



**Minutes  
REGULAR MEETING  
BOARD OF TRUSTEES**

**September 13, 2023**

**OPEN SESSION**

**3:30 PM**

**Point Arena High School and Zoom**

**270 Lake Street**

**Point Arena, California 95468**

**Point Arena Schools is inviting you to a scheduled Zoom meeting.**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena and online at <https://pointarenaschools.org/board-meeting-packets-2023-24/>. For more information please call 882-2803.

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/84331499766?pwd=a0dDSFhmMVFsNi90YkZMc2pjWTIEQT09>**

**Meeting ID: 843 3149 9766**

**Passcode: 666098**

**One tap mobile**

**+16694449171,,84331499766#,,,,\*666098# US**

**Dial by your location**

**• +1 669 444 9171 US**

**Section 1:**

1.1 Call to Order

**Board President Hillscan called the meeting to order at 3:33 PM.**

1.2 Roll Call

**Board Member Gardiner was absent.**

1.3 Approval of the Agenda

**A motion was made by Martinez and seconded by Aparicio to approve the Agenda.**

**MSC: Martinez/Aparicio**

**Board Vote: 6-0-0-1**

1.4 Board Workshop

a. Discuss Superintendent evaluation protocols (Pgs. 1-16)

b. Discuss last 3 chapters (7, 8, 9) of the “Governance Core” book **TABLED**

c. Set the Board “self-evaluation” date -

**The Board decided the self-evaluation will be during the January Board Workshop.**

**OPEN GENERAL SESSION – REGULAR MEETING**

**4:30 PM**

**Section 2:**

2.1 Call to Order

**Board President Hillscan called the meeting to order at 4:32 PM .**

2.2 Roll Call

**Board Member Gardiner was absent .**

2.3 Pledge of Allegiance to the Flag

2.4 Tribal Land Acknowledgement: "We acknowledge the traditional, ancestral, un-ceded lands and Sovereignty of the Manchester Band of Pomo Indians and the Kashia Band of Pomo Indians, whose historical relationship with the land continues to this day."

2.5 Report any agenda changes previously approved under Item 1.3

**The Agenda was amended to Table item 1.4 b in the board workshop.**

2.6 Announcement of reportable action if any from Closed Session – **There was no closed session**

**Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA**

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact Superintendent Galletti at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Sigrid Hillscan at (707) 882-2208. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to e-mail anything to be read to the Board to the district office: [lrboli@mcn.org](mailto:lrboli@mcn.org) or the Board President, [shillscan@pointarenaschooldo.org](mailto:shillscan@pointarenaschooldo.org) .**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do so quietly.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 1213

**Section 4: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA**

4.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

**Section 5: Expanded Learning Opportunities Program (ELOP) Presentation by Action Network**

**Sienna Wetherington from Action Network presented a slide show and shared information about the staff**

and categories of activities offered on 35 days during the summer. There were local beach and river days, nature based play, local and overnight adventures and Gaming club.

**Section 6: PUBLIC HEARING**

6.1 The Point Arena Schools is holding a public hearing affording an opportunity for the public to present their views concerning the Sufficiency of Instructional Materials for Point Arena Joint Union High School and Arena Union Elementary School for the 2023-2024 school year (Pgs. 17-41).

<https://pointarenaschools.org/wp-content/uploads/2023/09/3.-Item-6.1-Pgs.-17-41.pdf>

Open Public Hearing: **4:51 PM**

Close Public Hearing: **4:53 PM**

**Section 7: BRIEF REPORTS**

7.1 Student Board Member

**Sidney Regelbrugge, Student Board Member, shared information about volleyball and soccer games, MAP testing, and College and AP classes offered. Students put out a petition to have a voice on the no phones/no personal computers rule (with the exception of use for college courses).**

7.2 Board of Trustees

**Members Visher, Aparicio, and Bechtol reported they attended the Back to School Breakfast and the Arena Back to School Night. Member Visher shared the “Every Day Counts” attendance initiative from Kashia to Manchester Elementary will start up again on October 1. Member Hillscan said the agenda was amended because the board agreed to table item 1.4b from the workshop; and the equity meeting was cancelled due to illness. Member Bechtol appreciated the enthusiasm, informative and inspirational talk at the high school orientation by Principal Feliz. Member Wilder shared her child loves school.**

7.3 Superintendent

**Superintendent Galletti thanked Principal Feliz for implementing the cell phone and personal computer rule for student safety. Galletti reported Charter High is still working on getting their new classroom and Board Policy 6173.4 is on this Agenda for first read and includes the *Five Points for Tribal Sovereignty* curriculum development from Washington State; student outcomes will be discussed at the September 19<sup>th</sup> NAEAC meeting. Dunnell attended a county coastal disaster preparedness meeting yesterday; PAHS is a coastal hub where there is a generator for the gym and cafeteria, water, etc. Galletti continued attendance is crucial and Arena has been hit hard with COVID, and some are out at PA. We hope to avoid full school COVID testing again because it consumes a good amount of staff time.**

7.4 Arena Union Elementary Principal

**Principal Egger shared that 5 teachers plus support staff are out with Covid this week, and remaining staff are covering to make sure student needs are met. Arena finished grades 3-8 MAP testing today and will soon start the “*Elevating Student Voices*” program. For early release professional development today MCOE came and shared “*Universal Design Learning*”, a program to access the learning style and capabilities for all students. Ms. Egger distributed a chart of her CAASPP data for ELA and Math and is disheartened to see low scores.**

7.5 Point Arena High School Principal

**Board Meeting Agenda – October 11, 2023**

Principal Feliz shared information on the 3- Tiered Intervention System, noting the summer pilot tier 2 credit recovery and intervention saw 90% attendance for 14 students who went through target interventions with Carnegie. During the school year Tier 2 credit recovery is asynchronous, offered before/after school and during lunch time. Mr. Feliz reported the personal computer guidelines were modified to accommodate online college courses, 504 students needs, etc. and will be will tracked per county requirements to prevent hacking.

7.6 AUTO

7.7 PAHSTA

Lillian McFarland distributed a board report from teachers summarizing their classes. She shared the library has changed and they are working with students and leadership to order new furniture, creating usable space in the center. The new curriculum has been helpful for teachers. The College Board congratulated Isaac Cartagena who was awarded National Recognition for his outstanding performance and he was also awarded the National Hispanic Recognition Award and the National Indigenous Award. Ms. McFarland attended a workshop over the summer on teaching holocaust and genocide education. She met members from Redbud Resource Group, an indigenous group from Sonoma County, who have a lot of CA Native American Curriculum and honors local history. Social Studies teacher Shawn McMahan includes indigenous and marginalized cultures in the US in his Ethnic Studies course and would like to present about the class to the board. Drama will perform a one act at the end of October. College representatives will share information with students and parents at “College Night” on September 26<sup>th</sup>.

7.8 CSEA

**Section 8: DISCUSSION**

8.1 Student Achievement

- ★ CAASP and MAP Arena Union Elementary – Spring 2023
- ★ CAASP and MAP Point Arena Joint Union High – Spring 2023

Joseph Swain, Math Teacher and MAP Coordinator, presented a MAP/CAASPP Summary/Correlation; for 2022-2024, with math and reading data tracking by class.

**Section 9: DISCUSSION WITH POSSIBLE ACTION**

9.1 **Discussion with possible action:** consideration of and possible action to approve the Superintendent evaluation tools.

**A motion was made by Martinez and seconded by Visher to approve the Superintendent evaluation tools**

**MSC: Martinez/Visher                      Student Board Member - Yes                      Board Vote: 6-0-0-1**

9.2 **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools District Resolution No. PAS-24-6103, Authorizing Teleconference Meetings Pursuant to California Government Code 54953(e), a Provision of AB-361n (Pg.42).

<https://pointarenaschools.org/wp-content/uploads/2023/09/4.-Item-9.2-Pg.-42.pdf>

**A motion was made by Martinez and seconded by Aparicio to adopt the District Resolution No. PAS-24-**

**6103, Authorizing Teleconference Meetings Pursuant to California Government Code 54953(e), a Provision of AB-361n**

**MSC: Martinez/Aparicio**

**Student Board Member - Yes**

**Board Vote: 6-0-0-1**

**Section 10: CONSENT AGENDA (ACTION ITEM)**

**A. Minutes**

- A.1 Approve the minutes from the Board of Trustee’s meeting held on August 9, 2023 (Pgs.43-49).<https://pointarenaschools.org/wp-content/uploads/2023/09/5.-Item-A.1-Pgs.-43-49.pdf>

**B. Finances**

- B.1 Accept Point Arena Schools August 2023 Commercial Warrant Registers (Pgs. 50-82).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/6.-Item-B.1-Pgs.-50-82.pdf>
- B.2 Accept Point Arena Schools August 2023 Purchase Order Registers (Pgs. 83-86).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/7.-Item-B.2-Pgs.-83-86.pdf>
- B.3 Accept Arena Elementary Student Body Reports for the months of June and July, 2023 (Pgs. 87-92).<https://pointarenaschools.org/wp-content/uploads/2023/09/8.-Item-B.3-Pgs.-87-92.pdf>
- B.4 Accept Point Arena High School Student Body Reports for the months of June, July and August, 2023 (Pgs. 93-101).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/9.-Item-B.4-Pgs.-93-101.pdf>

**C. Personnel**

- C.1 Approve the employment of Matthew Kramer, Primary Teacher at Arena Elementary, effective August 21, 2023.
- C.2 Approve the employment of Tansy Leiser, TK-K Teacher at Arena Elementary, effective August 21, 2023.
- C.3 Approve the employment of Lauren Jones, .5 FTE Middle School Teacher at Arena Elementary, effective August 21, 2023
- C.4 Approve the employment of Robin Durrie, Regular Ed Paraeducator, at Arena Union Elementary School, effective 8/22/2023.
- C.5 Approve the employment of Rikki Schultz, Admin Assistant I at Point Arena High School, effective August 21, 2023.
- C.6 Approve the employment of Karen Randolph, Temporary part time Independent Study Teacher, at Point Arena High School, effective 8/22/2023.
- C.7 Approve the employment of Robert Comarow, Music Teacher, at Point Arena Schools, effective 12/11/2023.

C.8 Approve the employment of Erika Lopez as the new Food Service Cook I effective 8/22/2023.

C.9 Approve the employment of Jasmyne Garlington, Van Driver, 2 hours per day, effective 09/01/2023

C.10 Approve the following coaches for the 2023-2024 School Year:

PAHS

Varsity Volleyball -	Janet Sanchez
Assistant Varsity Volleyball -	Taylor Woods
Junior Varsity Volleyball -	Janet Sanchez
Soccer -	Ruben Villagomez
Soccer -	Cesar Martins
Varsity Basketball -	Warren Galletti

PAHS Athletic Director -	Daniel Regelbrugge
PAHS Activities Director -	Shawn McMahon

AUES

Cheer -	Allison Barnes
Middle School Volleyball -	Michelle Egger
AUES Athletic Director -	Michelle Egger

C.11 Approve the Teacher Consent from Cristin Allen to teach PE, which is outside her credential area, at Arena Union Elementary for the 2023-2024 school year (Pg. 102).

<https://pointarenaschools.org/wp-content/uploads/2023/09/10.-Item-C.11-Pg.-102.pdf>

C.12 Approve the Teacher Consent from Justin Hughey to teach PE, which is outside his credential area, at Arena Union Elementary for the 2023-2024 school year (Pg. 103).

<https://pointarenaschools.org/wp-content/uploads/2023/09/11.-Item-C.12-Pg.-103.pdf>

C.13 Approve the Teacher Consent from James Asiano to teach Intervention, World History, Biology, and Earth Science, which is outside his credential area, at Point Arena High for the 2023-2024 school year (Pg. 104).

<https://pointarenaschools.org/wp-content/uploads/2023/09/12.-Item-C.13-Pg.-104.pdf>

C.14 Approve the Teacher Consent from Marc Feliz to teach Calculus, which is outside his credential area, at Point Arena High for the 2023-2024 school year (Pg. 105).

<https://pointarenaschools.org/wp-content/uploads/2023/09/13.-Item-C.14-Pg.-105.pdf>

C.15 Approve the Teacher Consent from Andrea Mazza to teach STEM, which is outside her credential area, at Point Arena High for the 2023-2024 school year (Pg.106).

<https://pointarenaschools.org/wp-content/uploads/2023/09/14.-Item-C.15-Pg.-106.pdf>

C.16 Approve the Teacher Consent from Lillian McFarland to teach Theater, which is outside her credential area, at Point Arena High for the 2023-2024 school year (Pg. 107).

<https://pointarenaschools.org/wp-content/uploads/2023/09/15.-Item-C.16-Pg.-107.pdf>

- C.17 Approve the Teacher Consent from Donna Miller to teach College Electives, which is outside her credential area, at Point Arena High for the 2023-2024 school year (Pg. 108).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/16-Item-C.17-Pg.-108.pdf>
- C.18 Approve the Teacher Consent from Daniel Regelbrugge to be a Multiple Subjects Teacher, which is outside his credential area, at South Coast Continuation High for the 2023-2024 school year (Pg. 109).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/17.-Item-C.18-Pg.-109.pdf>
- C.19 Approve the Request for leave of absence as a Spec. Ed. Para at Point Arena High School, from Janet Tishma, to take a temporary assignment at Arena Elementary School from September 11, 2023 until December 8, 2023 (Pg. 110).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/18.-Item-C.19-Pg.-110.pdf>
- C.20 Approve the Request for Leave of Absence as a Spec. Ed. Para at Point Arena High School, from Maria Carbajal, to pursue her education, on Mondays and Wednesdays from August 23, 2023 until December 22, 2023 (Pg. 111).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/19.-Item-C.20-Pg.-111.pdf>

D. Other

- D.1 Approve the MOU Addendum and Facilities Use Agreement between Point Arena Joint Union High School District and the Pacific Community Charter High School (Pgs.112).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/20.-Item-D.1-Pgs.-112-115.pdf>
- D.2 Approve the MOU between Point Arena Schools and Sue Bolin for Music Services for the 2023-2024 School Year (Pg. 116)  
<https://pointarenaschools.org/wp-content/uploads/2023/09/21.-Item-D.2-Pg.-116.pdf>
- D.3 Approve the MOU between Point Arena Schools and Artie Bell for Mechanic Services for the 2023- 2024 School Year (Pg.117).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/22.-Item-D.3-Pg.-117.pdf>
- D.4 Approve the list of surplused library books from Point Arena High School (Pgs. 118-120).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/23.-Item-D.4-Pgs.-118-120.pdf>
- D.5 Approve for first read Policy BP 6173.4: Education for American Indian Students (Pgs.  
<https://pointarenaschools.org/wp-content/uploads/2023/09/24.-Item-D.5-Pgs.-121-123.pdf>
- D.6 Approve for adoption the following Policies (Pgs.124-230).  
<https://pointarenaschools.org/wp-content/uploads/2023/09/25.-Item-D.6-Pgs.-124-230-.pdf>

BP 0420.41 -	Charter School Oversight
E(1) 0420.41 -	Charter School Oversight
BP 1113 -	District and School Websites
E (1) 1113 -	District and School Websites
BP 4112.2 -	Certification
AR 4112.2 -	Certification
E(1) 4112.9/4212.9/4312.9 -	Employee Notifications
BP 4140/4240/4340 -	Bargaining Units
BP 5117 -	Interdistrict Attendance
BP 5141.5 -	Mental Health

- BP 5141.6 - School Health Services
- AR 5141.6 - School Health Services
- BP 5145.6 - Parent/Guardian Notifications
- E (1) 5145.6 - Parent/Guardian Notifications
- BP 5148 - Child Care and Development
- AR 5148 - Child Care and Development
- BP 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities
- Board Policy 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education
- AR 6173.4 - Title VI Indian Education Program, Regulation deleted as unnecessary with material moved to new BP 6173.4 - Education for American Indian Students.
- BP 6174 - Education for English Learners
- AR 6174 - Education for English Learners
- BB 9322 - Agenda/Meeting Materials

**A motion was made by Martinez and seconded by Bechtol to approve the Consent Agenda**

**MSC: Martinez/Bechtol                      Student Board Member - Yes                      Board Vote: 6-0-0-1**

**Section 11:     ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT**

- 11.1    Items for Next Board Meeting
- 11.2    Next Regular Meeting: October 11, 2023
- 11.3    Adjournment

**Member Martinez pointed out BP 6173.4: *Education for American Indian Students* contains no specification on curriculum; Sal read aloud the 5 points included in the policy.**

**A motion was made by Martinez and seconded by Aparicio to Adjourn at 6:28 PM.**

**MSC: Martinez/Aparicio                      Student Vote: Yes                      Board Vote: 6-0-0-1**

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**Approved and entered into the official minutes of the Point Arena Schools on this day of October 11, 2023.**

\_\_\_\_\_  
**Clerk of the Board**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Mr. Warren Galletti, Secretary of the Board**

\_\_\_\_\_  
**Date**