



Memorandum of Understanding Between  
Mendocino County Office of Education (MCOE)

Kudos for Kids, After School Education and Safety (ASES)  
Consortium  
&  
Arena Union Elementary School District

**Purpose**

This Memorandum of Understanding stands as evidence that the Mendocino County Office of Education (MCOE) and **Arena Union Elementary School District** intend to work together with the Mendocino County's Kudos for Kids After School Consortium towards the mutual goal of improving academic outcomes for students through a youth development approach that provides key experiences for healthy development - safe environment, supportive relationships, challenging and engaging academic and enrichment learning experiences, meaningful participation, and community involvement for students during after school hours. All agencies agree that the implementation of the ASES program, as described herein, will further these goals. To that end, each agency agrees to participate in the program, by coordinating and providing the following services through June 31, 2023.

**Deliverables**

**Mendocino County Office of Education will:**

- Serve as fiscal agent for this collaborative and ensure fiscal compliance with the California Department of Education (COE) guidelines for 8.5% administrative costs allowed by the grant
- Conduct an annual fiscal audit and keep records to ensure accuracy for ASES and prepare program and expenditure reports required by COE
- Serve as liaison between COE and Districts/Sites, which include annual site visits
- Collect, compile, and analyze data from sites for evaluation and to guide technical assistance
- Collaborate with Region I Lead and other partners to provide technical assistance, trainings and sustainability strategies to sites and program staff
- Coordinate and facilitate monthly consortium meetings to review results, share information, best practices, and develop strategies to improve and sustain after school programs