

Employee Ratio Worksheet

District Point Arena Schools Common Administration

Fiscal Year 2022-23

Data Compiled as of October 4, 2022
(Date)

This worksheet may be utilized to summarize school district certificated staffing data for the purpose of annually monitoring the district's administrator-teacher ratio as required by *Education Code* sections 41400-41407. The information will be reviewed as part of the district's annual audit required by *Education Code* Section 41020. Do not submit this worksheet to the California Department of Education. Retain the worksheet and present the data upon request of district's independent auditor. (Note: county offices of education and charter schools are not subject to the requirements of *Education Code* sections 41400-41407.)

Part I **Number of Certificated Employees** (Full-time equivalents (FTE), calculated to two decimal places, to include full-time, part-time, and prorated positions)

- A) Administrative 3.00 FTE
- B) Exempt Administrative 1.00 FTE
- C) Net Administrative..... 2.00 FTE
(Line A minus Line B above)
- D) Teachers..... 29.65 FTE
- E) Pupil Services 2.92 FTE

Part II **Maximum Number of Administrative Employees** (Calculate to two decimals)

- A) Allowed Ratio08
(Enter .08 for unified, .07 for high school, or .09 for elementary school districts)
- B) Maximum Administrators..... 2.37 FTE
(Ratio from Part II, Line A x Teacher FTE from Part I, Line D)

Part III **Excess Administrator FTE** (Calculate to two decimals)

- A) Actual Excess 0.00 FTE
(Part I, Line C minus Part II, Line B. If zero or negative, enter -0-)
- B) Rounded Excess 0.00 FTE
(Round any FTE reported on Part III, Line A to the nearest whole number (e.g. 0.49 or less rounds to 0.00, 0.50 or above rounds to 1.00, 1.49 rounds to 1.00, and 1.50 to 2.00, etc.))