



**AGENDA ADDENDUM  
REGULAR MEETING  
BOARD OF TRUSTEES  
October 11, 2017**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena. For more information please call 882-2803.

**OPEN SESSION**

**3:30 PM**

**Point Arena Schools District Office  
45 Lake Street  
Point Arena, California**

**Section 1:**

1.1 Call to Order

1.2 Roll Call

1.3 Approval of Agenda

1.4 Public Comments on items to be heard in **Closed Session**

1.5 Recess to Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

**CONFERENCE WITH LABOR NEGOTIATOR**

Ellie Austin and/or Margaret Merchat, District Chief Negotiator

California School Employees Association South Coast Chapter #343 (CSEA)

Point Arena High School Teachers Association (PAHSTA)

- b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

- i. PUBLIC EMPLOYEMENT  
Superintendent

**ADDENDUM ITEM:**

- ii. TO HEAR A CHARGE OR COMPLAINT AGAINST AN IDENTIFIED  
EMPLOYEE**

**OPEN SESSION**

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**4:30 PM  
Point Arena High School Library  
270 Lake Street  
Point Arena, California**

**Section 2:**

- 2.1 Call to Order
- 2.2 Pledge of Allegiance to the Flag
- 2.3 Report any agenda changes previously approved under Item 1.3
- 2.4 Announcement of reportable action, if any, from Closed Session
- 2.5 Swearing in of the Point Arena High School Student Board Member – Estelle Burkhardt.

**Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA**

- 3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Vikki Robinson at (707) 882-2197. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to bring 10 copies of any handouts for the Board and Board Staff.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do this as quietly as possible.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA**

- 4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

**Section 5: DISCUSSION WITH POSSIBLE ACTION**

- 5.1 **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools Resolution No. PAS-18-6100 regarding Sufficiency of Instructional Materials for the 2017-2018 school year (Pgs. 1-5).

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- 5.2 **Discussion with possible action:** consideration of and possible action to approve the Point Arena High School Teacher’s Association Public Disclosure of Collective Bargaining Agreement for 2017-2018 School Year (Pgs. 6-18).
- 5.3 **Discussion with possible action:** consideration of and possible action to approve the Staff Appreciation Dinner in December 2017.

**Section 6: DISCUSSION**

- 6.1 LCAP:
- Arena Union Elementary School
- 6.2 LCAP/WASC:
- Point Arena High School
- 6.3 The implementation of South Coast Continuation High School’s new program that will support students in need of behavioral and/or academic supports (Pgs. 19-25).
- 6.4 Create an Assistant Principal/Counselor position at Point Arena High School (Pgs. 26-27).

**Section 7: BRIEF REPORTS**

- 7.1 Board of Trustees
- 7.2 Student Board Member Report
- 7.3 Interim Superintendent
- 7.4 Arena Union Elementary Principal
- Site Room Analysis
- 7.5 Point Arena High School Principal
- Site Room Analysis
- 7.6 AUTO
- 7.7 PAHSTA
- 7.8 CSEA

**Section 8: CONSENT AGENDA (ACTION ITEM)**

- 8.1 A. Minutes
- A.1 Approve the minutes from the Regular Board of Trustee’s meeting held on September 13, 2017 (Pgs. 28-35).
- A.2 Approve the minutes from the Special Board of Trustee’s meeting held on September 25, 2017 (Pgs. 36-37).
- A.3 Approve the minutes from the Special Board of Trustee’s meeting held on October 2, 2017 (Pgs. 38-39).
- B. Finances

- B.1 Accept Point Arena Schools Purchase Order Numbers: General Fund: 180119-180137 in the amount of \$14,059.74 (Pgs. 40-41).
- B.2 Accept Point Arena Schools Commercial Warrant Registers Batch Numbers: 0014-0017 in the amount of \$126,514.74 (Pgs. 42-55).
- B.3 Accept Point Arena Schools Budget Transfers No. 18103-180117 in the amount of \$560,939.28 (Pgs. 56-62).
- B.4 Approve the Point Arena High School Student Body Report for the month of August 2017 (Pg. 63).
- B.5 Approve the Arena Union Elementary Student Body Report for the months of July, August and September 2017 (Pg. 64-68).

C. Personnel

- C.1 Approve the recommendation for employment of Salvador Martinez as Library Media Technician for Point Arena High School, effective September 25, 2017 (Step 1, \$13.05).
- C.2 Approve the recommendation for employment of Aaron Mendez as Custodian for Point Arena Schools District effective September 25, 2017 (Step 3 \$13.84 per hr.).
- C.3 Approve the recommendation for employment of Andrea Mazza, PE Teacher for Arena Union Elementary and Point Arena High School, effective October 2, 2017 (AB30/3 \$46,338).
- C.4 Approve the recommendation for employment of Jan Henley, Temporary Art Teacher (.320 FTE) for Arena Union Elementary School, effective August 31, 2017 for the 2017-2018 school year only (AB90/11 \$19,553.92).
- C.5 Approve the Teacher Consent form from Christin Allen to teach PE which is outside her credential area at Arena Union Elementary School for the 2017-2018 school year (Pg. 69).
- C.6 Approve the Teacher Consent form from Laura Garner to teach Math which is outside her credential area, at Arena Union Elementary School for the 2017-2018 school year (Pg. 70).
- C.7 Approve the Teacher Consent Form from Allison Barnes to teach ELA which is outside her credential area, at Arena Union Elementary School for the 2017-2018 school year (Pg. 71).
- C.8 Approve the Teacher Consent Form from Michelle Egger to teach ELA which is outside her credential area, at Arena Union Elementary School for the 2017-2018 school year (Pg. ).
- C.9 Approve the Teacher Consent Form from Justin Hughey to teach PE which is outside his credential area, at Arena Union Elementary School for the 2017-2018 school year (Pg. 72).
- C.10 Approve the Teacher Consent Form from Katie Bates to teach Math which is outside her credential area, at Point Arena High School for the 2017-2018 school year (Pg. 73).
- C.11 Approve the Teacher Consent Form from Jared Crowley to teach Math which is outside his credential area, at Point Arena High School for the 2017-2018 school year (Pg. 74).

C.12 Approve the Teacher Consent Form from Beverly Battaglia to teach Independent Study which is outside her credential area, at Point Arena High School for the 2017-2018 school year (Pg. 75).

D. Other

D.1 Accept Pacific Community Charter School's Unaudited Actuals from July 1, 2016 – June 30, 2017 (Pgs. 76).

D.2 Accept Point Arena School District's 2017-2018 Administrative/Teacher Ratio Calculation Form R-2 (Pgs. 77-83).

D.3 Accept the MOU for instructional support service trainings between Sacramento County Office of Education and Arena Union Elementary School, processed without prior district approval (Cost: MOU, \$5,600, additional Expenses \$620.42 )(Pgs. 93-104).

D.4 Accept Point Arena Schools prior year Suspension/Expulsion Report (Pgs. 105-106).

D.5 Accept Point Arena High School's Winter Athletic Schedules (Pgs. 107-108).

D.6 Accept the Inter-District Transfer of Students Report (Pgs. 109).

D.7 Accept the 2017-18 Williams Quarterly Report on Williams Uniform Complaints for the first quarter (July, August, September), no complaints were filed (Pg. 110).

D.8 Ratify Point Arena High School Teacher's Association Negotiations Article 1, Agreement, Article 10, Working Conditions, Article, 13, Assignments, Transfers and Vacancies, Article 15, Teacher Leadership, Article 16, Public Allegations, Article 17.8, Hazardous Road Conditions and MOU regarding benefits (Pgs. 111-121).

D.9 Approve the MOU between Mendocino County Office of Education and Point Arena Schools District to provide Business Manager Services during the leave of the District's Business Manager (October 1, 2017-December 31, 2017) (\$632.48 per day, NTE \$30,360) (Pgs. 122-123).

**Section 9: PERSONNEL UPDATES**

9.1 Douglas Burkey, Special Education Paraeducator for Point Arena High School resigned effective September 7, 2017.

9.2 Erika Hansen, Point Arena High School Art/Science Teacher resigned effective October 6, 2017.

9.3 Wentrell McIntosh, Point Arena High School Counselor resigned effective December 22, 2017.

9.4 Janet Tishma transferred from Paraeducator Instruction Specialist Health Tech. SPED to Paraeducator Special Education effective October 6, 2017.

**Section 10: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT**

10.1 Items for Next Board Meeting

10.2 Next Regular Meeting: November 8, 2017

10.3 Adjournment

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