board (NEW Policy and Regulation are for use by districts that have established their own local school attendance review board (SARB))

BP/AR 5117, Interdistrict Attendance (Updated to reflect NEW Law which makes a number of changes to the school district of choice program)

AR 5125.2, Withholding Grades, Diploma or Transcripts (Updated to clarify the circumstances under which the district may withhold a student's grades, diploma, and/or transcripts until the student's parents/guardians have paid for the damages to or loss of district property willfully caused by the student)

BP 5131.6, Alcohol and Other Drugs, (Updated to reflect the goals and purposes of the federal Student Support and Academic Enrichment Grants program)

E 5131.63, Steroids (DELETED since the California Interscholastic Federation provides the sample agreement that student athletes and parents/guardians must sign to promise that the student will not use steroids or banned dietary supplements)

BP/AR 6020, Parent Involvement (Updated to reflect requirements for parent involvement in schools receiving federal Title I, Part A funding)

AR 6112, School Day (Updated to reflect NEW Law which permits district so maintain kindergarten or transitional Kindergarten classes for different lengths of time during the school day)

BP 6153, School-Sponsored Trips (Updated to reflect NEW Law which eliminates the prohibition against the use of district funds to pay for the expenses of students participating in field trips or excursions to another state, to the District of Columbia, or to a foreign country)

BP 6170.1, Transitional Kindergarten (Updated to reflect NEW Law which permits districts to maintain transitional kindergarten classes for different lengths of times during the school day)

AR 6173.1, Education for Foster Youth (Updated to reflect the Every Student Succeeds Act which amends the definition of a foster youth's "best interest" and requires districts and child welfare agencies to come to an agreement as to how transportation will be provided to enable foster youth to attend their school of origin)

BP/AR 6173.2, Education of Children of Military Families (Updated to reflect the Every Student Succeeds Act which provides that military-connected students will be assigned a national ID number to facilitate monitoring of their academic program progress and requires districts to issue an annual report card that includes state achievement results for such students.

**A motion was made by DeWilder and seconded by Miles to approve the consent agenda as presented.**

**MSC: DeWilder/Miles**

**Student Board Member: Yes**

**Board Vote: 6-0-0-1**

**Section 11: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT**

