



**MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
June 21, 2017**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**OPEN SESSION**

~~3:30 PM~~ **2:45 PM**

Point Arena Schools District Office  
45 Lake Street  
Point Arena, California

**Section 1:**

1.1 Call to Order

**2:45 PM**

1.2 Roll Call

**All Board present. Student Board Member was absent.**

1.3 Approval of Agenda

**Item 5.2, Arena Union Elementary School Facility Projects, was moved under Discussion with Possible Action and numbered 6.7.**

**Item D.9, MOU between Point Arena Schools District and Mendocino Unified School District, was moved under Discussion and numbered 5.3.**

**A motion was made by DeWilder and seconded by Shimon to approve the Agenda as amended.**

**MSC: DeWilder/Shimon      Vote: Student Board Member: Absent      Board Vote: 7-0-0-0**

1.4 Public Comments on items to be heard in Closed Session

**There were no public comments.**

1.5 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

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CONFERENCE WITH LABOR NEGOTIATOR  
Mr. Brent Cushenbery, District Chief Negotiator  
Point Arena High School Teachers Association (PAHSTA)  
Arena Union Teachers Organization (AUTO)  
California School Employees Association South Coast Chapter #343 (CSEA)

b. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYMENT  
Teacher

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library  
270 Lake Street  
Point Arena, California**

**Section 2:**

2.1 Call to Order

**4:30 PM**

2.2 Pledge of Allegiance to the Flag

2.3 Report any agenda changes previously approved under Item 1.3

**Board President Robinson announced the Board moved Item 5.2, Arena Union Elementary School Facility Projects, from Discussion, placed it under Discussion with Possible Action, and numbered it 6.7. Board President Robinson also announced that Item D.9, MOU between Point Arena Schools District and Mendocino Unified School District, was moved off the Consent Agenda, placed under Discussion, and numbered 5.3.**

2.4 Announcement of reportable action, if any, from Closed Session

**Board President Robinson announced the Board took a roll call vote and accepted Mr. Cushenbery's letter of resignation for retirement. The vote was unanimous. Mr. Cushenbery thanked the Board for their support and after 31 years of working in education June 21, 2107 would be his last day of employment. Mr. Cushenbery wished the best to the School District.**

**Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA**

3.1 Individual speakers shall be allowed three minutes to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Vikki Robinson at (707) 882-2197. This notice will

allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**Community Member, Alan Jacobs congratulated Mr. Cushenbery on his retirement. Mr. Jacobs voiced his disappointment that his questions he presented at the May 2017 Board Meeting had not been answered. He submitted another sheet of questions regarding the Master Class Schedule.**

**Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA**

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

**Community Member, Heather Burkhardt shared her concern over lowering the Graduation Requirement.**

**Section 5: DISCUSSION**

5.1 English Language Development

**Board Member Shimon shared his concerns that the ELD Students are being underserved. Mr. DeWilder stated he would like to see Benchmarks so they could see where students are. A short discussion ensued.**

5.2 Arena Union Elementary School Facility Projects (Pgs. 1-3).

**Item 5.2 was moved from Discussion and placed under Discussion with Possible Action.**

**Item 5.3 was moved from the Consent Agenda and placed under Discussion.**

5.3 Approve the MOU between Point Arena Schools District and Mendocino Unified School District (Pgs. 608-610).

**Board member Bates stated that she asked to take this item off the consent agenda and place it under discussion because she would like to see parameters set in place for when there is a need for the Superintendent to look at employee's emails. The Board would look at the MOU and make appropriate changes and bring it to the next board meeting for action.**

**Section 6: DISCUSSION WITH POSSIBLE ACTION**

6.1 **Discussion with possible action:** consideration of and possible action to approve revising BP/E, High School Graduation Requirements by lowering the English requirement from four year to three, and lowering the Math requirement from three to two (Pgs. 4-8).

**Board President Robinson called for a motion and a second to approve item 6.1. There was no motion or a second therefore the motion died.**

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6.2 **Discussion with possible action:** consideration of and possible action to adopt Point Arena High School's 2017-2018 LCAP Plan (Pgs. 9-208)

A motion was made by DeWilder and seconded by Cione to adopt Point Arena High School's 2017-2018 LCAP Plan.

MSC: DeWilder/Cione                      Vote:    Student Board Member: Absent                      Board Vote: 7-0-0-0

6.3 **Discussion with possible action:** consideration of and possible action to adopt Arena Union Elementary School's 2017-2018 LCAP Plan (Pgs. 209-358).

A motion was made by DeWilder and seconded by Cione to adopt Arena Union Elementary School's 2017-2018 LCAP Plan.

MSC: DeWilder/Cione                      Vote:    Student Board Member: Absent                      Board Vote: 7-0-0-0

6.4 **Discussion with possible action:** consideration of and possible action to adopt Point Arena School 2017-2018 Budget (Pgs. 359-543).

A motion was made by DeWilder and seconded by Bates to adopt Point Arena School 2017- 2018 Budget.

MSC: DeWilder/Bates                      Vote:    Student Board Member: Absent                      Board Vote: 7-0-0-0

6.5 **Discussion with possible action:** consideration of and possible action to approve dedicating the Arena Union Elementary School Library to Shelly Aubrey (Pg. 544).

A motion was made by Miles and seconded by Shimon to approve dedicating the Arena Union Elementary School Library to Shelly Aubrey.

MSC: Miles/Shimon                      Vote:    Student Board Member: Absent                      Board Vote: 7-0-0-0

6.6 **Discussion with possible action:** consideration of and possible action to approve awarding the Point Arena High School Gym Roof Project to Empire Construction for the sum of \$348,963.00 (Pgs. 545-554).

Board Member Cione recused herself as there was a conflict of interest.

A motion was made by DeWilder and seconded by Miles to approve awarding the Point Arena High School Gym Roof Project to Empire Construction for the sum of \$348,963.00.

Business Manager, Catherine Chin, explained the budget as it related to the gym roof project. The projected cost of the gym roof project would use up the entirety of the high school facilities fund, the majority of the high school deferred maintenance fund, and the remainder would need to be funded with general fund reserves. She cautioned that the expense would limit the financial flexibility of the high school, and that since most all facets of the budget are connected, this large expense could likely affect decision-making in all organizational departments.

Board Member DeWilder amended his motion, Miles seconded to include stainless steel materials.

MSC: DeWilder/Miles                      Vote:    Student Board Member: Absent                      Board Vote: 7-0-0-0

**Item 6.7 was moved from Discussion:**

6.7 **Discussion with possible action:** consideration of and possible action to approve Arena Union Elementary School Facility Projects (Pgs. 1-3).

**A motion was made by Bates and seconded by DeWilder to approve Arena Union Elementary School Facility Projects as presented in the Board packet.**

**MSC: Bates/DeWilder**

**Vote: Student Board Member: Absent**

**Board Vote: 7-0-0-0**

**Section 7: BRIEF REPORTS**

7.1 Board of Trustees

**Board member Bates spoke about the upcoming Arena Boosters benefit picnic at Bower Park on Sunday July 2, 2017.**

7.2 Student Board Member Report

**Student Board member was absent.**

7.3 Superintendent

**Superintendent Cushenbery thanked the Board for all their support.**

7.4 Arena Union Elementary Principal

**Arena Union Elementary Principal Carson also spoke regarding the first ever Arena Boosters Benefit Picnic.**

7.5 AUTO

**No report**

7.6 PAHSTA

**No report**

7.7 CSEA

**No report**

**Section 8: CONSENT AGENDA (ACTION ITEM)**

8.1 A. Minutes

A.1 Approve the minutes from the Regular Board of Trustee's meeting held on June 7, 2017 (Pgs. 555-563).

B. Finances

B.1 Approve Point Arena Schools Purchase Order Numbers: 170295-170298 in the amount of \$662.36 (Pg. 564).

B.2 Accept Point Arena High School's Student Body Account Balances for the month of May 2017 (Pg. 565).

C. Personnel

C.1 Accept the resignation from Margaret Normoyle teacher for Arena Union Elementary School, effective June 12, 2017 (Pg. 566).

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C.2 **Correction (Salary listed was from the former Salary Schedule)**: Approve the employment of Heidi Hirst as English Teacher for Point Arena High School for the 2017-2018 School year (AB30/5, \$47,264 \$48,210, pending verification of units and experience).

C.3 **Correction (Salary listed was from the former Salary Schedule)** Approve the employment of Jared Crowley as Math/Science Teacher for Point Arena High School for the 2017-2018 School Year (AB90/6, \$54,260 \$55,345, pending verification of units and experience).

D. Other

D.1 Approve the Transportation Assistance MOU between Point Arena Schools District and California Rural Indian Health Board Manchester-Point Arena Head Start Program (Pg. 567).

D.2 Approve the Transportation Fuel Agreement between Point Arena Jt. Union High School District and California Rural Indian Health Board Manchester-Point Arena Head Start Program (Pg. 568).

D.3 Approve Speech Services MOU between Point Arena Jt. Union High School District and Manchester Union Elementary School District (Pg. 569).

D.4 Approve the Point Arena High School Instructional Minutes/Bell Schedule for the 2017-2018 school year (Pg. 570).

D.5 Approve the Arena Union Elementary Instructional Minutes/Bell Schedule for the 2017-2018 school year (Pg. 571-574).

D.6 Approve the Agreement for Legal Services between Point Arena School District and Lozano Smith Attorneys at Law for the 2017-2018 school year (Pg. 575-576).

D.7 Approve Point Arena High School's Consolidated Application for the 2017-2018 school year (Pgs. 577-591).

D.8 Approve Arena Union Elementary School's Consolidated Application for the 2017-2018 school year (Pgs. 592-607).

D.9 ~~Approve the MOU between Point Arena Schools District and Mendocino Unified School District (Pgs. 608-610).~~ **Item moved from the consent agenda and placed under Discussion.**

D.10 Approve the Food Service MOU between Point Arena Jt. Union High School District and Manchester Union Elementary School District for the 2017-2018 school year (Pgs. 611-612).

**A motion was made by DeWilder and seconded by Miles to approve the Consent Agenda as amended.**

**MSC: DeWilder/Miles                      Vote:    Student Board Member: Absent                      Board Vote: 7-0-0-0**

**Section 9:                      ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT**

9.1            Items for Next Board Meeting

9.2            Next Regular Meeting: August 9, 2017

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9.3 Adjournment

A motion was made by Miles and seconded by Cione to adjourn at 5:43 PM.

MSC: Miles/Cione                      Student Board Member: Absent                      Vote: 7-0-0-0

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Approved and entered into the official minutes of the Point Arena Schools on this 9<sup>th</sup> day of August 2017.

\_\_\_\_\_  
Leslie Bates, Clerk of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. Warren Galletti, Secretary of the Board

\_\_\_\_\_  
Date