



**MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
August 9, 2017**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**OPEN SESSION**

**3:30 PM**

**Point Arena Schools District Office  
45 Lake Street  
Point Arena, California**

**Section 1:**

1.1 Call to Order

**The Board Meeting was called to order at 3:30 PM**

1.2 Roll Call

**Board Member Cione was absent. No student Board Member present.**

1.3 Approval of Agenda

**Board President Robinson asked to strike item C.4 from the Consent Agenda and to correct the date in the footer of the agenda.**

**A motion was made by Miles and seconded by DeWilder to approve the agenda as amended.**

**MSC: Miles/DeWilder                      Vote:    Student Board Member: Absent                      Board: 6-0-0-1**

1.4 **Discussion with Possible Action:** Consideration of and possible action to approve appointing Mr. Warren Galletti as Secretary to the Board.

**A motion was made by Miles and seconded by DeWilder to approve appointing Interim Superintendent Warren Galletti as Secretary to the Board.**

**MSC: Miles/DeWilder                      Vote:    Student Board Member: Absent                      Board: 6-0-0-1**

1.5 Public Comments on items to be heard in **Closed Session**

**There were no comments.**

1.6 Recess to Closed Session

**The Board recessed to Closed Session at 3:35 PM**

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Ellie Austin and/or Margaret Merchat, District Chief Negotiator

Point Arena High School Teachers Association (PAHSTA)

California School Employees Association South Coast Chapter #343 (CSEA)

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Employee No. 4452

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library**

**270 Lake Street**

**Point Arena, California**

**Section 2:**

- 2.1 Call to Order

**The Board reconvened to Open Session at 4:45 PM**

**Board Member Cione joined the meeting.**

- 2.2 Pledge of Allegiance to the Flag

- 2.3 Report any agenda changes previously approved under Item 1.3

**Board President announced item C.4 was struck from the Consent Agenda and the date in the footer of the agenda was corrected.**

- 2.4 Announcement of reportable action, if any, from Closed Session

**Board President Robinson announced the Board took action in closed session to dismiss employee #4452 by the following vote: 6 Ayes; 0 Noes; 0 Abstentions; 1 absent.**

**Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA**

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Vikki Robinson at (707) 882-2197. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**Community Member Allan Jacobs spoke in regard to the NTN program and asked for clarity about the program. Point Arena High School Principal Blake VandeBunte said he would meet with Mr. Jacobs and answer his questions about NTN.**

#### **Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA**

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

**Linda Gutlohn spoke regarding the partnership with Point Arena Schools and Arena Theatre to sponsor a Beatles Tribute and invite the Sun Kings to perform. Students from Arena Union Elementary and Point Arena High School are invited.**

**Board President Robinson shared the following helpful reminders:**

**Agendas are available for review at least 72 hours prior to the meeting, on-line and posted outside of the District Office. If anyone has questions they should call the District Office and the District Secretary will answer questions or direct individuals to the best person to speak to concerning their question.**

**During meetings of the Board of Trustees, public comments to speak to items on or not on the agenda are permitted under sections 3 and 4. For greatest efficiency, prior to the start of the meetings Board President Robinson asked those who wished to address the Board to fill out the Request to Address the Board form on the information table next to the entrance door, and to hand them to Human Resource Analyst.**

**Board President reminded the Principals that the opportunity to address the Board is through their Principal's report.**

**Finally, Board President Robinson asked that if the Principals have questions, concerns and comments about agenda topics or other concerns be addressed with the Superintendent prior to, or following the Board Meeting. The Superintendent will speak to the question or direct the Principals to the best source for answers and/or understanding.**

#### **Section 5: DISCUSSION WITH POSSIBLE ACTION**

5.1 **Discussion with possible action:** consideration of and possible action to approve the request for a partial Leave of Absence .376 from Miles Clark, Mental Health Therapist for Point Arena Schools for the 2017-2018 school year (Pg. 1-3).

**A motion was made by Miles and seconded by DeWilder to approve the request for a partial Leave of Absence .376 from Miles Clark, Mental Health Therapist for Point Arena Schools for the 2017-2018 school year.**

A discussion ensued. Board Member DeWilder stated that because the drug rehabilitation program was taking students from three months a full year of testing, he wasn't sure how he would vote on this item.

Board President Robinson shared the work history of the Mental Health Therapist and stated that in the very beginning of the program Mr. Miles worked a full schedule and each year after that he began requesting leaves of absence. She stated that necessary direct services for students is diminishing.

Interim Superintendent Galletti suggested the Board should look at the needs of the students and not at the employee when making the decision.

Board Member Cione stated that Mr. Clark knows the students and their needs.

Board Member Miles suggested the Board wait until the next school year to make a change to full time vs. a reduced schedule.

Board Member Shimon stated he agreed with Mr. Galletti and Mr. Miles.

MSC: Miles/DeWilder                      Vote:    Student Board Member: Absent                      Board: 6-1-0-0  
(DeWilder voted no)

5.2        **Discussion with possible action:** consideration of and possible action to approve the request for a partial Leave of Absence .144 FTE (1 period) from Lillian Ross-McFarland, Point Arena High School Teacher for the 2017-2018 school year (Pg. 4).

A motion was made by Miles and seconded by DeWilder to approve the request for a partial Leave of Absence .144 FTE (1 period) from Lillian Ross-McFarland, Point Arena High School Teacher for the 2017-2018 school year.

MSC: Miles/DeWilder                      Vote:    Student Board Member: Absent                      Board: 7-0-0-0

5.3        **Discussion with possible action:** consideration of and possible action to approve the revised BP/AR 5131.61, Student Drug Testing (Pgs. 5-17).

A motion was made by DeWilder and seconded by Miles to approve the revised BP/AR 5131.61, Student Drug Testing which extends to Student Council, students taking theatre and any other extra-curricular activity.

MSC: DeWilder/Miles                      Vote:    Student Board Member: Absent                      Board: 7-0-0-0

5.4        **Discussion with possible action:** consideration of and possible action to approve the Contract for Services between Mendocino County Youth Project and Point Arena Schools, for Prevention & Early Intervention (P.E.I.) Services (The Youth Worker and Program Manager, \$26,804) for the 2017-2018 school year (Pg. 18-19).

A motion was made by Miles and seconded by DeWilder to approve the Contract for Services between Mendocino County Youth Project and Point Arena Schools, for Prevention & Early Intervention (P.E.I.) Services (The Youth Worker and Program Manager, \$26,804) for the 2017-2018 school year.

MSC: Miles/DeWilder                      Vote:    Student Board Member: Absent                      Board: 7-0-0-0

5.5        **Discussion with possible action:** consideration of and possible action to approve the Contract for Services between Mendocino County Youth Project and Point Arena Schools, for Prevention & Early Intervention (P.E.I.) Services (Marriage Family Licensed Therapist Intern and Clinical Director Supervision, \$24,821) for the 2017-2018 school year (Pg. 20).

A motion was made by DeWilder and seconded by Cione to approve the Contract for Services between Mendocino County Youth Project and Point Arena Schools, for Prevention & Early Intervention (P.E.I.) Services (Marriage Family Licensed Therapist Intern and Clinical Director Supervision, \$24,821) for the 2017-2018 school year.

A discussion ensued. Board President Robinson voiced a concern having to fund a Clinical Director Supervisor which doubled the cost with no increase for direct services to students. Board President Robinson suggested Mr. Galletti take the MOU back to MCYP and renegotiate.

MSC: DeWilder/Cione                      Vote:    Student Board Member: Absent                      Board: 0-7-0-0  
(All Board Members  
voted no)

5.6      **Discussion with possible action:** consideration of and possible action to approve partnering with Arena Theatre to contribute \$700 (\$3.50 per student up to 200 students, Times TBD by Site Administrators, show is 30-40 minutes) to help pay for The Sun Kings, a Beatles Tribute Band and invite students (first high school students then middle school students) to a matinee at Arena Theater on September 1, 2017.

A motion was made by Miles and seconded by Cione to approve partnering with Arena Theatre to contribute only \$700 (\$3.50 per student up to 200 students, Times TBD by Site Administrators, show is 30-40 minutes) to help pay for The Sun Kings, a Beatles Tribute Band and invite students (first high school students then middle school students) to a matinee at Arena Theater on September 1, 2017.

MSC: Miles/Cione                      Vote:    Student Board Member: Absent                      Board: 7-0-0-0

5.7      **Discussion with possible action:** consideration of and possible action to approve awarding the Arena Union Elementary Pump House Project to Fort Bragg Electric for the sum of \$88,788 (Pgs. 21-34).

A motion was made by Miles and seconded by DeWilder to approve awarding the Arena Union Elementary Pump House Project to Fort Bragg Electric for the sum of \$88,788.

MSC: Miles/DeWilder                      Vote:    Student Board Member: Absent                      Board: 7-0-0-0

5.8      **Discussion with possible action:** consideration of and possible action to approve the revised 2017-2018 Instructional Minutes/Bell Schedule for Point Arena High School (Pg. 35).

A motion was made by DeWilder and seconded by Miles to approve the revised 2017-2018 Instructional Minutes/Bell Schedule for Point Arena High School.

MSC: DeWilder/Miles                      Vote:    Student Board Member: Absent                      Board: 7-0-0-0

**ADDENDUM ITEM:**

5.9      **Discussion with possible action:** consideration of and possible action to approve the Arena Union Teacher's Organization's (AUTO) Public Disclosure of Collective Bargaining Agreement for 2017-2018 School Year (Pgs. 252-259).

A motion was made by DeWilder and seconded by Miles to approve the Arena Union Teacher's Organization's (AUTO) Public Disclosure of Collective Bargaining Agreement for 2017-2018 School Year.

MSC: DeWilder/Miles                      Vote:    Student Board Member: Absent                      Board: 7-0-0-0

**Section 6**                      **DISCUSSION**

- 6.1      LCAP's:
- Arena Union Elementary School
  - Point Arena High School

Interim Superintendent Galletti informed the Board that he asked to place an LCAP item on all future agendas as a standing item to give the Public a chance to give input about the LCAPs. Mr. Galletti stated that both LCAP's have been submitted to Paul Joens Poulin, at MCOE. He stated that although Arena's LCAP looks good it needs work as well as Point Arena High Schools' LCAP need some work. Chris Francis from the Mendocino County Office of Education will be working with the Principals to bring the LCAP's in compliance.

**Section 7:        BRIEF REPORTS**

7.1        Board of Trustees

**Board Member Cione announced that the class of 2020 will be selling hot dogs, chips and soda at the Fish Festival on September 3, 2017 from Noon to 6:00 PM, down at the Wharf in Point Arena.**

- Budget Committee Update (Bates, DeWilder, Miles)

**Board Member Miles stated that the Budget Committee met and spoke about the reserve taking a big hit this year because of the gym roof. The Budget Committee will be looking at how to pay for these types of repairs.**

- Student Drug Testing Committee Update (Cione, DeWilder, Shimon)
- Facilities Committee Update (Bates, DeWilder, Robinson)

**Board Member Bates stated it was difficult to prioritize projects until the Board can get estimates regarding the cost of each project. The Committee will meet again on September 5<sup>th</sup>.**

**Board President Robinson said she has been looking into Building Prop. 51 requirements and in order to get on the list portables must be 20 year old and buildings must be 25 years old; we are a few months short for the old portables.**

- Wellness Committee Update (Gardiner, Shimon)

**Board member Shimon stated that the Wellness Committee met and that there were twelve individuals who attended. He stated that the Wellness Plan has to be assessed at least every two years, which makes us out of compliance as it has been some time since it has been assessed. The goal of the committee is to make changes to the Plan and present it to the Principals who will then implement the changes.**

**Board President Robinson announced the Welcome Back Breakfast will be prepared by Renee Kline and the Cafeteria Staff. The Principals and Board President Robinson will honor the Cafeteria staff by taking them to breakfast on Wednesday August 16<sup>th</sup>.**

7.2        Student Board Member Report

**No report.**

7.3        Interim Superintendent

**Interim Superintendent Galletti thanked everyone for their support. He stated that transparency is the key and that he will be scheduling Agenda meetings each month and inviting two Board Members as well as the Board President at these meetings. The meetings will begin at 10:00 AM and last no longer than 15 minutes for the agenda with 45 minutes for any topic they wish discussed. The Meetings are scheduled as follows:**

**August 28, Board Members Cione and Miles  
September 25, Board Members DeWilder and Shimon  
October 30, Board Members Bates and Gardiner**

7.4        Arena Union Elementary Principal

**Board Meeting Minutes – ~~June 21~~ August 9, 2017**

Arena Union Elementary Principal Carson reported that he has been working with EduAct which is a new group formed to support all of the schools on the South Coast from Kaisha to Manchester. He reported that the Committee is creating a spreadsheet of volunteers with different skill sets who want to help the schools. EduAct has scheduled a Community Meeting for September 9<sup>th</sup> at the Gualala Community Center to inform the public about their mission, school needs and recruit new volunteers.

Principal Carson is working with Ron Miles and the Rotarians to write a grant to develop a program to help students identify their interests that are related to different career paths to keep them motivated while at school.

Interim Superintendent Galletti, Point Arena High School Principal VandeBunte, Mr. Carson and other representatives from neighboring schools met with Donna Stornetta, Camille Cox and Le Williams of Redwood Coast Education Foundation to roll out this year's grant applications.

7.5 Point Arena High School Principal

Point Arena High School Principal VandeBunte gave a power point presentation regarding Project Based Learning. The presentation covered; Initial Conversations, State Test Pass Rates, Choosing Your Own Adventure Project and Principal VandeBunte shared a successful NTN project titled, Prosthetics for Paws where students designed a prosthetic leg using art skills and a 3D printer.

Principal VandeBunte share his 2017-2018 Goals which are:

- Develop trust and respect in order to become part of the community here
- Involve community stakeholders
- Meet teachers at PBL comfort level
- Cultivate a culture of adult learning
- Exhibit a growth mindset
- Be available

7.6 AUTO

No report

7.7 PAHSTA

No report

7.8 CSEA

No report

**Section 8: CONSENT AGENDA (ACTION ITEM)**

8.1 A. Minutes

A.1 Approve the minutes from the Regular Board of Trustee's meeting held on June 21, 2017 (Pgs. 36-42).

A.2 Approve the minutes from the Special Board of Trustee's meeting held on June 23, 2017 (Pgs. 43-45).

A.3 Approve the minutes from the Special Board of Trustee's meeting held on July 17, 2017 (Pgs. 46-50).

B. Finances

**Board Meeting Minutes – ~~June 21~~ August 9, 2017**

- B.1 Accept Point Arena Schools Purchase Order Numbers: General Fund: 180001-180084 in the amount of \$589,414.26. Cafeteria Special Revenue: 180041-180067 in the amount of \$126,950.00. Special Reserve-Capital Outlay: 180001 in the amount of \$200,000. Deferred Maintenance District 43 in the amount of \$140,000 for the 2017-2018 school year (Pgs. 51-60).
- B.2 Accept Point Arena Schools Commercial Warrant Registers Batch Numbers: 0067-0068 in the amount of \$57,754 (for the 2016-2017 school year) and 0001-0005 in the amount of \$233,612 (for the 2017-2018 school year) (Pgs. 61-76).
- B.3 Accept Point Arena Schools Budget Transfers No. 180001-180040 in the amount of \$1,658,865.84 (Pgs. 77-91).
- B.4 Accept Arena Union Elementary School's June Student Body Account Balances (Pg. 92-93).
- B.5 Accept Point Arena High School's June Student Body Account Balances (Pg. 94).
- B.6 Approval of replacing Mr. Brent Cushenbery as signatory for Point Arena School's bank account with Redwood Credit Union and adding Mr. Warren Galletti effective August 3, 2017. (Catharine Chin, Business Manager and Eloisa Oropeza, HR Analyst remain signatories).
- B.7 Approval of replacing Dr. Rebekah-Barakos as signatory for Point Arena High School's Student Body Account at WestAmerica and adding Mr. Blake VandeBunte effective July 1, 2017.
- B.8 Approve the 2017-2018 Salary Schedules (No changes from the 2017-2018 school year. The Board is required to approve each school year)(Pgs. 95-106):

Administrator, Certificated, Coaches, Certificated Counselor, Certificated Teacher on Special Assignment/District Reading Program Coordinator, CTE/ROP, Pre-School, Business Manager, Confidential Management, Classified Director, Classified, Mental Health Therapist

C. Personnel

- C.1 Accept the resignation from Wendy Brooks, Special Education teacher for Arena Union Elementary School, effective July 21, 2017 (Pg. 107).
- C.2 Accept the resignation from Jennifer Claypool, Special Education Paraeducator (7.0 hrs. per day) effective July 21, 2017 (Pg. 108).
- C.3 Approve the employment of Trevor Capon, 2/3 Comb. Teacher for Arena Union Elementary for the 2017-2018 school year (Placement TBD).
- ~~C.4 Approve the employment of Christian Mach, Counselor for Point Arena High School for the 2017-2018 school year (Placement TBD).~~

**Item struck from the consent agenda.**

D. Other

- D.1 Approve the MOU between Point Arena Schools and Artie Bell to provide mechanic services for the Transportation Vehicles (Pg. 109).
- D.2 Approve Point Arena Schools District 2017-2018 Transportation Routes (Pgs. 110-111).



- D.3 Approve the Mendo-Lake Termite Inspection / Work Authorization (\$1,375.00) (Pgs. 112-120).
- D.4 Approve the following policies (An annual requirement). There were no changes made (Pgs. 121-132):
  - BP/AR 1261, Impact Aide Program
  - BP/AR 6020, Parent Involvement
- D.5 Approve for first read (Pgs. 133-140):

**May Policies (Summary of changes attached):**

- BP/AR 1312.3, Uniform Complaint Procedures
- BP 1340, Access to District Records
- BP 2121, Superintendent’s Contract
- BP/AR 3551, Food Service Operations/Cafeteria Plan
- AR 3580, District Records
- BP/AR 4217, 4227, 4327, Temporary Athletic Team Coaches
- BP 4312.1, Contracts
- AR 5145.3, Nondiscrimination/Harassment
- BP 6142.93, Science Instruction
- BP 6145, Extracurricular and Cocurricular Activities
- BP/AR 6145.2, Athletic Competition
- BP/AR 6178.1, Work-Based Learning
- BP 7214, General Obligation Bonds
- BB 9012, Board Member Electronic Communications

**July Policies (Summary of changes attached):**

- BP 0000, Vision
- BP 0100, Philosophy
- E 0420.41, Charter School Oversight
- BP 2140, Evaluation of the Superintendent
- AR 4112.2, Certification
- AR 4112.61, 4212.61, 4312.61, Employment References
- BP/E 6161.1, Selection and Evaluation of Instructional Materials
- BP 7212, Mello-Roos Districts
- BB 9121, President
- BB 9220, Governing Board Elections
- BB 9230, Orientation
- BB 9400, Board Self-Evaluation

- D.6 Accept Pacific Community Charter School’s 2017-2018 LCAP (Pgs. 141-195).
- D.7 Ratify Arena Union Teacher Organization’s Negotiations Articles, 11, Association Rights, Article 13, Reassignments, Article 14, Teaching Hours, Article 16 Leaves and Article 20, Health and Welfare, for the 2017-2018 school year (Pgs. 196-208).

**A motion was made by DeWilder and seconded by Miles to approve the consent agenda as amended.**

**MSC: DeWilder/Miles                      Vote:    Student Board Member: Absent                      Board: 7-0-0-0**

**Section 9:                      CORRESPONDENCE**

- 9.1 Correspondence to the Governing Board of Trustees from Mendocino County Office of Education regarding the Public Disclosure (AUTO) (Pg. 209-210).

**The Board received the correspondence.**

9.2 Correspondence to Point Arena Schools Superintendent regarding recommendations from the Accrediting Commission for Schools Western Association of Schools and Colleges (Pgs. 211-251).

**The Board received the correspondence.**

**Section 10: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT**

10.1 Items for Next Board Meeting

10.2 Next Regular Meeting: September 13, 2017

10.3 Adjournment

**A motion was made by DeWilder and seconded by Miles to adjourn at 6:00 PM.**

**MSC: DeWilder/Miles Student Board Member: Absent Vote: 7-0-0-0**

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**Approved and entered into the official minutes of the Point Arena Schools on this 13<sup>th</sup> day of September 2017.**

\_\_\_\_\_  
**Leslie Bates, Clerk of the Board**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Mr. Warren Galletti, Secretary of the Board**

\_\_\_\_\_  
**Date**