



2240 Old River Road  
Ukiah, CA 95482-6156

Ph. (707) 467-5001  
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NICOLE H. GLENTZER  
*Superintendent of Schools*

**SERVICE**

**EXCELLENCE**

**INNOVATION**

**TEAMWORK**

**MEMORANDUM OF UNDERSTANDING  
2023-2024  
MENDOCINO POETS IN THE SCHOOLS**

MENDOCINO COUNTY OFFICE OF EDUCATION  
AND  
POINT ARENA SCHOOL DISTRICT

This Memorandum of Understanding ("MOU") is entered into by and between the Mendocino County Office of Education ("MCOE") and Point Arena School District ("DISTRICT") for the fiscal year beginning July 1, 2023 and ending June 30, 2024. The purpose of this MOU is to specify the terms of the agreement regarding the MCOE Student Event known as the Poets in the Schools ("POETS").

It is mutually agreed between parties as follows:

WHEREAS, the Mendocino Board of Education has approved funding for Poets in Schools for the 2023-2024 school year. The coordinator responsible for this program, including assigning poets to the schools, is Blake More. Her contact number is (707) 884-9189.

POET ASSIGNED, NUMBER OF SESSIONS, AND SCHOOL NAME: Blake More is scheduled to present (3) sessions of a minimum of (45) minutes of classroom time per session at South Coast High School.

DISTRICT AGREES TO: 1) Ensure these services are coordinated with a school representative 2) Provide an adequate space/classroom setting for poet Blake More

All correspondence relating to this MOU should be addressed to: Mendocino County Office of Education, ATTN: Mindy Keegan. 2240 Old River Road, Ukiah, CA 95482, [mkeegan@mcoe.us](mailto:mkeegan@mcoe.us)

MCOE AGREES TO: Provide payment to the poet who performs the service

AMENDMENT: This MOU may be modified or amended at any time by written mutual agreement of the parties. This agreement may be terminated by either party for any reason by delivery of a written notice thirty (30) days prior to the date of termination.

AUTHORITY TO CONTRACT: The undersigned person, if signing on behalf of an organization, warrants that he or she has the authority to enter into this Memorandum of Understanding on behalf of the organization.

In witness whereof, the parties have executed this MOU on the date written:

Nicole H. Glentzer Digitally signed by Nicole H. Glentzer  
Date: 2023.11.14 07:16:33 -08'00'

*Nicole Glentzer, Superintendent*  
**Mendocino County Office of Education**  
2240 Old River Road  
Ukiah, CA 95482

November 14, 2023

Date

*Superintendent/Designee*  
**Point Arena School District**  
45 Lake Street  
Point Arena, CA 95468

1-10-2024

Date



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WHEREAS, the Mendocino Board of Education has approved funding for Poets in Schools for the 2023-2024 school year. The coordinator responsible for this program, including assigning poets to the schools, is Blake More. Her contact number is (707) 884-9189.

POET ASSIGNED, NUMBER OF SESSIONS, AND SCHOOL NAME: Blake More is scheduled to present (10) sessions of a minimum of (45) minutes of classroom time per session at Point Arena High School.

DISTRICT AGREES TO: 1) Ensure these services are coordinated with a school representative 2) Provide an adequate space/classroom setting for poet Blake More

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Nicole H. Glentzer  
Digitally signed by Nicole H. Glentzer  
Date: 2023.11.14 07:16:06 -08'00'

*Nicole Glentzer, Superintendent*  
**Mendocino County Office of Education**  
2240 Old River Road  
Ukiah, CA 95482

**November 14, 2023**

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*Superintendent/Designee*  
**Point Arena School District**  
45 Lake Street  
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**1-10-2024**

Date