



Warren Galletti, Superintendent
Catherine Chin, Fiscal Resources – Dunnell Daleuski, Human Resources
Kelly Piper, Accounting Technician – Lisa Riboli, District Secretary

Memorandum of Understanding between Action Network and Point Arena Schools (PAS) for Expanded Learning Opportunities Program (ELO-P) Services

This Memorandum of Understanding (MOU), while not a legally binding document, does indicate a voluntary agreement between Action Network (AN) and Point Arena Schools (PAS) (consisting of Arena Union Elementary School District (AUESD) and Point Arena Joint Union High School District (PAJUHS)). Both organizations recognize that AN and PAS share the mission to empower communities for resilience, wellness, and long-term success. This MOU describes and confirms an agreement between Action Network and Point Arena Schools. The purpose of this agreement is to formalize and clarify expectations and relationships between both parties from November 1, 2022, to June, 2024. For the MOU, Service Provider is defined as the agency providing services to student and their family members or adults on a school site or in the community which may also include Action Network Family Resource Centers (FRC) in Point Arena, with permission and availability made available for PAS Teen services and other integrated student services. The Service Provider will be Action Network (AN). The Learning Community (LC) consists of both Point Arena Schools, and families.

Purpose: The purpose of this agreement is to establish roles and responsibilities of the Parties to develop and implement a comprehensive Extended Learning Opportunity Program (ELO-P) that utilizes the strengths and expertise of school and Action Network professionals. Expanded Learning Opportunity Program elements are designed to promote positive social, emotional, and behavioral skills and wellness, and to meet the needs of all students participating in the program.

This partnership provides a multi-tiered system of services to support students, families, and the school community, including activities, services, and supports that address social, emotional, and behavioral well-being of students.

Roles and Responsibilities: The Parties agree to the following roles and responsibilities.

Action Network will be responsible for:

Action Network administrative staff actively participate on PAS Leadership Team to:

- Ensure collaborative partnership and outcomes, and

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- Provide authority for decision making regarding resources and policy change.

Action Network youth outreach team will provide programs to support effective school-community collaboration that promotes:

- well-defined roles and responsibilities of collaboration (with structures in place to avoid duplication of efforts),
- offering, in collaboration with PAS, at least 30 days (six weeks) of nine-hour a day enrichment programs outside of the regular school time for students who enroll (which could be offered during the summer, on weekends, and/or during school holiday weeks as schedules and demand allow),
- offering, in collaboration with PAS, these enrichment programs to all classroom-based unduplicated pupils in at least Grades TK-6 (at a minimum), and can offer to other grades based on capacity and demand,
- data sharing, and
- appropriate extended services and supports.

Point Arena Schools will be responsible for:

Helping to facilitate and inform their staff, families and students about AN services.

- Roles and schedules will be clarified at staff meetings and parent meetings as needed, and /or via School letter that is sent home. PAS will explain that AN, with parent/guardian permission, is being welcomed by the school to provide ELO-P related services.
- Informing all students and staff that Students and/or Action Network staff must sign them out at the office before leaving the premises for any reason. If a student is to miss an activity, they must inform and request approval from the staff member on site before leaving campus. For non-Minor Consent cases, a student must have a signed permission to receive services form on file to see an AN staff member.
- PAS will provide facilities and student transportation (van use), to support the ELO-P programs per agreement between PAS and Action Network.

Action Network will provide:

- AN staff will collaborate with PAS staff to identify appropriate adaptations, as needed.
- Quarterly progress reports will include a summary of service break down and an evaluation of successes and areas for improvement.
- Monthly invoices.



Both AN and PAS will note:

- All protocol for Mandated Reporters will be followed. Communication around safety issues will be done promptly and in compliance with HIPAA and FERPA guidelines.
- In the case of Minor Consent related issues, students may self-refer with the help of a trusted adult, or student but all safety and school check out policies still apply. Students are required to check out and check in at the AUEDS and PAJUHSD site offices, respectively.
- The Parties will inform one another of relevant schedule changes.
- As needed, Quarterly meetings may be requested and take place between Action Network and PAS to evaluate services and improve communication or delivery.

PAS will provide payment to Action Network monthly upon receipt of invoices from AN for the above provided AN services throughout the year. This MOU shall be effective November 1, 2022, to June 30, 2024, with the total sum for all ELO-P related services for this period totaling \$120,000. Either Party has a right to terminate the MOU upon a 30-day notice to the other party.

Action Network
Thais Mazur, Executive Director

Date:

And

Point Arena Schools
Warren Galletti, Superintendent

Date: