



**MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
December 13, 2023**

**OPEN GENERAL SESSION – REGULAR MEETING**

**4:30 PM**

**Point Arena High School Library and on zoom  
270 Lake Street  
Point Arena, California 95468**

The agenda packet and supporting materials can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena or online at <https://pointarenaschools.org/board-meeting-packets-2023-24/>  
For more information please call 882-2803.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89759908725?pwd=ZlRweFpOZ25DSTZWY0VmN0lZUzNFZz09>

**Meeting ID: 897 5990 8725                      Passcode: 314920**

**One tap mobile                      +16699009128,,89759908725#,,,,\*314920# US (San Jose)**

**Dial by your location            • +1 669 900 9128 US (San Jose)   Meeting ID: 897 5990 8725 Passcode: 314920**

**Section 1:**

1.1      Call to Order

**Board President Hillscan called the meeting to order at 4:31 PM.**

1.2      Roll Call

**Member Gardiner was absent**

1.3      Approval of Agenda

**A motion was made by Martinez and seconded by Visher to approve the Agenda.**

**MSC: Martinez/Visher**

**Student Board Member - Yes**

**Board Vote: 6-0-0-1**

1.4      Pledge of Allegiance to the Flag

1.5      Tribal Land Acknowledgement: "We acknowledge the traditional, ancestral, un-ceded lands and Sovereignty of the Manchester Band of Pomo Indians and the Kashia Band of Pomo Indians, whose historical relationship with the land continues to this day."

**Section 2: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA**

2.1      Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Sigrid Hillscan at

(707) 707-2208. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process. So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to e-mail anything to be read to the Board to the district office: [iriboli@mcn.org](mailto:iriboli@mcn.org) or the Board President, [shillscan@pointarenaschooldo.org](mailto:shillscan@pointarenaschooldo.org).** Members of the audience may feel free to arrive and depart at any time during the meeting. Please do so quietly.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent’s Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

**Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA**

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

*Board President Hillscan turns the meeting over to Superintendent Galletti who will preside over the meeting.*

**Section 4: BOARD REORGANIZATION (ACTION ITEMS)**

4.1 **Discussion with possible action:** consideration of and possible action to open the floor for nominations for Board President.

**Superintendent Galletti opened the floor for nominations for Board President.**

**Board Member Hillscan nominated Board Member Martinez. Board Member Aparicio made the second.**

**There were no other nominations for Board President, therefore Superintendent Galletti closed nomination for Board President and called for the vote.**

**MSC: Hillscan/Aparicio                      Student Board Member: Yes                      Board: 6-0-0-1**

*After the Board President is elected, Superintendent Galletti will turn the meeting over to the Board President who will assume his/her duties as Board President and preside over the meeting.*

4.2 **Discussion with possible action:** consideration of and possible action to open the floor for nominations for Clerk of the Board.

**Board President Martinez opened the floor for nominations for Clerk of the Board.**

**Board Member Aparicio nominated Board Member Hillscan. Board Member Bechtol made the second.**

**There were no other nominations for Clerk of the Board, therefore Board President Martinez closed nomination for Clerk of the Board and called for the vote.**

**MSC: Aparicio/Bechtol                      Student Board Member: Yes                      Board: 6-0-0-1**

4.3 **Discussion with possible action:** consideration of and possible action to appoint Superintendent Galletti to act as Secretary to the Board.

**A motion was made by Member Hillscan and seconded by Aparicio to appoint Superintendent Galletti to act as Secretary to the Board.**

**MSC: Hillscan/Aparicio                      Student Board Member - Yes                      Board Vote: 6-0-0-1**

4.4     **Discussion with possible action:** consideration of and possible action to adopt the 2024 Board Meeting Calendar (Pg. 1). <https://pointarenaschools.org/wp-content/uploads/2023/12/2.-Item-4.4-Pg.-1.pdf>

**A motion was made by Aparicio and seconded by Bechtol to adopt the 2024 Board Meeting Calendar**

**MSC: Aparicio/Bechtol                      Student Board Member - Yes                      Board Vote: 6-0-0-1**

4.5     **Discussion with possible action:** consideration of and possible action to appoint Board Members to Committee Assignments (Pgs. 2-3).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/3.-Item-4.5-Pgs.-2-3.pdf>

**A motion was made by and seconded by to appoint Board Members to Committee Assignments**

**MSC: Hillscan/Aparicio                      Student Board Member - Yes                      Board Vote: 6-0-0-1**

**Member Martinez will replace Member Visher on the Budget Committee. Member Visher will replace Member Hillscan on the Wellness Committee.**

**Section 5:        BRIEF REPORTS – 3 Minutes**

5.1     Student Board Member - (3 minutes)

**Student Board Member Sidney Regelbrugge invited board members to visit the Student Leadership lesson planning class where they will be setting student body goals with a focus on morale and inclusion/non-bullying. Upcoming events include Prom at OZ Farm, a drama class performance of Sherlock Holmes in the spring, a talent show of bad movie scenes, and a showing of 3-5, plus one 17, minute student films this Friday. Girls and boys basketball teams have played in several tournaments and Cheer has been supporting them. The College level Cultural Anthropology class, taught next semester by local professor Tobias Green, will focus on how industrialization has affected indigenous cultures. The Communications class is also very interesting. Many students who earned a 4.0 attended the rally; Ms. Krogel’s TLC (The Literature Club), went to Mendocino and counselor Donna Miller is taking kids who have applied to UCs and CSUs to lunch.**

5.2     Board of Trustees - (3 minutes each)

**Member Hillscan shared she is grateful for the past year as president and happy Sal will take over. She attended Equity and Budget committee meetings. Member Aparicio enjoyed the Holiday Staff Appreciation and he helped with a 5<sup>th</sup> grade bake sale on Saturday. Member Visher shared it was a great opportunity to thank staff at the Winter Celebration, was impressed with Catherine’s preparation and explanation, as always, at the budget meeting and she complimented Principal Egger on her running the Arena Elementary Site Council meetings. Member Wilder enjoyed connecting with staff at the holiday celebration and she attended the Equity Statement Committee meeting.**

5.3     Arena Union Elementary Principal - (3 minutes)

**Principal Egger shared upcoming events and that the new band teacher will start a program after winter break. ELPAC outcomes show English Language Learners at Arena are making progress towards the goals Ms. Egger set in 2020: 55% of EL students are making progress towards English language proficiency, an increase of 9.8% from last year. Of the 49 EL students tested, 27 increased at least one**

level, 19 maintained their level and 3 students decreased a level. Ms. Egger re-shared the ELL Program Description goals she developed in 2021.

5.4 Point Arena High School Principal - (3 minutes)

Principal Feliz shared his EL objective is to reclassify students; 12% have been reclassified, and 6% will receive interventions to become reclassified. Counselor Donna Miller has helped 17 % of the student population get their college applications and scholarships in. 9% of students are receiving direct targeted interventions through Carnegie Systems and 6% underclassmen are receiving interventions. Mr. Swain, using Aeries, found 42% of students could benefit from SEL (Social Emotional Learning) programs. Feliz and Member Aparicio are sharing their personal experiences and coordinating with Mendocino County Sheriff Deputy Marin to bring “Pirates Against Drunk Driving” to PAHS on December 19<sup>th</sup>.

5.5 Superintendent - (3 minutes)

Superintendent Galletti thanked everyone for helping with the Winter Celebration. Mr. Galletti is proud of the work being done on the Equity Statement and a draft will be brought to the board. The Administration has focused on attendance, supporting “Every Day Counts”, and likes the idea of acknowledging students on a personal level letting them know they were missed when absent. In addition, Arena classrooms with 100% attendance get a sign on the door. When kids are not in school the office phones home, sends letters, meets with parents, has SARB hearings, and will transport students (in addition to bus service). Arena gives 90% attendance awards, PAHS has student study teams for students who miss 10 or more days. The Tribe has helped with transportation and attendance. Students and staff are all missed when they are absent.

5.6 Arena Elementary Teachers - (3 minutes)

5.7 Point Arena High School Teachers - (3 minutes)

5.8 Classified Employees Report - (3 minutes)

## **Section 6: DISCUSSION WITH POSSIBLE ACTION**

6.1 **Discussion with possible action:** consideration of and possible action to approve the First Interim Budget Report and Multi-Year Projection for the 2023-2024 school year (Pgs. 4-138). (15 minutes)  
<https://pointarenaschools.org/wp-content/uploads/2023/12/4.-Item-6.1-Pgs.-4-138-.pdf>

**A motion was made by Aparicio and seconded by Hillscan to approve the First Interim Budget Report and Multi-Year Projection for the 2023-2024 school year.**

**Business Manager Chin presented the current year 2023-24 First Interim budget relative to the October 2023 update. The two largest categories of increased revenue were property taxes for both Mendocino and Sonoma Counties, (Mendocino +49k; Sonoma +168k) and State revenue with +191k for ELOP and +57k in Prop28 revenue. Overall, since the October Budget Update, the total estimated revenues increased by ~\$491k (5%). Changes in expenditures include minimal salary adjustments, higher estimated supplies, higher budgeted services and operations expenses, and transfers out for deferred maintenance and transportation. Since the October update, estimated expenses increased by ~316k (3.08%). Ms. Chin showed the projected current year deficit decreased since the October update from ~\$448k to ~\$273k. Multi-Year projections show a large decrease in Federal revenue due to taking out one-time ESSER III funds. The multi-year projection holds the 12% board reserve for economic uncertainty in 2023-24 and 2024-25, and 11% in 2025-26. Ms. Chin also reported on Fund 17 projected fiscal activity.**

**Board Agenda Packet – January 17, 2024**

MSC: Aparicio/HillsScan Student Board Member - Yes Board Vote: 6-0-0-1

6.2 **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools Resolution Number PAS-24-6107, regarding Accounting of Developer Fee Fund (Pgs. 139-145). (3 minutes) <https://pointarenaschools.org/wp-content/uploads/2023/12/5.-Item-6.2-Pgs.139-145-1.pdf>

A motion was made by Aparicio and seconded by HillsScan to adopt Point Arena Schools Resolution Number PAS-24-6107, regarding Accounting of Developer Fee Fund.

Ms. Chin shared her report showing the 2022-2023 Annual Developer Fee Accounting for both districts. Arena Union Elementary School District had a beginning balance of ~\$168k, collected ~\$52k in fees, plus ~\$2,800 in interest earned and a fair market value (FMV) adjustment of ~(\$4k). Expenditures were \$4,275 for a developer fee study leaving an ending balance of \$215,264.80. Point Arena Joint Union High School District had a beginning balance of ~\$52k, collected ~101,715.37 in fees, plus ~\$2k in interest, and a fair market value (FMV) adjustment of ~(\$2,682.00). Expenditures of \$3,975 were for a developer fee study leaving an ending balance of \$149,606.41.

MSC: Aparicio/HillsScan Student Board Member - Yes Board Vote: 6-0-0-1

6.3 **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools Resolution No. PAS-24-6108 regarding Brown Act Resolution to Permit Video/Audio conferenced Governing Board Meetings (Pg.146). (1 minute) <https://pointarenaschools.org/wp-content/uploads/2023/12/6.-Item-6.3-Pg.-146-.pdf>

A motion was made by Aparicio and seconded by Bechtol to adopt Point Arena Schools Resolution No. PAS-24-6108 regarding Brown Act Resolution to Permit Video/Audio conferenced Governing Board Meetings

MSC: Aparicio/Bechtol Student Board Member - Yes Board Vote: 6-0-0-1

**Section 7: DISCUSSION**

7.1 Fall MAP Testing Results (30 minutes) (Pgs. 147-181)

- Arena Elementary
- Point Arena High

<https://pointarenaschools.org/wp-content/uploads/2023/12/7-Item-7.1-Pgs.-147-181.pdf>

PAHS Math Teacher and MAP Coordinator, Joseph Swain, shared the 2023-24 MAP Fall Achievement Report for both Point Arena High and Arena Elementary. His presentation covered Demographics, Overall Scores, Scores by Demographics, Achievement Over Time and English Learners.

Mr. Swain shared the goal is to be at least average at 42.5. The demographics are based on 3<sup>rd</sup>-12<sup>th</sup> grade students taking the tests. Of note: results show 11<sup>th</sup> grade is doing well with interventions and reading interventions for 3<sup>rd</sup> grade are showing in 4<sup>th</sup> grade scores. PAHS went to shorter testing sessions. ELD scores are lower because many students were reclassified to Fluent English Proficient (RFEP). Learning loss after summer shows up in the fall test.

**Section 8: CONSENT AGENDA (ACTION ITEM) (2 minutes)**

A. Minutes

A.1 Approve the minutes from the Regular Board of Trustee’s meeting held on November 8, 2023 (Pgs. 182-187).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/8.-Item-A.1-Pgs.-182-187.pdf>

**B. Finances**

B.1 Accept Point Arena Schools November 2023 Commercial Warrant Registers (Pgs.188-210).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/9.-Item-B.1-Pgs.188-210.pdf>

B.2 Accept Point Arena Schools November 2023 Purchase Order Registers (Pgs. 211-213).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/10.-Item-B.2-Pgs.-211-213.pdf>

B.3 Accept Point Arena Schools November 2023 Budget Transfer Registers (Pgs. 214-223).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/11.-Item-B.3-Pgs.-214-223.pdf>

B.4 Accept Arena Union Elementary School Student Body Reports for the month of November 2023 (Pgs. 224-226).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/12.-Item-B.4-Pgs.-224-226.pdf>

B.5 Accept Point Arena High School Student Body Reports for the months of October and November 2023 (Pgs. 227-232).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/13.-Item-B.5-Pgs.-227-232.pdf>

**C. Other**

C.1 Approve Point Arena Joint Union High School District’s 2023-2024 Native American Policies and Procedure Plan (IPP) (Pgs. 233-237).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/14.-Item-C.1-Pgs.-233-237.pdf>

C.2 Approve Arena Union Elementary School District’s 2023-2024 Native American Policies and Procedure Plan (IPP) (Pgs. 238-242).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/15.-Item-C.2-Pgs.-238-242.pdf>

C.3 Approve the revised Transportation MOU between Point Arena Schools and Horicon Elementary School (Pg. 243).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/16.-Item-C.3-Pg.-243-.pdf>

C.4 Approve for adoption the recommendations of the Policy Committee regarding the following policies (Pgs. 244-327):  
<https://pointarenaschools.org/wp-content/uploads/2023/12/17.-Item-C.4-Pgs.-244-327.pdf>

**September Updates**

- BP 1160 – Political Processes
- BP/AR 1330 – Use of School Facilities
- AR 3311 - Bids
- AR 3311.3 – Design-Build Contracts
- BP 3312 - Contracts
- BP 3460 – Financial Reports and Accountability
- BP/AR 3551 – Food Service Operations/Cafeteria Fund
- BP 4151/4251/4351 - Employee Compensation
- AR 4217.3 – Layoff/Rehire
- BP 5131.9 – Academic Honesty
- BP 6154 – Homework/Makeup Work

- BP 6162.5 – Student Assessment
- AR 7140 – Architectural and Engineering Services
- BB 9124 – Attorney

**October Updates**

- BP 0410 – Non Discrimination in District
- BP/AR 1312.2 - Complaints Concerning Instructional Materials
- Ex (1) 1312.2 - Complaints Concerning Instructional Materials
- BP 1312.3/AR - Uniform Complaint Procedures
- AR 1312.4- Williams UCP
- Exhibit(1) 1312.4 - Williams UCP

Exhibit(2) 1312.4 - Williams UCP  
BP 5145.3 - Nondiscrimination/Harassment  
BP/AR 6143 - Courses of Study  
BP/AR 6161.1 - Selection and Evaluation of  
Instructional Materials

Ex (1) 6161.1 - Selection and Evaluation of Instructional  
Materials  
BP 6161.11 - Supplementary Instructional Materials  
BP 6163.1 - Library Media Centers

**A motion was made by Hillscan and seconded by Bechtol to approve the Consent Agenda.**

**MSC: Hillscan/Bechtol**

**Student Board Member - Yes**

**Board Vote: 6-0-0-1**

**Section 9: WRITTEN AND ORAL COMMUNICATION**

9.1 Superintendent Galletti accepted the resignation from Isis Skarra-Pergler, Counselor at Point Arena High School, effective 12/22/23.

9.2 County Williams Summary Report from Mendocino County Office of Education (Pgs. 328-331).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/17.-Item-C.4-Pgs.-244-327.pdf>

9.3 Pacific Community Charter School Risk Management Report (Pgs. 328-331).  
<https://pointarenaschools.org/wp-content/uploads/2023/12/19.-Item-9.3-Pgs.332-339.pdf>

**Section 10: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT**

10.1 Items for Next Board Meeting

10.2 Next Regular Meeting: TBD

10.3 Adjournment

**The meeting was adjourned at 6:04 PM.**

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**Approved and entered into the official minutes of the Point Arena Schools on this 17<sup>th</sup> day of January, 2024.**

\_\_\_\_\_  
**Clerk of the Board**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Mr. Warren Galletti, Secretary of the Board**

\_\_\_\_\_  
**Date**