



Point Arena Joint Union High School District  
Arena Union Elementary School District  
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## *ARENA UNION ELEMENTARY SCHOOL DISTRICT* **NATIVE AMERICAN POLICIES & PROCEDURES PLAN** **2021-2022**

It is the intent of the Arena Union Elementary School District (AUESD), that all Native American children of school age have equal access to all programs, services, and activities offered within the school districts. To this end, AUESD will consult with local tribal officials and parents of Native American children in the planning and development of Native American Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

### **ATTESTATIONS**

AUESD attests that it has established Native American Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Native American lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Native American lands. A copy of the current policies and procedures will be attached to the FY 2023 Impact Aid application.

AUESD attests that it has provided a copy of written responses to comments, concerns, and recommendations received from tribal leaders and parents of Native American children through the Native American policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Native American children prior to the submission of their FY 2023 Impact Aid application.

### **NATIVE AMERICAN POLICIES AND PROCEDURES**

The following Native American policies and procedures become effective upon school board approval.

#### Policy 1:

The LEA will disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parent of Native American children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]

#### Procedure 1:

The District Administrator, Native American Liaison, or other district designee will, as soon as reasonably possible after such information becomes available, but no later than three business days in

advance of any Native American Education Advisory Committing (NAEAC) meeting, distribute to Native American tribal officials and parents, a copy of the following documents via the district website and through Native American Liaison phone calls:

- Impact Aid application (once completed for that fiscal year);
- A summary evaluation of all district educational programs; and
- Plans for educational programs that the District intends to initiate or eliminate
- Local Education Agency and/or Local Control Accountability (LCAP) plans

Tribal officials, parents of Native American children, and the public will be given notice of all NAEAC meetings related to equal participation and/or the content of educational programs. The location, date, and time of all NAEAC meeting will be distributed by posting flyers throughout the school campuses, posting the information on social media (ie. Facebook), having the Native American Liaison call, text, or provided a flyer to each family, and by utilizing the One-Call Now phone system to leave a message with NAEAC meeting details.

Tribal officials, parents of Native American children, and the public are welcome to review information provided in order to help in the process of developing or modifying educations programs and services, thus allowing for the participation of Native American students on an equal basis in the district. NAEAC meeting minutes will be posted to the District's website for Tribal officials, parents of Native American children, and the public to review, which will allow for ongoing dissemination of information.

#### Policy 2:

AUESD will provide an opportunity for Tribal officials, parents of Native American children to provide their views on the District's educational programs and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222.94(a)(2)]

(i) Notify tribes and the parents of Native American children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and

(ii) Modify the method of and time for soliciting Native American views, if necessary, to ensure the maximum participation of tribes and parents of Native American children.

#### Procedure 2:

The tribe's preferred methods of communication are the following: having the Native American Liaison call, text, and speak to tribal officials and parents directly, posting flyers, posting on social media, and utilizing the One Call Now and Parent Square phone message systems. AUESD will hold at least four (4) NAEAC meetings annually for the purpose of disseminating proper and required information, and for the purpose of addressing comments and concerns of Native American children regarding the District's educational programs and activities. The NAEAC meeting agendas are posted, and all meetings are open to the public, thus allowing for Tribal officials and parents of Native American children the opportunity to submit comments and recommendations for consideration. AUESD will notify tribal officials and parents of the opportunities to submit recommendations and comments by following all preferred methods of communication regarding the time and date of NAEAC meetings. The LEA will notify tribal officials and parent at least three days in advance. AUESD will consider the tribe's preferred method of communication to provide input. AUESD will modify the method of communication and time of meetings per tribal officials and parent input, on order to maximize participation. At the NAEAC meetings, the district will engage parents in the decision-making process for educational decision impacting the Native American student population by:

- Asking NAEAC Meeting attendees to provide their perspective concerning the Native American community views on education issues.
- Encouraging Native American parents to participate in School Site Council meetings.

- Celebrating Native American students' achievements at each NAEAC meeting (ie. attendance, academics, random acts of kindness, etc.).
- Continuing to hold Back-to-School and Open House parent evenings to promote communication between the school and parents of Native American students.

A school board representative is a non-voting member of the NAEAC Committee. This representation allows for the discussion of the needs of the students and ideas to be brought forward to both the NAEAC Committee as well as the School Board.

At each of the monthly public School Board meetings, a section of time is set aside for communications from the public. This is a time to offer comments, suggestions, or questions to the School Board, including comments, suggestions, or questions regarding programming for Native American students. In addition, annually each November, a public hearing is held at the Board of Trustees monthly public meeting, affording an opportunity for individuals who reside or work on federal lands to present their views concerning ways that the District can assist their children in realizing the benefits to be derived from educational programs assisted under PL 874 Federal Impact Aid.

The "One Call Now" and "Parent Square" automatic dialing systems will be used by the District to communicate with families in emergency situations as well as for any items requiring school-wide or district-wide notification.

Policy 3:

AUESD will annually assess the extent to which Native American children participate on an equal basis with non-Native American children in the District's education program and activities.

[34CFR222.94(a)(3)]

(i) Share relevant information related to Native American children's participation in the LEA's education program and activities with tribes and parents of Native American children; and

(ii) Allow tribes and parents of Native American children the opportunity and time to review and comment on whether Native American children participate on an equal basis with non-Native American children.

Procedure 3:

AUESD will take the following measures to annually assess the extent to which Native American children participate on an equal basis with non-Native American children in the District's education program and activities.

- AUESD will monitor Native American student participation in its academic and co-curricular activities.
- School district officials will review school data to assess the extent of Native American children's participation in the District's educational programs on an equal basis and will create recommendations to enhance or maintain Native American student participation levels to ensure that they are on an equal basis with non-Native American student participation levels.
- AUESD will share its assessment of district funding, Native American student participation, related academic achievements, and any other related data with Tribal officials and parents of Native American children at the last NAEAC meeting of the school year, which typically occurs in May. AUESD will share evaluation information three days prior to the meeting with the tribe, and the tribe may provide feedback to the district at any time before, during, or after the meeting.
- Tribal officials, parents of Native American children, and any other interested parties may express their views on participation through direct communication with the school district, at any school board meeting or at any NAEAC meeting.

AUESD will work collaboratively with administrators, teachers, counselor, and the Native American Liaison to provide the following support services with the goal of assisting Native American students in meeting the educational challenges to become successful students who meet graduation requirements.

- Transportation from home to school provided to all students
- Breakfast and Lunch provided at no charge through the FDIRP qualification program and district funds to all students
- Class size reduction is in place for Grades K-3, activity/enrichment courses are provided.
- No 'fee' for facilities usage for approved Native American youth activities.
- Access to medical and counseling services at the Teen Center.
- Physical fitness testing for Grade 5.
- Articulation with the MPA Head Start Preschool and Kindergarten registration.
- ASES After School Program at the K-8 levels.
- Intervention classes at the elementary school on an "as needed" basis.
- Full support services for any student identifies as an English Learner.
- District funding for the Arena Technology Center for after school access to computers/technology.

AUESD will develop and implement processes to enrich the educational program to meet the specific cultural/heritage needs of the Native American students.

- Feature Pomo dancers from the Manchester-Point Arena Band of Pomo Native Americans at an annual all-school assembly.
- Research and implement ways to incorporate Native American literature into the Common Core curriculum
- Create instructional/curricular units that address both traditional and contemporary Native American values, and encourage Native American student to value and embrace their cultural uniqueness.

AUESD will provide counseling and support services for students and families that address the culturally diverse needs of Native American students, and intervention when needed.

- A Native American Liaison to support student success and facilitate communication between Native American families and the district.
- Field trips to colleges and post-secondary training schools.
- Clothing, food, and access to laundry facilities for students in substandard living conditions or qualifying as homeless.
- Board Policy that supports communication between the Native American Liaison and AUESD in the event that Child Protective Services are notified concerning a Native American student.

Policy 4:

AUESD will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94(a)(4)]

Procedure 4:

At the first NAEAC meeting of the school year, the Native American Policies and Procedures (IPP), will be reviewed and revised, if necessary. Once this occurs, any changes will be implemented over the next three weeks, and the document will be included in a subsequent School Board Meeting agenda, to be reviewed and accepted by the School Board members. The Native American Liaison(s) in consultation with District Administration (ie. the Superintendent and/or Site Principals) will evaluate the recommendations. Recommendations, if any, are made orally by any NAEAC meeting participants at the first NAEAC meeting of the school year. AUESD will notify Tribal officials and parents of Native American children of any changes to the IPP by providing the information orally in a NAEAC meeting

during the year in order to appropriately disseminate IPP information. The most up-to-date IPP will be posted on the AUESD website for public viewing.

Policy 5:

AUESD will respond at least annually in writing to comments and recommendations made by tribes or parents of Native American children, and disseminate the responses to the tribe and parents of Native American children prior to the submission of the IPPs by the LEA. [34CRF222.94(a)(5)]

Procedure 5:

AUESD will at least annually respond in writing to comments and recommendations made by the NAEAC committee, Tribal officials, or parents of Native American children, and disseminate the responses to those parties in writing, to be available at a NAEAC meeting during the school year, prior to the submission of the IPPs by the District. The responses will be disseminated via a written document that will be provided to tribal officials and parents at the aforementioned NAEAC meeting.

Policy 6:

AUESD will provide a copy of the Native American Policies and Procedures (IPP) annually to the affected tribe(s). [34CRF222.94(a)(6)]

Procedure 6:

AUESD will annually provide a copy of the current Native American Policies and Procedures (IPP) to the affected tribe(s) by email and by reviewing at a NAEAC meeting.

**Signatures**

This Native American Policies and Procedures Plan for the Arena Union Elementary School District was approved by the Arena Union Elementary School District's Board on \_\_\_\_\_.

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Tribal Council Representative  
Jaime Cobarrubia, Tribal Chair

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Date

\_\_\_\_\_  
District Representative  
Warren Galletti, Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board Representative

\_\_\_\_\_  
Date