

**2023-2024**

Memorandum of Understanding

Mendocino County Office of Education

AND

Arena Union Elementary School District .

Description of Services: Arena Union CalHOPE 3.0 MOU 24

AUTHORITY TO CONTRACT: The undersigned person, if signing on behalf of an organization, warrants that he or she has the authority to enter into this Memorandum of Understanding on behalf of the organization.

In witness whereof, the parties have executed this MOU on the date written:

Nicole H. Glentzer  
Nicole H. Glentzer, Superintendent  
Mendocino County Office of Education  
2240 Old River Road  
Ukiah, CA 95482

Warren Galletti  
Superintendent/Designee

06/21/2024  
Date

06/25/2024  
Date



2240 Old River Road  
Ukiah, CA 95482-6156

Ph. (707) 467-5001  
Fax (707) 462-0379

NICOLE H. GLENTZER  
*Superintendent of Schools*

SERVICE

EXCELLENCE

INNOVATION

TEAMWORK

## MEMORANDUM OF UNDERSTANDING 2023 - 2024

MENDOCINO COUNTY OFFICE OF EDUCATION  
AND  
ARENA UNION ELEMENTARY SCHOOL DISTRICT

This Memorandum of Understanding (MOU) is entered into by and between the Mendocino County Office of Education (MCOE) and Arena Union Elementary School District (AUESD) for the period beginning April 1, 2024, and ending June 30, 2025. MCOE and Arena Union Elementary School will partner to support schoolwide SEL implementation through the support of the statewide CalHOPE Mindfulness and Wellbeing 3.0 project.

### **Arena Union Elementary School agrees to:**

- Develop the **AUES schoolwide SEL Approach** to support mindfulness and wellness for teachers, students, and families.
- Sign up with Kelvin (CalHOPE partner and approved online SEL survey platform) to support statewide CalHOPE data collection led by UC Berkeley.
- Provide at least one school SEL team representative to attend 4-quarterly 1-hour hybrid CoP discussions to build a countywide coalition on SEL.
- Submit brief bi-annual program update or bi-annual project update interview with MCOE team to assist MCOE with grant reporting to Sacramento COE.
- Be available/willing to share your school's experience as an exemplar/model school for county schools exploring SEL implementation.

### **MCOE agrees to:**

- Provide CalHOPE 3.0 mindfulness and wellness funds for the requested amount of **\$25,000** (The first half, **\$12,500**, to be paid upon receipt of an invoice requesting CalHOPE 3.0 mindfulness and wellness funds after execution of this MOU. The second half of the total allocation is to be paid after January 1, 2025. All invoices are to be submitted to Robyn Ruiz at robyn@mcoe.us.)
- Offer optional ongoing implementation coaching support to the school site SEL team.
- Facilitate 4-quarterly 1-hour hybrid CoP sessions.
- Manage all external grant reporting requirements to Sacramento COE and DHCS (Department of Health Care Services)

### **Invoice**

The invoice is to be received by MCOE on or before June 30, 2024.

### **Invoice must be submitted to:**

Mendocino County Office of Education  
Attention: Robyn Ruiz  
2240 Old River Road

Ukiah, CA 95482  
[robyn@mcoe.us](mailto:robyn@mcoe.us)

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

All correspondence relating to this MOU should be addressed to: Mendocino County Office of Education, ATTN: Shane Hildebrand, 2240 Old River Road, Mendocino, CA 95482.

**AMENDMENT:** This MOU may be modified or amended at any time by written mutual agreement of the parties. This agreement may be terminated by either party for any reason by delivery of a written notice (30) days before the date of termination.

**AUTHORITY TO CONTRACT:** The undersigned person, if signing on behalf of an organization, warrants that he or she has the authority to enter into this Memorandum of Understanding on behalf of the organization.

In witness whereof, the parties have executed this MOU on the date written:

Nicole H. Glentzer - Superintendent  
**Mendocino County Office of Education**  
2240 Old River Road. Ukiah, CA 95482

Warren Galletti, Superintendent  
**Arena Union Elementary School District**  
P O Box 87., Point Arena, CA 95468