



**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
November 8, 2023**

OPEN GENERAL SESSION – REGULAR MEETING

4:30 PM

**Point Arena High School Library and on zoom
270 Lake Street
Point Arena, California 95468**

The agenda packet and supporting materials can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena or online at <https://pointarenaschools.org/board-meeting-packets-2023-24/>
For more information please call 882-2803.

Join Zoom Meeting

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Section 1:

1.1 Call to Order

Board President Hillscan called the meeting to order at 4:32 PM.

1.2 Roll Call

Members Martinez and Gardiner were absent

1.3 Approval of Agenda

A motion was made by Visher and seconded by Aparicio to approve the Agenda.

MSC: Visher/Aparicio

Student Board Member - Yes

Board Vote: 5-0-0-2

1.4 Pledge of Allegiance to the Flag

1.5 Tribal Land Acknowledgement: "We acknowledge the traditional, ancestral, un-ceded lands and Sovereignty of the Manchester Band of Pomo Indians and the Kashia Band of Pomo Indians, whose historical relationship with the land continues to this day."

Section 2: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA

2.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal

obligations regarding the processing of complaints. If you do have a complaint, please contact the Superintendent at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Sigrid Hillscan at (707) 707-2208. This notice will allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process. So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to e-mail anything to be read to the Board to the district office: iriboli@mcn.org or the Board President, shillscan@pointarenaschooldo.org.** Members of the audience may feel free to arrive and depart at any time during the meeting. Please do so quietly.

Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

Section 4: PUBLIC HEARING

4.1 The Governing Board of the Point Arena Schools is holding a public hearing affording an opportunity for individuals who reside or work on federal lands to present their views concerning ways the District can assist their children in realizing the benefits to be derived from the educational programs assisted under P.L. 874 Federal Impact Aid.

Open Public Hearing 4:34 PM
Close Public Hearing 4:35 PM

Section 5: BRIEF REPORTS – 3 Minutes

Member Gardiner joined the meeting at 4:38 PM

5.1 Student Board Member - (3 minutes)

Student Board Member Sidney Regelbrugge shared she will be performing in the 40 minute theater performance, “*Cheating Death*” tonight at 5:30. She gave academic updates, adding Mr. Swain is tutoring in Math. College classes end the semester on Dec. 10. The one on-campus college class is *Communications* and next semester *Cultural Anthropology* will be taught on campus by local professor Tobias Green. Ms. Regelbrugge gave the athletic updates and shared that seniors are applying to SRJC, CSUs, private schools, UC’s, and Trade Schools; all seniors have a plan. Mr. Foreman and Ms. Krugel are helping students with College applications and Member Visser offered to help with the essays.

Ms. Regelbrugge left the meeting at 4:45 p.m.

5.2 Board of Trustees - (3 minutes each)

Board Member Wilder enjoyed the “Dios De Los Muertos” event at the lighthouse, with wonderful art by students; the month is full of joyful activities. Member Aparicio went with students to the Native Arts expo in Mendocino; kids had a good time. Mr. Aparicio met with Principal Feliz and Superintendent Galletti to plan a presentation at the middle and high school about driving under the influence (he lost a son to drunk driving) and educate kids to make better choices. Member Hillscan also enjoyed the

lighthouse “Dios De Los Muertos” event. Ms. Hillscan thanked everyone who came to the equity statement committee meeting; including teachers, parents and students.

5.3 Arena Union Elementary Principal - (3 minutes)

Superintendent Galletti shared for Principal Egger who was on a field trip. She provided a handout of activities for the end of October and included information on the November 1st professional development; Session 3 of the Universal Design for Learning (UDL) program through MCOE.

5.4 Point Arena High School Principal - (3 minutes)

Principal Feliz shared updates from the 2 year STEM CTE program: PAHS monitors limpids, uses curriculum with Sonoma State, and works with NOAA. They are looking for an adult to work on an ocean vessel, with Ms. Mazza, STEM teacher, on December 9, for one day (Mr. Feliz will forward an e-mail to the board). PA has been designated as an “Ocean Guardian School” (OGS); students have worked on pulling invasive species off the campus and will help clean up (plastic) and monitor the shoreline. There are 10,737 students involved from 55 OGS schools who are making an impact (30 are from California). Ms. Mazza brings knowledge and experience to the program. PAHS admin, teachers and staff collaborated on a handbook for the multi-tiered system of support and interventions; Nov 27 starts a 10-week cycle with 12 targeted students. The students are getting to class and being engaged.

5.5 Superintendent - (3 minutes)

Superintendent Galletti reported the second SARB hearing for the year is scheduled on 11/17. Our SARBs are an open dialogue offering support for families. On 12/19 the District will meet and look at common and site specific language for the merging of Point Arena High School Teachers Association (PAHSTA) and Arena Union Elementary School Teachers Organization (AUTO), with a field rep from California Teachers Association (CTA) and Schools and College Legal Services (SCLS). South Coast Life Support (SCLS) held 3 CPR trainings for our schools, one at Arena, one at PAHS and one at the Platt training center. Mr. Galletti shared the Equity team met on 10/16 and agreed to bring in more stakeholders. The team including some teachers, parents and students, met yesterday and they talked about having an equity audit, asking questions to students and community members.

5.6 Arena Elementary Teachers - (3 minutes)

5.7 Point Arena High School Teachers - (3 minutes)

Joseph Swain, Math Teacher, shared Lillian’s message, “come see the play”. The first scene is from the “*Odd Couple*” show followed by “*Cheating Death*”.

5.8 Classified Employees Report - (3 minutes)

Joselyn shared she loves working as a “one on one aid” and wants the schools to keep students safe, teach kids how to respect themselves and to say please and thank you.

Section 6: DISCUSSION

6.1 Student Achievement – (20 Minutes)

Chronic Absenteeism, ADA and Suspensions/Expulsions

- **Arena Elementary School – Mr. Galletti shared from Ms. Egger’s handout; Arena ADA was 89.87% for grades TK-5 and 93.19% for grades 6-8. Suspension rates were 2.78% in 2021-22 and 4% for 2022-23. Chronic absenteeism to date is at 29.1%;**

School has been in session around 90 days, 9 days absent classifies a student as chronically absent. Many students were out for a week with the flu and covid, 80% of absence is due to sickness. The state of Ca absentee rate is 30%.

- **Point Arena High School – Principal Feliz reported the ADA at PAHS is 91.78% and the chronic absenteeism rate is 30.5% for all students; 40% of chronic absence is from the same 5 students missing school. Mr. Feliz hopes to address the absenteeism with funding for a teacher to visit absent students at home and help them make up lost school work.**

Board President Hillscan mentioned if anyone wants to further discuss absenteeism it can be set on another Agenda.

6.2 Staff Appreciation/Winter Celebration – (10 Minutes)

Principal Galletti reported the Winter Celebration will be December 6, 3-4:30, in the Arena Multipurpose room for all staff and their families. The district will pay UNEDA for pizza and supply drinks; Board members can make salad and dessert, set up and clean up.

6.3 Policies: BP 0410 – Nondiscrimination in District Programs and Activities
AR 1312.2 – Complaints Concerning Instructional Materials (Pgs. 1-3)
<https://pointarenaschools.org/wp-content/uploads/2023/11/2.-Item-6.3-Pgs.-1-3.pdf>

Board President Hillscan informed the board the policy committee recommends board members be familiar with policies BP 0410 and AR1312.2 from the October Guide sheet. The policies have important information for the board about equality and ensuring non-discriminatory actions in activities, programs and that instructional materials are relevant and inclusive. The board also needs to be aware of the complaint procedures. The policies are first read and can be pulled next month for discussion prior to adoption if needed.

Section 7: DISCUSSION WITH POSSIBLE ACTION

- 7.1 **Discussion with possible action:** consideration of and possible action to approve setting December 13, 2023 as the date for the Annual Reorganizational Meeting of the Governing Board.

A motion was made by Hillscan and seconded by Aparicio to approve setting December 13, 2023 as the date for the Annual Reorganizational Meeting of the Governing Board

MSC: Hillscan/Aparicio

Board Vote: 6-0-0-1

Section 8: CONSENT AGENDA (ACTION ITEM)

A. Minutes

- A.1 Approve the minutes from the Regular Board of Trustee’s meeting held on October 13, 2023 (Pgs. 4-9). <https://pointarenaschools.org/wp-content/uploads/2023/11/3.-Item-A.1-Pgs.-4-9.pdf>

B. Finances

- B.1 Accept Point Arena Schools October 2023 Commercial Warrant Registers (Pgs. 10-30). <https://pointarenaschools.org/wp-content/uploads/2023/11/4.-Item-B.1-Pgs.-10-30.pdf>

- B.2 Accept Point Arena Schools October 2023 Purchase Order Registers (Pgs. 31-34).
<https://pointarenaschools.org/wp-content/uploads/2023/11/5.-Item-B.2-Pgs.-31-34.pdf>
- B.3 Accept Point Arena Schools October 2023 Budget Transfer Registers (Pgs. 35-37).
<https://pointarenaschools.org/wp-content/uploads/2023/11/6.-Item-B.3-Pgs.-35-37.pdf>
- B.4 Accept Arena Elementary School Student Body Report for the months of September and October, 2023 (Pgs. 38-43).
<https://pointarenaschools.org/wp-content/uploads/2023/11/7.-Item-B.4-Pgs.-38-43.pdf>
- B.5 Accept Point Arena High School Student Body Report for the month of September, 2023 (Pgs.44-46).
<https://pointarenaschools.org/wp-content/uploads/2023/11/8.-Item-B.5-Pgs.-44-46.pdf>

C. Personnel

- C.1 Accept the Leave of Absence request from Shelly Scaramella, cafeteria worker, to be absent without pay from 11/06/2023 – 01/08/2024.

D. Other

- D.1 Approve the administration of the California Healthy Kids Survey (CHKS) to students in 5th - 8th, 9th and 11th grades and also to all Staff in February 2023
- D.2 Approve for first read the recommendations of the Policy Committee regarding the following policies (Pgs. 47-143):
<https://pointarenaschools.org/wp-content/uploads/2023/11/9.-Item-D.2-Pgs.-47-143.pdf>

September Updates

- BP 1160 – Political Processes
- BP 1330 – Use of School Facilities
- AR 1330 – Use of School Facilities
- AR 3311 - Bids
- AR 3311.3 – Design-Build Contracts
- BP 3312 - Contracts
- BP 3460 – Financial Reports and Accountability
- BP 3551 – Food Service Operations/Cafeteria Fund
- AR 3551 –Food Service Operations/Cafeteria Fund
- BP 4151/4251/4351 – Employee Compensation
- AR 4217.3 – Layoff/Rehire
- BP 5131.9 – Academic Honesty
- BP 6154 – Homework/Makeup Work
- BP 6162.5 – Student Assessment
- AR 7140 – Architectural and Engineering Services
- BB 9124 – Attorney

- Ex (1) 1312.2 - Complaints Concerning Instructional Materials
- BP 1312.3 - Uniform Complaint Procedures
- AR 1312.3 - Uniform Complaint Procedures
- AR 1312.4- Williams Uniform Complaint Procedures
- Exhibit(1) 1312.4 - Williams Uniform Complaint Procedures
- Exhibit(2) 1312.4 - Williams Uniform Complaint Procedures
- BP 5145.3 - Nondiscrimination/Harassment
- BP 6143 - Courses of Study
- AR 6143- Courses of Study
- BP 6161.1 - Selection and Evaluation of Instructional Materials
- AR 6161.1 - Selection and Evaluation of Instructional Materials
- Ex (1) 6161.1 - Selection and Evaluation of Instructional Materials
- BP 6161.11 - Supplementary Instructional Materials
- BP 6163.1 - Library Media Centers

October Updates

- BP 1312.2 - Complaints Concerning Instructional Materials

A motion was made by Visser and seconded by Wilder to approve the Consent Calendar

Section 9: WRITTEN AND ORAL COMMUNICATION

- 9.1 Pacific Community Charter School Annual Report (Pgs. 144-169).
<https://pointarenaschools.org/wp-content/uploads/2023/11/10.-Item-9.1-Pgs.-144-169.pdf>
- 9.2 Pacific Community Charter School’s 2022-2023 Unaudited Actuals (Pgs.170-181).
<https://pointarenaschools.org/wp-content/uploads/2023/11/11.-Item-9.2-Pgs.-170-181.pdf>

Section 10: ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT

- 10.1 Items for Next Board Meeting
- 10.2 Next Regular Meeting: December 13, 2023
- 10.3 Adjournment

The meeting was adjourned at 5:36 PM.

Approved and entered into the official minutes of the Point Arena Schools on this 13th day of December, 2023.

Clerk of the Board

Date

Mr. Warren Galletti, Secretary of the Board

Date