



**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
December 6, 2017**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

OPEN SESSION

4:00 PM

**Point Arena Schools District Office
45 Lake Street
Point Arena, California**

Section 1:

1.1 Call to Order

The meeting was called to order at 4:00 PM

1.2 Roll Call

Board member Bates was absent. Student Board Member Burkhardt was also absent.

1.3 Approval of Agenda

A motion was made by DeWilder and seconded by Miles to approve the agenda as presented.

MSC: DeWilder/Miles Student Board Member: Absent Board: 6-0-0-1

1.4 Public Comments on items to be heard in **Closed Session**

There were no comments.

The Board convened to Closed Session.

1.5 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR
Ellie Austin and/or Margaret Merchat, District Chief Negotiator
California School Employees Association South Coast Chapter #343 (CSEA)

OPEN GENERAL SESSION

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**4:30 PM
Point Arena High School Library
270 Lake Street
Point Arena, California**

Section 2:

2.1 Call to Order

The meeting reconvened from Closed Session at 4:36 PM.

Student Board Member Burkhardt joined the meeting.

2.2 Pledge of Allegiance to the Flag

2.3 Report any agenda changes previously approved under Item 1.3

Board President Robinson announced there were no changes made to the agenda.

2.4 Announcement of reportable action, if any, from Closed Session

Board President Robinson announced there was no reportable action taken from Closed Session.

Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Vikki Robinson at (707) 882-2197. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

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Sigrid Hillscan spoke regarding item 8.1 and said she would like for the new Superintendent to place a high priority on the Emergency Preparedness Plan.

Section 5: Board Reorganization (Action Item)

Interim Superintendent Galletti will Chair

5.1 Selection of Board President.

Interim Superintendent Galletti chaired the meeting and opened the floor for nominations for Board President.

Board member DeWilder nominated Board Member Robinson for Board President. Board Member Miles made the second.

There were no other nominations for Board President, therefore Interim Superintendent Galletti closed nomination for Board President and called for the vote.

MSC: DeWilder/Miles Student Board Member: Yes Board: 6-0-0-1

The selected Board President will assume his/her duties and run the meeting.

5.2 Selection of Clerk of the Board.

Board President Robinson opened the floor for nominations for Clerk of the Board.

Board Member Miles nominated Board Member Bates. Board Member DeWilder made the second.

There were no other nominations for Clerk of the Board, therefore Board President Robinson closed nomination for Clerk of the Board and called for the vote.

MSC: Miles/DeWilder Student Board Member: Yes Board: 6-0-0-1

5.3 Establish dates for 2018 Board Meetings (Pg. 1).

A motion was made by DeWilder and seconded by Miles to approve the following Board Meeting dates:

January 10, February 7, March 7, April 4, May 9, June 6 & 20, No meeting in July, August 8, September 12, October 10, November 7 and December 12, 2018.

MSC: DeWilder/Miles Student Board Member: Yes Board: 6-0-0-1

5.4 Approval of the 2018 Board Action Calendar (Pgs. 2-6).

A motion was made by DeWilder and seconded by Cione to approve the 2018 Board Action Calendar included in the Board Packet.

MSC: DeWilder/Cione Student Board Member: Yes Board: 6-0-0-1

5.5 Approval of Interim Superintendent Galletti as Secretary to the Board.

A motion was made by DeWilder and seconded by Miles to approve Interim Superintendent Galletti as Secretary to the Board.

MSC: DeWilder/Miles Student Board Member: Yes Board: 6-0-0-1

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5.6 Establish Committee Assignments (Pg. 7).

A motion was made by Miles and seconded by DeWilder to approve the following Board Committees, Board Liaison Assignments and Superintendent Committees:

Board Committees

Policy: DeWilder, Gardiner, Superintendent, Principals, CSEA, PAHSTA & AUTO

Negotiations: Robinson, Superintendent, Minute Taker

Native American Education Advisory Committee: Shimon

Board Liaison Assignments

Boosters Point Arena High School: DeWilder

Site Council Arena Union Elementary School: Bates. Alternate, Miles

Site Council Point Arena High School: Cione. Alternate, Robinson

Pacific Charter School: Shimon

English Learner Advisory Committee: Shimon

Restorative Practices Advisory Committee: Miles, Cione

Superintendent Committees

Budget Committee: Bates, DeWilder, Miles

New Technology Network Committee: DeWilder, Miles, Robinson. Alternate, Cione

MSC: Miles/DeWilder

Student Board Member: Yes

Board: 6-0-0-1

Section 6: BRIEF REPORTS

6.1 Board of Trustees

Board member Cione said the Triathlon Team raised \$300 selling tacos and that the Class of 2020 will be selling pies on December 23rd in Gualala.

Board Member Shimon reminded the Board about the Staff Appreciation Dinner on December 15th.

Board President Robinson said the Superintendent Search Committee Robinson, Miles and Cione, met with Interim Superintendent Galletti, both Site Administrators, the District Office Staff and the Directors, with the exception of the Cafeteria Director who could not attend the meeting. Board President Robinson said the Committee compiled all comments and created a documents which she placed on the table in the back of the meeting room.

6.2 Student Board Member

No report.

6.3 Interim Superintendent

Interim Superintendent Galletti spoke about a program called “Technical Assistance” which is a program created from the LCAP.

6.4 Arena Union Elementary Principal

Principal Carson reported that his staff went through a “Mock Lock-down” drill. He reported that they discovered that some of the classrooms didn’t have shades to drop down and some of the shades didn’t work. Principal Carson reported that there were other issues that came up during the drill that the staff will be addressing.

Principal Carson reminded the Board of the Winter Performance that will be held on Friday December 22, 2017 in the Multi-Purpose Room. The performance will start at 9:00 AM.

6.5 Point Arena High School Principal

Principal VandeBunte reviewed the following list of positives that have been accomplished so far this year:

- **South Coast Continuation High School is now open.**
- **The PSAT was offered to all Juniors at no cost and will be offered to Sophomores in the Spring at no cost.**
- **Maria Biaggi organized and orchestrated a project that included multiple disciplines and culminated in a culturally significant showcase at the Point Arena Lighthouse.**
- **Homecoming week contained a football game and dance both well attended without any discipline issues.**
- **ASB voted to donate almost \$1,800 to Mendocino County Fire Relief Fund.**
- **Band enrollment is the highest it's ever been in years, and they will put on a concert at the end of the school year.**
- **AP Spanish students raised over \$1,000 to help fund a field trip to the DeYoung Museum and the Academy of Sciences in San Francisco.**
- **PE is in the middle of their archery units which inspired some students to create an Archery Club.**
- **The Agriculture Class begun a new project in collaboration with the Food Services Department.**
- **Students wrote RCEF grants, and then wrote an article in the ICO about their experience.**
- **Most of the students in Read 180 saw their scores improve from last year.**
- **The entire staff at Point Arena High School continue to step up on a daily basis. Paras work tirelessly with teachers and their students to make sure all student needs are met. Food Service team continues to work to offer meals that meet all regulations and are pleasing to students. The Maintenance team, while often shorthanded, have helped maintain clean facilities.**

Principal VandeBunte said it was an exciting process and he is happy to be involved.

6.6 AUTO

AUTO members Rebecca Willhoit and Kelli Gaona gave the AUTO report and reviewed many activities classes were involved in. AUTO's comments were shared concerning a new Superintendent.

6.7 PAHSTA

PAHSTA member Katie Bates gave the PAHSTA report that consisted of a list of facility problems.

6.8 CSEA

No report.

Section 7: DISCUSSION

7.1 LCAP:

- Arena Union Elementary School

7.2 LCAP/WASC:

- Point Arena High School

Interim Superintendent Galletti reviewed items 7.1 & 7.2 and said both schools updated their Dashboard.

7.3 Behavior Support and School Culture Programs:
Character Counts (Grades K-5)

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Restorative Practices (Grades 6-12)

Interim Superintendent Galletti reviewed other schools that have model behavior support and culture programs. These schools included: Yokayo, Eagle Peak and Elsie Allen. Board Member Cione said she would be interested in visiting and observing the programs at these schools.

Board Member Gardiner said he is schedule to meet with former student, Andy Lieberman who is now the Vice Principal at Elsie Allen High School, concerning their Restorative Practices program.

Section 8: DISCUSSION WITH POSSIBLE ACTION

8.1 **Discussion with possible action:** consideration of and possible action in regards to the general process, criteria and qualifications for selecting a Superintendent.

Board President Robinson gave a brief report about the Superintendent’s Committee and how they met with many groups to get their ideas about what they would like to see in the next Superintendent. Arena Union Elementary School Teacher, Rebecca Willhoit said she would like for the next Superintendent to be community oriented, culturally sensitive and bilingual.

A motion was made by Miles and seconded by DeWilder to approve the general process, criteria and qualifications for selecting a Superintendent.

MSC: Miles/DeWilder Student Board Member: Yes Board: 6-0-0-1

8.2 **Discussion with possible action:** Consideration to adopt Point Arena Schools Resolution No. PAS 18-6101, regarding Accounting of Development Fees for 2016-2017 Fiscal Year in the Developer Fees Fund (Pgs. 8-14).

A motion was made by DeWilder and seconded by Cione to adopt Point Arena Schools Resolution No. PAS 18-6101, regarding Accounting of Development Fees for 2016-2017 Fiscal Year in the Developer Fees Fund.

MSC: DeWilder/Cione Student Board Member: Yes Board: 6-0-0-1

8.3 **Discussion with possible action:** Consideration to adopt Point Arena Schools Resolution No. PAS 18-6103, Declaring Withdrawal of Membership in the Schools Excess Liability Fund JPA (Pgs. 15).

A motion was made DeWilder and seconded by Miles to adopt Point Arena Schools resolution No. PAS 18-6103, Declaring Withdrawal of Membership in the Schools Excess Liability fund JPA.

MSC: DeWilder/Miles Student Board Member: Yes Board: 6-0-0-1

8.4 **Discussion with possible action:** consideration of and possible action to approve the First Interim Budget Report and Multi-Year Projection for the 2017-2018 school year (Pgs. 16-152).

A motion was made by DeWilder and seconded by Miles to approve the First Interim Budget Report and Multi-Year Projection for the 2017-2018 school year.

MSC: DeWilder/Miles Student Board Member: Yes Board: 6-0-0-1

Section 9: CONSENT AGENDA (ACTION ITEM)

9.1 A. Minutes

A.1 Approve the minutes from the Regular Board of Trustee’s meeting held on November 8, 2017 (Pgs. 153-160).

B. Finances

- B.1 Accept Point Arena Schools Commercial Warrant Registers Batch Numbers: 0019-0024 in the amount of \$274,053.72 (Pgs. 161-196).
- B.2 Accept Point Arena Schools Purchase Order Numbers: General Fund: 180153-180164 in the amount of \$24,358.78 (Pgs. 197-198).

C. Personnel

- C.1 Approve the employment of Bianca Gonzales as Instruction Specialist Special Needs effective October 17, 2017 (Step 2, \$14.16).
- C.2 Approve the Teacher Consent form from Dan Regelbruggee to teach as the Head Teacher which is outside his credential area, at South Coast Continuation High School for the 2017-2018 school year (Pg. 199).
- C.3 Approve the employment of Rebecca Hale as the CTE Art teacher and Biology teacher for Point Arena High School effective December 1, 2017.

D. Other

- D.1 Approve the request for an overnight field trip from Maria Elena Biaggi to take 10 AP Spanish Students to San Francisco to the DeYoung Museum (Teotihuacan Exhibit) on February 1 – 2, 2018 (Dansie Little will be the second Chaperone).

- D.2 Adopt the following Policies (Pgs. 200-205):

BP 0400, Comprehensive Plans (Updated to include LCAP)

BP/AR 0460, Local Control and Accountability Plan (Updated to delete references to 5CCR 15497.5(repealed))

BP 0500, Accountability (Updated to reflect new State Accountability System (Calif. School Dashboard))

BP/AR 0520.2, Title I Program Improvement Schools (Policy and Regulation DELETED as federal program improvement requirements have been suspended for 2017-18)

BP 0520.3, Title I Program Improvement Districts (Policy and Regulation DELETED as federal program improvement requirements have been suspended for 2017-18)

BP/AR 1113, District and School Web Sites (Updated to clarify district responsibility to make district and school website accessible to individuals with disabilities and reflects new law prohibiting web site operators from using web site information to amass a profile about a student, engaged in targeted advertising to students, or sell or disclose a student's information)

BP 3280, Sale or Lease of District-Owned Real Property (Updated to delete the requirement of first offer surplus property to a charter school with at least 80 students)

BP 3513.4, Drug and Alcohol Free Schools (NEW policy prohibits the possession, use, or sale of drugs or alcohol by any person on district property and address enforcement and discipline for violations of this policy)

AR 3515.6, Criminal Background Checks for Contractors (Updated to reflect NEW Law which requires criminal background checks for sole proprietors who contract with the district to provide specified services)

BP 4140, 4240, 4340, Bargaining Units (Updated to reflect NEW Law which prohibits districts from deterring or discouraging employees from becoming or remaining members of an employee organization)

BP/AR 5113.1, (Updated to reflect the inclusion of a chronic absence indicator in the California School Dashboard effective in the fall of 2018)

AR 5113.11, Attendance Supervision (NEW Regulation. Addresses the appointment of a district attendance supervisor and reflects NEW Law which expresses the Legislature's intent that the attendance supervisor fulfill specified duties)

BP/AR 5113.12, District School Attendance Review Board (NEW Policy and Regulation are for use by districts that have established their own local school attendance review board (SARB))

BP/AR 5117, Interdistrict Attendance (Updated to reflect NEW Law which makes a number of changes to the school district of choice program)

AR 5125.2, Withholding Grades, Diploma or Transcripts (Updated to clarify the circumstances under which the district may withhold a student's grades, diploma, and/or transcripts until the student's parents/guardians have paid for the damages to or loss of district property willfully caused by the student)

BP 5131.6, Alcohol and Other Drugs, (Updated to reflect the goals and purposes of the federal Student Support and Academic Enrichment Grants program)

E 5131.63, Steroids (DELETED since the California Interscholastic Federation provides the sample agreement that student athletes and parents/guardians must sign to promise that the student will not use steroids or banned dietary supplements)

BP/AR 6020, Parent Involvement (Updated to reflect requirements for parent involvement in schools receiving federal Title I, Part A funding)

AR 6112, School Day (Updated to reflect NEW Law which permits district so maintain kindergarten or transitional Kindergarten classes for different lengths of time during the school day)

BP 6153, School-Sponsored Trips (Updated to reflect NEW Law which eliminates the prohibition against the use of district funds to pay for the expenses of students participating in field trips or excursions to another state, to the District of Columbia, or to a foreign country)

BP 6170.1, Transitional Kindergarten (Updated to reflect NEW Law which permits districts to maintain transitional kindergarten classes for different lengths of times during the school day)

AR 6173.1, Education for Foster Youth (Updated to reflect the Every Student Succeeds Act which amends the definition of a foster youth's "best interest" and requires districts and child welfare agencies to come to an agreement as to how transportation will be provided to enable foster youth to attend their school of origin)

BP/AR 6173.2, Education of Children of Military Families (Updated to reflect the Every Student Succeeds Act which provides that military-connected students will be assigned a national ID number to facilitate monitoring of their academic program progress and requires districts to issue an annual report card that includes state achievement results for such students.

- D.3 Approve the MOU between Mendocino County Office of Education WorkAbility and Arena Union Elementary Middle School for the 2017-18 school year (Pgs. 206-208).
- D.4 Approve MOU between Mendocino County Office of Education WorkAbility and Point Arena High School for the 2017-18 school year (Pgs. 209-211).
- D.5 Approve the Point Arena Schools District Native American Policies and Procedures Plan for the 2017-18 school year (Pgs. 212-216).
- D.6 Approve the Point Arena High School Pirates Basketball Schedule for the 2017-18 school year (Pg. 217).
- D.7 Approve extending the MOU between Mendocino County Office of Education and Point Arena School Districts for Interim Superintendent Services for the remainder of the 2017-18 school year (Pg. 218).

- D.8 Approve the Credential Programs Intern Agreement between Sonoma State University and its School of Education and Point Arena Schools District (Pgs. 219-221).
- D.9 Accept Pacific Community Charter Schools’s Risk Management Report (Pgs. 222-240).
- D.10 Accept Pacific Community Charter School’s Annual Report for the 2016-2017 School Year (Pgs. 241-350).
- D.11 Approve the revised 2017-18 Point Arena School’s Bus Route Schedule (Pgs. 351-352).

A motion was made by Miles and seconded by Cione to adopt the Consent Agenda as presented.

MSC: Miles/Cione Student Board Member: Yes Board: 6-0-0-1

Section 10: PERSONNEL UPDATES

- 10.1 Interim Superintendent Galletti accepted Dan Regelbruggee’s, Special Education Teacher for Point Arena High School and Arena Union Elementary, request to transfer to South Coast Continuation High School as Head Teacher/Administrator in Charge on November 27, 2017.
- 10.2 Interim Superintendent Galletti accepted Arena Union Elementary School Special Education Teacher Rachelle Shockley’s resignation effective November 7, 2017.
- 10.3 Interim Superintendent Galletti rescinded Point Arena High School Counselor, Wentrell McIntosh’s resignation.

Section 11: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT

- 11.1 Items for Next Board Meeting
- 11.2 Next Regular Meeting: TBD
- 11.3 Adjournment

A motion was made by DeWilder and seconded by Cione to adjourn at 6:03 PM.

MSC: DeWilder/Cione Student Board Member: Yes Board Vote: 6-0-0-1

Approved and entered into the official minutes of the Point Arena Schools on this 10th day of January 2018.

Leslie Bates, Clerk of the Board

Date

Mr. Warren Galletti, Secretary of the Board

Date