



**MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
March 15, 2023**

**OPEN SESSION**

**1:00 PM**

**South Coast Continuation High School  
185 Lake Street  
Point Arena, California 95468**

**Zoom available at the 4:30 Regular Meeting**

**<https://us02web.zoom.us/j/84435405164?pwd=cTdHdW85L0hnS25iMkJ2WEtZVGswdz09>**

**Meeting ID: 844 3540 5164**

**Passcode: EJ162Q**

**One tap mobile**

**+16694449171,,84435405164#,,,,\*096143# US**

**+16699009128,,84435405164#,,,,\*096143# US (San Jose)**

**Dial by your location**

**+1 669 444 9171 US**

**+1 669 900 9128 US (San Jose)**

**Meeting ID: 844 3540 5164**

**Passcode: 096143**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena and online at <https://pointarenaschools.org/administration/school-board/agenda-minutes/2022-2023/>. For more information please call 882-2803.

**Section 1:**

1.1 Call to Order

**Board President Hillscan called the meeting to order at 1:07 PM**

1.2 Roll Call

**Member Holguin was absent**

1.3 Approval of Agenda

**A motion was made by Wilder and seconded by Martinez to approve the Agenda as amended: Member Visher asked to move Item D.3 from Consent to Item 8.3 under Discussion with Possible Action**

**MSC: Wilder/Martinez**

**Board Vote: 6-0-0-1**

1.4 Public Comments on item to be heard in **Closed Session**

1.5 Recess to Closed Session

**The Board went into closed session at 1:10 p.m.**

a. With respect to every item of business to be discussed in closed session pursuant to Section GC 54957.6:

1. Conference with District Labor Negotiator

1.6 Adjourn to Board Workshop

**Board President Hillscan resumed the Open Session at 1:30 p.m.**

**Section 2: Board Workshop**

- 2.1 Unity of Purpose
- 2.2 Review of Board Protocols (Pgs. 1-12)  
<https://pointarenaschools.org/wp-content/uploads/2023/03/2.-Item-2.2-Pgs.1-12.pdf>
- 2.3 Review Strategic Plan Goals (Pgs. 13-14)  
<https://pointarenaschools.org/wp-content/uploads/2023/03/3.-Item-2.3-Pgs.-13-14.pdf>
- 2.4 Equity Process – (Pgs. 15-22)  
<https://pointarenaschools.org/wp-content/uploads/2023/03/4.-Item-2.4-Pgs.-15-22.pdf>
- 2.5 Board Goals – 2022-2023 school year (Pgs.23-26)  
<https://pointarenaschools.org/wp-content/uploads/2023/03/5.-Item-2.5-Pgs.23-26.pdf>

**Board members reviewed the documents and formed an ad hoc committee with members Hillscan and Visher to draft Board Goals for the 2023-24 school year. The board agreed to continue their discussion and meet before the General Open Session on April 5, 2023.**

- 2.6 Recess

**OPEN SESSION**

**4:30 PM**

**Point Arena High School Library and on zoom  
270 Lake Street  
Point Arena, California 95468**

**Section 3:**

- 3.1 Call to Order

**Board President Hillscan called the meeting to order at 4:30 PM**

- 3.2 Roll Call

**Member Holguin was absent**

- 3.3 Approval of Agenda

**President Hillscan reported Item D.3 was moved from Consent to Item 8.3 under Discussion with Possible Action**

- 3.4 Announcement of reportable action if any from Closed Session

- 3.5 Pledge of Allegiance

3.6 Tribal Land Acknowledgement: "We acknowledge the traditional, ancestral, un-ceded lands and Sovereignty of the Manchester Band of Pomo Indians and the Kashia Band of Pomo Indians, whose historical relationship with the land continues to this day."

**Board Meeting Minutes – March 15, 2023**

**Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA**

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Sigrid Hillscan at (707) 882-2208. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to e-mail anything to be read to the Board to the district office: [lriboli@mcn.org](mailto:lriboli@mcn.org) or the Board President, [shillscan@mcn.org](mailto:shillscan@mcn.org).**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do so quietly. Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**Section 5: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA**

5.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

**Section 6: BRIEF REPORTS**

6.1 Student Board Member

**Student board member Sidney Regelbrugge reported spring sports have started and the quarter ends Friday. Students had the opportunity to share their opinions with the visiting WASC team. On April 4<sup>th</sup> there will be a "band day" with students from Fort Bragg joining PA students and the band concert is on May 4. Drama is rehearsing for their spring play and ASB is planning prom on May 6<sup>th</sup> at "The Pier Place".**

6.2 Arena Union Elementary Principal

**Principal Egger shared report cards will be going out and Site Council meets tomorrow. The new soccer team is going well though games have been cancelled due to weather. Arena is planning to offer an isolated math period for 1<sup>st</sup> – 5<sup>th</sup> grades, similar to the reading intervention for grades 1<sup>st</sup> – 3<sup>rd</sup>. The scheduled MAP Essentials training and Carolina Science training for today will be rescheduled since schools were cancelled.**

6.3 Point Arena High School Principal

**Principal Feliz shared the PAHS focus on science includes a STEM program with Sonoma State, using the "Ukiah Model" where the STEM class can add 3 separate course codes to expand the program, and a NOAA program to study the Greater Farallons National Marine Sanctuary. PAHS is looking at student qualitative data, with an NTN (New Tech Network) school culture survey and the CHKS (California Healthy Kids**

Survey). SARB (School Attendance Review Board) follow up has shown progress. Mr. Feliz handed out the WASC Accreditation summary.

Teacher and WASC Coordinator Lillian McFarland shared the WASC report is thorough and all teachers collaborated. The WASC committee shared the PAHS campus is beautiful and well maintained and the two major points are: students exemplify the learning outcomes (Authentic, Respectful and Responsible) at school and in the community, and the use of data to inform instruction. The data sheet Principal Feliz handed out shows effective or highly effective in every category. The WASC recommended areas of focus are what PAHS said we needed to focus on in the self-study. The WASC team gave the best recommendation they can give which is 6 years with a 3 year mid cycle visit.

6.4 AUTO

6.5 PAHSTA

Teacher Lillian McFarland shared the Yearbook, themed “Make Your Mark” is near completion and students are submitting text for the dividers. Ms. McFarland reported on what students are learning and experiencing in Art, English, Social Studies and Government, Ethnic Studies, Science, Radio, Math, and cooking. Our Ethnic Studies class is being taught ahead of the state requirement.

6.6 CSEA

## **Section 7: DISCUSSION**

7.1 Student Achievement –

- Winter MAP Testing Results

Joseph Swain, Math Teacher/MAP Coordinator presented the Arena Elementary and Point Arena High School MAP Growth Report for Fall 2022-23 and shared 97% of students completed the tests in January. Mr. Swain presented graphs showing growth and achievement by grade and ethnicity in Math and Reading. The District overall saw similar scores in Math and Reading achievement and Average growth in Math and below Average in Reading.

7.2 California School Employees Association Chapter #343 (CSEA) Arena Elementary School Unit and Point Arena High School Unit proposed re-openers for the 2023-2024 Negotiations (Pgs. 27-28).

<https://pointarenaschools.org/wp-content/uploads/2023/03/6.-Item-7.2-Pgs.-27-28.pdf>

- Pay and Allowances: Salary
- Amend Salary Schedule and Column Placement
- Health and Welfare
- Classified Job Description s and Reclassifications

7.3 Point Arena Schools’ District Sunshine proposals with regard to 2023-2024 contract negotiations with California School Employees Association Chapter #343 (CSEA) Arena Elementary School Unit and Point Arena High School Unit:

- Salary and Benefits

## **Section 8: DISCUSSION WITH POSSIBLE ACTION**

8.1 **Discussion with possible action:** consideration of and possible action to approve the Second Interim Budget Report for the 2022-2023 school year (Pgs. 29-152).

**Board Meeting Minutes – March 15, 2023**

<https://pointarenaschools.org/wp-content/uploads/2023/03/7.-Item-8.1-Pgs-29-152.pdf>

**A motion was made by Martinez and seconded by Aparicio to approve the Second Interim Budget Report for the 2022-2023 school year**

Business Manager Chin presented the 2022-2023 Point Arena Schools Second Interim Budget which showed the total estimated revenue was up ~\$61k (0.58%) since the first interim budget update in December 2022. The budgeted second interim expenditures increased by ~\$65k (0.67%), and together, the combined revenue and expenditure changes produce a projected 22-23 ~640k surplus (a minus \$4k change since the first interim projected surplus of \$644k). Ms. Chin explained that a large factor in the 22-23 estimated surplus is due to one-time restricted revenues, including, but not limited to the Learning Recovery Emergency Block Grant (\$508k), the Arts/Music/Instructional Materials/Discretionary Block Grant (\$206k), and the current year ELO-P apportionment (\$194k). The estimated ending fund balance for 2022-23 second interim is ~\$2.5 million. For the Multi-Year projections, Ms. Chin showed that we retain a healthy 12% Reserve for Economic Uncertainty in 23-24 and 24-25. Fund 17 had no changes since first interim, ending with an estimated 296K fund balance. The Board thanked Ms. Chin.

**MSC: Martinez/Aparicio                      Student Board Member – Yes                      Board Vote: 6-0-0-1**

8.2     **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools Resolution No. PAS-23-6113 regarding Brown Act Resolution to Permit Video/Audio conferenced Governing Board Meetings (Pg. 153).

<https://pointarenaschools.org/wp-content/uploads/2023/03/8.-Item-8.2-Pg.-153.pdf>

**A motion was made by Martinez and seconded by Aparicio to adopt Point Arena Schools Resolution No. PAS-23-6113 regarding Brown Act Resolution to Permit Video/Audio conferenced Governing Board Meetings**

**MSC: Martinez/Aparicio                      Student Board Member – Yes                      Board Vote: 6-0-0-1**

8.3     **Discussion with possible action:** consideration of and possible action to approve the MOU between Point Arena Schools and Action Network to provide Licensed Therapist (LMFT) services from 2/1/2023 through 6/10/2023 (Pgs. 202-203).

Member Visher asked a few questions and shared the scope of work is not realistic for one person to perform in 8 hours /week and requested adding the wording “may include” to the MOU.

**A motion was made by Martinez and seconded by Aparicio to approve the MOU between Point Arena Schools and Action Network to provide Licensed Therapist (LMFT) services from 2/1/2023 through 6/10/2023 as amended. Member Wilder abstained.**

**MSC: Martinez/Aparicio                      Student Board Member - Yes                      Board Vote: 5-0-1-1**

**Section 9:        CONSENT AGENDA (ACTION ITEM)**

**A.        Minutes**

A.1     Approve the minutes from the Regular Board of Trustee’s meeting held on February 15, 2023 (Pgs. 154-161).

<https://pointarenaschools.org/wp-content/uploads/2023/03/9.-Item-A.1-Pgs.-154-161.pdf>

**B.        Finances**

**Board Meeting Minutes – March 15, 2023**

- B.1 Accept Point Arena Schools February 2023 Commercial Warrant Registers (Pgs. 162-180).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/10.-Item-B.1-Pgs.-162-180.pdf>
- B.2 Accept Point Arena Schools February 2023 Purchase Order Registers (Pg. 181).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/11.-Item-B.2-Pg.-181.pdf>
- B.3 Accept Point Arena Schools February 2023 Budget Transfer Registers (Pgs. 182-186).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/12.-Item-B.3-Pgs.-182-186.pdf>
- B.4 Accept Arena Union Elementary School Student Body Reports for the months of December 2022, January and February 2023 (Pgs. 187-195).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/13.-Item-B.4-Pgs.187-195.pdf>
- B.5 Accept Point Arena High School Student Body Reports for the months of December 2022 and January 2023 (Pgs. 196-201).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/14.-Item-B.5-Pgs.-196-201.pdf>
- C. Personnel
  - C.1 Approve the employment of Jill Clark PAHS SPED Paraeducator position, effective March 14, 2023.
- D. Other
  - ~~D.1 Approve the MOU between Point Arena Schools and Action Network to provide Licensed Therapist (LMFT) services from 2/1/2023 through 6/10/2023 (Pgs. 202-203).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/15.-Item-D.1-Pg.-202-203.pdf>~~
  - D.2 Approve the 2023-2024 District Calendar (Pg. 204).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/16.-Item-D.2-Pg.-204.pdf>
  - D.3 Approve Point Arena Joint Union High School District's 2022-2023 Transportation Plan (Pg. 205).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/17.-Item-D.3-Pg.-205.pdf>
  - D.4 Approve Arena Union Elementary School District's 2022-2023 Transportation Plan (Pg. 206).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/18.-Item-D.4-Pg.-206.pdf>
  - D.5 Approve the Agreement between Point Arena Schools and Sitemogiq for the Solar Generation Project Interconnect Application (Pgs. 207-213).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/19.-Item-D.5-Pgs.-207-213.pdf>
  - D.6 Approve the Point Arena Joint Union High School District J13-A Application (Pgs. 214-242).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/20.-Item-D.6-Pgs-214-242.pdf>
  - D.7 Approve the Arena Union Elementary School J13-A Application (Pgs. 243-271).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/21.-Item-D.7-Pgs.-243-271.pdf>
  - D.8 Approve the Technology Department Surplus list dated 03/09/2023 (PG. 272).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/22.-Item-D.8-Pg.-272.pdf>
  - D.9 Approve for first read the recommendations of the Policy Committee regarding the following policies: (Pgs. 273-324).

<https://pointarenaschools.org/wp-content/uploads/2023/03/23.-Item-D.9-Pgs.-273-324.pdf>

- BP 4118 – Dismissal/Suspension/Disciplinary Action
- AR 4118 – Dismissal/Suspension/Disciplinary Action
- BP 4119.1/4291.1/4319.1 – Civil and Legal Rights
- BP 4140/4240/4340 – Bargaining Units
- AR 4161.2/4261.2/4361.2 – Personal Leaves
- AR 4161.5/4261.5/4361.5 - Military Leave
- BP 4216 – Probationary/Permanent Status
- BP 4218 - Dismissal/Suspension/Disciplinary Action
- AR 4218 - Dismissal/Suspension/Disciplinary Action
- BP 4218.1 - Dismissal/Suspension/Disciplinary Action (Merit System)
- BP 6158 - Independent Study
- AR 6158 - Independent Study
- BP 6164.2 - Guidance/Counseling Services
- BP 7110 - Facilities Master Plan
- BP 7150 - Site Selection and Development
- AR 7150 - Site Selection and Development
- BB 9100 - Organization

**A motion was made by Visher and seconded by Martinez to approve the Consent Agenda**

**MSC: Visher/Martinez                                  Student Board Member - Yes                                  Board Vote: 6-0-0-1**

**Section 10:      CORRESPONDENCE**

- 10.1      Pacific Community Charter School 2022-23 Second Interim Budget and Certification  
(Pgs. 325-332).  
<https://pointarenaschools.org/wp-content/uploads/2023/03/24.-Item-10.1-Pgs.-325-332.pdf>

**Section 11:      ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT**

- 11.1      Items for Next Board Meeting  
**Honor Bob Shimon, MAP discussion, Board workshop to discuss equity statement**
- 11.2      Next Regular Meeting: April 5, 2023
- 11.3      Adjournment

**A motion was made by Martinez and seconded by Visher to Adjourn at 6:13 PM**

**MSC: Martinez/Visher                                  Student Vote: Yes                                  Board Vote: 6-0-0-1**

\*\*\*\*\*  
**Approved and entered into the official minutes of the Point Arena Schools on this day of April 5, 2023.**

\_\_\_\_\_  
**Clerk of the Board**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Mr. Warren Galletti, Secretary of the Board**

\_\_\_\_\_  
**Date**