



**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
October 11, 2023**

OPEN SESSION

4:00 PM

Point Arena High School Library

270 Lake Street

Point Arena, California 95468

Join Zoom Meeting

<https://us02web.zoom.us/j/85628829933?pwd=eHVraFRzdEZDczZEdDtd0hWNlNldz09>

Meeting ID: 856 2882 9933 Passcode: 632384

One tap mobile +16699009128,,85628829933#,,,,*632384# US (San Jose)

Dial by your location +1 669 900 9128 US (San Jose)

The agenda packet and supporting materials can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena or online at <https://pointarenaschools.org/board-meeting-packets-2023-24/>
For more information please call 882-2803.

Section 1:

1.1 Call to Order

Board President Hillscan called the meeting to order at 4:02 PM.

1.2 Roll Call

All Board Members Present. Student Board Member will join a little late.

1.3 Approval of the Agenda

Member Visher asked to correct the typo for items D.1 and D.2; changing the MOU services to 2023-2024. A motion was made by Martinez and seconded by Hillscan to approve the Agenda as amended.

MSC: Martinez/Hillscan

Board Vote: 7-0-0-0

1.4 Board Discussion

Discuss last 3 chapters (7, 8, 9) of the "Governance Core" book.

Board Members discussed the "Governance Core" book.

1.5 Pledge of Allegiance to the Flag

1.6 Tribal Land Acknowledgement: "We acknowledge the traditional, ancestral, un-ceded lands and Sovereignty of the Manchester Band of Pomo Indians and the Kashia Band of Pomo Indians, whose historical relationship with the land continues to this day."

Section 2: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA

2.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking

action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Sigrid Hillscan at (707) 707-2208. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to e-mail anything to be read to the Board to the district office: iriboli@mcn.org or the Board President, shillscan@pointarenaschooldo.org.**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do so quietly.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

Member Visher expressed limiting time on Agenda items was not discussed with the board. Two members expressed concern about the imposed limits. The times are suggested timelines and more time can be added to items if needed.

Section 4: BRIEF REPORTS – 3 Minutes

4.1 Student Board Member - (3 minutes)

Student Board Member Sidney Regelbrugge shared it is homecoming week. Varsity volleyball and soccer may go to playoffs. Theater is practicing the production "Cheating Death". School spirit is high; students are participating in 20 minute pep rallies and games every day during Spirit week. Progress reports came out and PA has 4 college classes currently and 3 students are taking AP math classes.

4.2 Arena Elementary Teachers - (3 minutes)

4.3 Point Arena High School Teachers - (3 minutes)

Lillian McFarland, President of Point Arena High School Teachers Union, shared it is homecoming week and she encouraged everyone to come to the game on Saturday. PAHSTA and AUTO Teacher's Unions have combined and have been accepted by CTA as *Point Arena Teachers Union*. The union has discussed how they want to report to the board at board meetings; Ms. McFarland asked for input from the board.

4.4 Classified Employees Report - (3 minutes)

4.5 Arena Union Elementary Principal - (3 minutes)

Principal Egger shared staff had their second series in the UDL (Universal Design for Learning) training today, which fits with Elevating Student Voices. Teachers are looking at student learning styles and

outcomes and then design lessons. Students will show what they learn. Next training is November 1st.

4.6 Point Arena High School Principal - (3 minutes)

Principal Feliz shared staff is tired from the added rigor and he shared some qualitative data. A survey shows 85% - 90% of staff feel overall support and good about trainings provided and the vision is clear.

4.7 Board of Trustees - (3 minutes each)

Member Gardiner shared he moved here on bare land and looked into wind generators, water pumps, hydro-electric projects, etc. and would like to see our students involved in emergent technologies. He recently attended a seminar in Monterey where his son was a keynote speaker on hydrogen power. Mr. Gardiner wants kids to be inspired in their education. Member Wilder is inspired from the work being done in the Equity committee, by the Kindergarten class and students discovering the love of learning, and for the beautiful environment where we live and can explore the natural world. Member Visher shared the Charter High invites everyone to “Moonlight Day of the Dead” at the Lighthouse on 11/1 from 5-7:30 pm. Ms. Visher acknowledged last Monday was “Indigenous Peoples Day” and encourages our schools to honor it; we have a large population of NA students compared to national averages. Member Hillscan thanked Aparna for including her in taking savories and sweets to the Arena staff today on behalf of the board.

4.8 Superintendent – (3minutes)

Superintendent Galletti shared the school spirit is visible, which helps attendance and improves academic performance. Last week has been a challenge with the recent community tragedy impacting students. There was an equity meeting on September 26 and one coming up where they will talk about involving community stakeholders. County Superintendents are looking into more affordable and efficient speech services here. Mr. Galletti attended the Health Fair on Oct. 4th at PAHS, and in line with the “Every Day Counts” campaign, the first SARB (Student Attendance Review Board) this year is tomorrow; the meetings are not punitive and families are asked how can we work together to get their kids to school.

Section 5: DISCUSSION

5.1 Student Achievement

- ELPAC data – (10 minute presentation/15 minute discussion)

Principal Egger shared a handout showing the 2021-22 and 2022-23 Summative ELPAC (English Language Proficiency Assessments for California), compiled by EL Teacher Daniel Jimerson. Teacher Lori Ledbetter administered the Initial ELPAC to 18 students during the summer of 2023; 15 Kindergarteners, 1-1st grade, 1-4th grade and 1-6th grade. The handout included goals to get young students reclassified. The challenging ELPAC covers reading, comprehension, listening and writing.

Principal Feliz provided a handout showing summative data: 100% completed ELPAC and 19 of 24 were RFEP (Reclassified Fluent English Proficient). Focus population this year is on 6 kids who are not speaking English, 2 students are LTEL (long term English learners in the US for 6+ years and not reclassified). Kudos to staff and Lilly this year.

- Teacher Professional Development
 - Arena Elementary – (5 minute presentation/10 minute discussion)

Principal Egger shared a packet detailing the topics covered in the 5 professional developments this year: SWIS charts track the breakdown of referrals and intertwines with PBIS (Positive Behavior Intervention Support). Training also includes UDL (Universal Designs Learning), FIA (Fidelity, Integrity, Assessment) and Elevating Student Voices.

- Point Arena High School – (5 minute presentation/10 minute discussion)

Principal Feliz handed out an outline of the professional development Agendas with topics covered to date at PAHS. Topics covered include the ELL program and organizational chart, UDL Design, PLC (Professional Learning Community) and Tier 2 and Tier 3 Nexus.

5.2 Winter Celebration/Staff Appreciation – (10 minutes) 5 minutes added

The Board directed Warren to ask Principals if a celebration on Wednesday December 6, or Happy New Year party in January after staff return would work best for their site.

Section 6: DISCUSSION WITH POSSIBLE ACTION

6.1 **Discussion with possible action:** consideration of and possible action to approve the unaudited Actuals for the 2022-2023 School Year (Pgs.1-148). – (20 minutes)

<https://pointarenaschools.org/wp-content/uploads/2023/10/2.-Item-6.1-Pgs.-1-148.pdf>

A motion was made by Martinez and seconded Visher by to approve the Unaudited Actuals for the 2022-2023 School Year.

Business Manager Chin reported on Point Arena Schools' 2022-23 Unaudited Actuals, showing that the district ended the year with a \$2.7 million fund balance. She reviewed revenues and expenses, which resulted in a \$832,680 surplus for the year, mostly due to one-time revenues where the majority of the revenue is recognized in 22-23, but much of the related expenses will be recognized in future years. Ms. Chin reviewed the components of the ending fund balance where the district retains a ~12% reserve for Economic Uncertainty, and the other categories include Restricted funds, Lottery funds, Medi-Cal funds, a Legal Reserve, a Maintenance & Transportation Reserve, and a small Revolving Cash Balance. She shared Fund 17 activity where the district ended with a ~\$294K fund balance. The October Budget Update for 2023-2024, relative to the June Adoption Budget, shows we started with a (~\$396k) projected deficit that increased to (~\$448k), primarily due to staffing updates and added instructional programs. Ms. Chin explained that the projected deficit does not come as a surprise as we are now seeing some of the one-time funds received in prior years budgeted to be spent in the current, and also future years. Ms. Chin provided a reminder that Property tax revenue is our primary source of funding, and projections fluctuate throughout the year based on the estimates received from Mendocino and Sonoma Counties. The first update for 23-24 will come in November, and therefore property tax revenue will be updated at that time and reported out in the First Interim Budget Report in December. Business Manager Chin also reminded the Board that all projections are estimates made at the time of preparation, and are subject to change based on future events and updates.

MSC: Martinez/Visher

Student Vote: Absent

Board Vote: 7-0-0-0

6.2 **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools Resolution No. PAS-24-6104 regarding Sufficiency of Instructional Materials for the 2023-2024 school year (Pg. 149). – (2 minutes)

<https://pointarenaschools.org/wp-content/uploads/2023/10/3.-Item-6.2-Pg.-149-.pdf>

A motion was made by Martinez and seconded by Aparicio to adopt Point Arena Schools Resolution No. PAS-24-6104 regarding Sufficiency of Instructional Materials for the 2023-2024 school year

MSC: Martinez/Aparicio

Student Vote: Absent

Board Vote: 7-0-0-0

- 6.3 **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools Resolution No. PAS-24-6105 regarding Brown Act Resolution to Permit Video/Audio conferenced Governing Board Meetings (Pg. 150). – (2 minutes)
<https://pointarenaschools.org/wp-content/uploads/2023/10/4.-Item-6.3-Pg.-150.pdf>

A motion was made by Aparicio and seconded by Bechtol to adopt Point Arena Schools Resolution No. PAS-24-6105 regarding Brown Act Resolution to Permit Video/Audio conferenced Governing Board Meetings

MSC: Aparicio/Bechtol

Student Vote: Absent

Board Vote: 7-0-0-0

Section 7: CONSENT AGENDA (ACTION ITEM) – (2 minutes)

A. Minutes

- A.1 Approve the minutes from the Board of Trustee’s meeting held on September 13, 2023 (Pgs. 151-158).
<https://pointarenaschools.org/wp-content/uploads/2023/10/5.-Item-A.1-Pgs.-151-158.pdf>

B. Finances

- B.1 Accept Point Arena Schools September 2023 Commercial Warrant Registers (Pgs. 159-175).
<https://pointarenaschools.org/wp-content/uploads/2023/10/6.-Item-B.1-Pgs.-159-175.pdf>
- B.2 Accept Point Arena Schools September 2023 Purchase Order Registers (Pg.176).
<https://pointarenaschools.org/wp-content/uploads/2023/10/7.-Item-B.2-Pg.-176.pdf>
- B.3 Accept Point Arena Schools September 2023 Budget Transfer Registers (Pgs. 177-213).
<https://pointarenaschools.org/wp-content/uploads/2023/10/8.-Item-B.3-Pgs.-177-213.pdf>
- B.4 Accept Arena Elementary Student Body Reports for the month of August, 2023 (Pgs. 214-216).
<https://pointarenaschools.org/wp-content/uploads/2023/10/9.-Item-B.4-Pgs.-214-216.pdf>

C. Personnel

- C.1 Approve the employment of Nikolas Laiwa, Maintenance Department, effective 9/18/2023
- C.2 Approve the employment of Matt Souza, Campus Security, Point Arena High School, effective 10/01/2023.

D. Other

- D.1 Accept the Point Arena Schools Administrative/Teacher Ratio Calculation for the 2023-2024 School Year (Pgs. 217-225).
<https://pointarenaschools.org/wp-content/uploads/2023/10/10.-Item-D.1-Pgs.-217-225.pdf>

- D.2 Approve the Memorandum of Understanding between Action Network and Arena Elementary School for Health Services for the 2023-2023 24 School Year (Pgs. 226-227).
<https://pointareaschools.org/wp-content/uploads/2023/10/11.-Item-D.2-Pgs.-226-227.pdf>
- D.3 Approve the Memorandum of Understanding between Action Network and Point Arena High School for Health Services for the 2023-2023 24 School Year (Pgs. 228-229).
<https://pointareaschools.org/wp-content/uploads/2023/10/12.-Item-D.3-Pgs.-228-229.pdf>
- D.4 Approve the 2023-2024 Interdistrict Transfer List (Pg. 230).
<https://pointareaschools.org/wp-content/uploads/2023/10/13.-Item-D.4-Pg.-230.pdf>
- D.5 Approve the Williams Quarterly Complaint Report – First Quarter 2023-24 (Jul- Sep.) (Pg. 231)
<https://pointareaschools.org/wp-content/uploads/2023/10/14.-Item-D.5-Pg.-231.pdf>
- D.6 Approve for adoption the recommendation of the Policy Committee regarding Board Policy BP 6173.4: Education for American Indian Students (Pgs. 232-234)
<https://pointareaschools.org/wp-content/uploads/2023/10/15.-Item-D.6-Pgs.-232-234.pdf>

A motion was made by Martinez and seconded by Aparicio to approve the Consent Agenda

MSC: Martinez/Aparicio

Student Vote: Absent

Board Vote: 7-0-0-0

Section 8: CORRESPONDENCE – (2 minutes)

- 8.1 LCAP and Budget approval letter from MCOE (Pgs. 235-237).
<https://pointareaschools.org/wp-content/uploads/2023/10/16.-Item-8.1-Pgs.-235-237.pdf>
- 8.2 Superintendent Galletti accepted the Resignation of Johnathan Johnston, Campus Security at PAHS, effective 09/11/2023.
- 8.3 CTA approval letter of adopted bylaws (merge) by Point Arena Teacher’s Union (Pgs. 238-246).
<https://pointareaschools.org/wp-content/uploads/2023/10/17.-Item-8.3-Pgs.-238-246.pdf>

Section 9: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT

- 9.1 Items for Next Board Meeting
- 9.2 Next Regular Meeting: November 08, 2023
- 9.3 Adjournment

A motion was made by Martinez and seconded by Aparicio to Adjourn at 6:23 PM.

MSC: Martinez/Aparicio

Student Vote: Absent

Board Vote: 7-0-0-0

Approved and entered into the official minutes of the Point Arena Schools on this 8th day of November, 2023.

Clerk of the Board

Date

Mr. Warren Galletti, Secretary of the Board

Date